



2.5.2

Transparent and time-bound mechanism to deal with grievances related to Internal Examination

Fourth Cycle NAAC Accreditation

Submitted



THE NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL

AQAR – 2022 – 23, Digboi College, Digboi

2.5.2.1 Notices issued by the departments regarding grievances related to internal examination

NOTICE

Department of Chemistry

Digboi College

This is for your information of all B.Sc. Chemistry Major and General Students that the **evaluated answer scripts** of First Sessional examination held from 13.03.2023 to 16.03.2023, will be shown from **23.03.2023** at 1.00 PM onwards. Students can express their grievances or any change in evaluation on the same day.

M. Joyaika
22/03/2023

HoD, Deptt. Of Chemistry

DIGBOI COLLEGE



Department of Physics

P.O. DIGBOI - 786 171, ASSAM

Email: digboicollegephysics@gmail.com


Ref No. DC/PHY/2022/01

Date: 07-10-2022

This is for the information of the B.Sc. Physics Honors and Generic students that the evaluated answer scripts of their 1st sessional exam held from 26th to 30th September, 2022 will be made available to them for grievances if any as per the schedule given below:

| Semester: I | | |
|---------------|------------|------------|
| Course | Date | Time |
| C-1 | 08-10-2022 | 9:00 am |
| C-2 | 08-10-2022 | 10:00 am |
| GE-1 | 08-10-2022 | 9:00 am |
| Semester: III | | |
| C-V | 08-10-2022 | 10:00 am |
| C-VI | 08-10-2022 | 10:00 am |
| C-VII | 08-10-2022 | 10:00 am |
| GE-III | 08-10-2022 | 12:00 noon |
| Semester: V | | |
| C-XI | 08-10-2022 | 10:00 am |
| C-XII | 08-10-2022 | 10:00 am |
| DSE-1 | 08-10-2022 | 10:00 am |
| DSE-2 | 08-10-2022 | 10:00 am |



 7/10/2022

Dr. Rashmi Patowary
H.O.D.
Department of Physics

2.5.2.2 Showing evaluated answer scripts to students

Samples of evaluated answer scripts checked and signed by students for grievances (if any).

Seen
Manami Borah
23.03.23

DIGBOI COLLEGE
Sessional Examination / Unit Test : J/II 2023
H.S. 1st/2nd Year/Semester I/II/III/IV/V/VI

Name : Manami Borah
Class : Bsc 6th Sem Roll No: 123
Subject : Plant Physiology (DSE-3)

[Signature]
Invigilator

29/2/28

DIGBOI COLLEGE
Sessional Examination / Unit Test : J/II 2023
H.S. 1st/2nd Year/Semester I/II/III/IV/V/VI

Name : Rohit Sharma
Class : Bsc 5th sem Roll No 108
Subject : Organic Chemistry

[Signature]
Invigilator

date - 30/10/22

Rohit Sharma
29/11/22







PP 2-4

Grievances of IA are followed up by the departments with a transparent redresses mechanism

Department of Physics

| SESSION 2022-23 | | | | | (ODD) | | | |
|-----------------|------------|---|--------------------------------------|------------------------------------|--------------|--------------|--------------|--------------------|
| Sl. No. | DATE | NAME AND CLASS | SUBJECT OF GRIEVANCE | PAPER | ACTION TAKEN | SATISFACTION | CLOSURE DATE | SIGNATURE |
| 01 | 14/11/2022 | Amit M. Mahato B.Sc. 5th Sem (H) | Wrong Total | DIE-1 (Classical Dynamics) | Re-scheduled | Satisfied | 14/11/2022 | Amit Mahato |
| 02 | 16/11/2022 | Citerna Kishan B.Sc. 3rd Sem (H) | Marks not awarded | Physics - CV1 (Thermal Physics) | Re-evaluated | Satisfied | 16/11/2022 | Citerna Kishan |
| SESSION 2022-23 | | | | | (EVEN) | | | |
| 0A | 21/3/2023 | Srinima Mahato (Roll No: 76) B.Sc. 2nd Sem (H) | Wrong total Prev 10 Correct 11 | C-4 (waves & optics) | Re-scheduled | | 21/03/2023 | |
| 01 | | | | " | " | Satisfied | | Srinima Mahato |
| 02 | | Avinash Bhangshin (Roll No: 03) B.Sc. 2nd Sem (H) | Prev Corrected 17 20 | " | " | Satisfied | 21/03/2023 | Avinash Bhangshin |
| 03 | 16/3/23 | Pankaj Dahal (Roll No. 143) B.Sc. 6th Sem (H) | Prev Corrected 18 20 | C-13 (Electromagnetic Theory) | " | Satisfied | 16/03/2023 | Pankaj Dahal |
| 04 | 22/3/2023 | Dheerajyoti Debnot R.No: 68 B.Sc. 6th Sem (H) | Prev Corrected 17 22 | DS E-3 (Nuclear Phy) | " | Satisfied | 22/03/2023 | Dheerajyoti Debnot |
| 05 | | Amarendra Singh R.No: 21 | Prev Corrected 18 22 | " | " | Satisfied | 22/03/2023 | Amarendra Singh |

Department of Chemistry

| 2022 (June) | | | 2023 (May) | | |
|-------------|--|-------------------------------------|--|--|--------|
| S.No | Name of Student | Nature of grievance | Grievance Redressal | Sig. of Teacher | Remark |
| 1 | Sangita Saini | Omission of Sessional Mark. | Verified and marks added original = (15) Final = (17) |  29/5/2023 | |
| 2 | Vicky Gupta 4th Sem | Omission of Sessional Marks. | Verified and marks added |  23/5/2023 | |
| 3 | Jayvivek Doria 4th Sem | Wrong total of sessional marks. | Verified and marks added. |  27/5/23 | |
| 4 | S. R. C. G+M Sem Gaurav Moran (Gaurav Moran) | Wrong total of sessional marks | Verified and corrected |  29/5/2023 | |
| 5 | Prinadita Deb 4th Sem, BSc (Bib.) | Omission of marks in sessional exam | +2 is added |  29/5/2023 | |
| 6 | Ayush Prasad Bind | Omission of marks | +1 is added |  26/5/23 | |