

# FEEDBACK AND ACTION TAKEN REPORT OF DIGBOI COLLEGE

SESSION: 2021-22



ESTD 1965

ডিগবোই মহাবিদ্যালয়  
DIGBOI COLLEGE

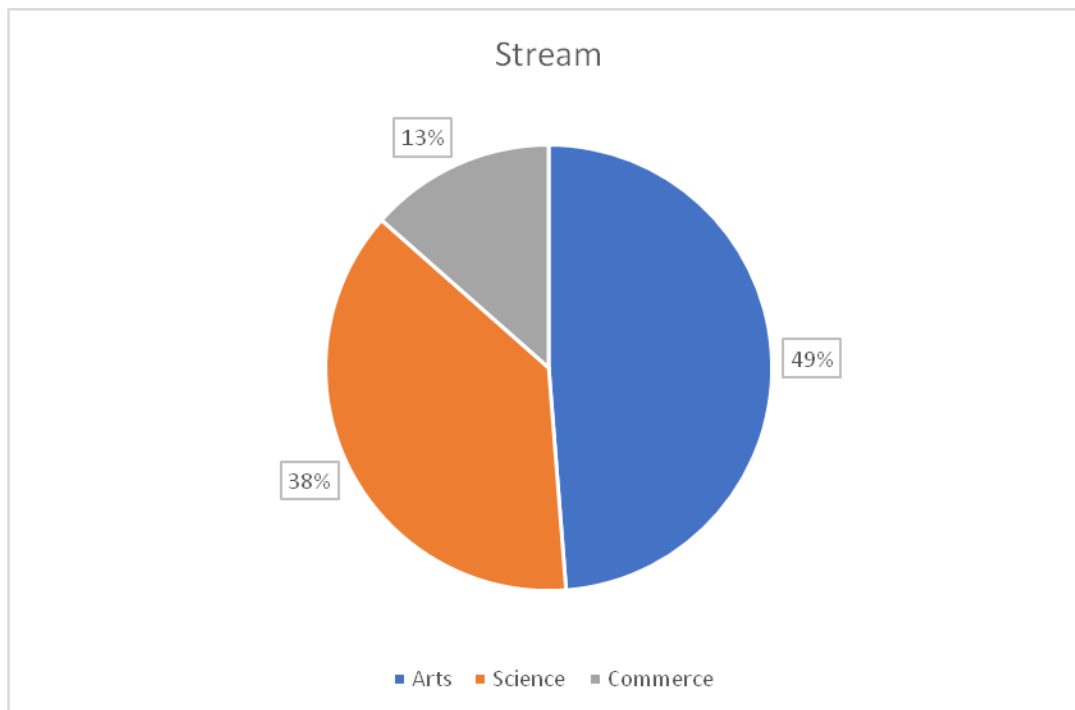
DIGBOI -786171  
DISTRICT-TINSUKIA  
ASSAM

## STUDENTS' FEEDBACK ON SYLLABUS AND ITS TRANSACTION IN THE INSTITUTION

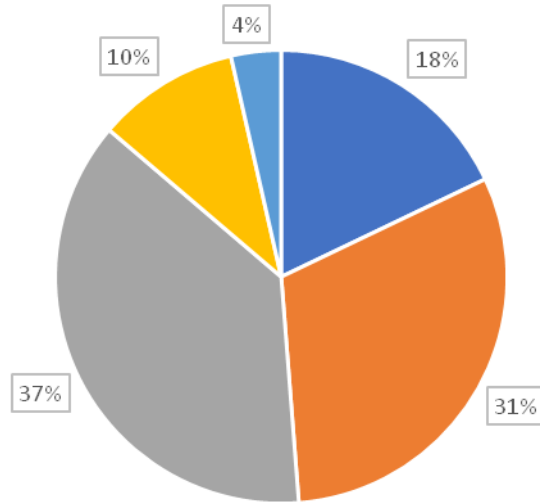
Students' are the most important stakeholder of an institution and that is why their viewpoints and opinions always weigh a great importance in the overall development of the institution. Keeping in view the significance of students' role the college has initiated taking structured feedback from them related to curriculum and its transaction. The institution shared feedback forms through Google form link in which 362 students responded to 15 nos. of queries. These queries were designed in the form of 5 point rating scale.

The feedback report is based on the feedback form responses received from students of Digboi College during the session: 2021-22

Total responses: 362

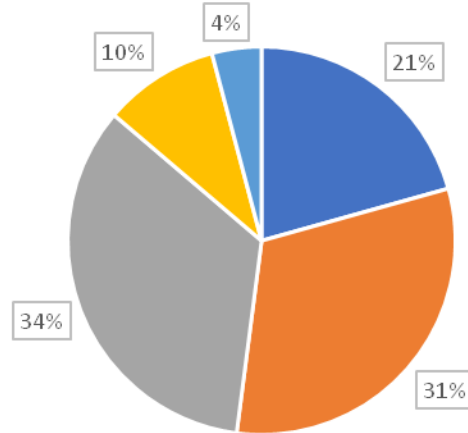


1. The Curriculum and Syllabus are need based



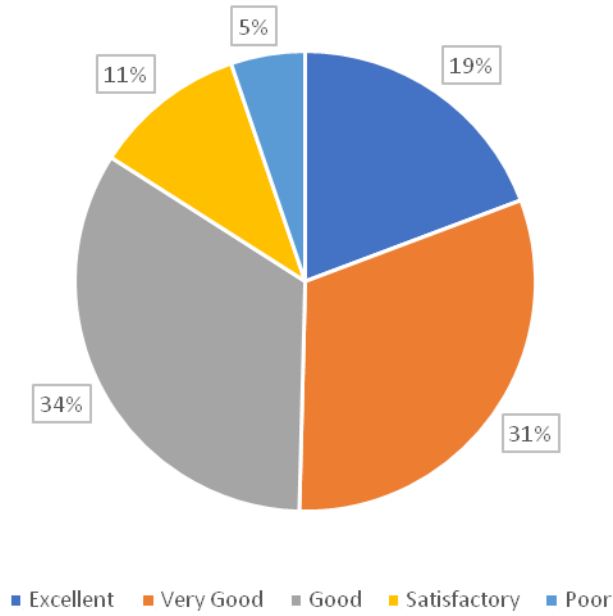
■ Excellent ■ Very Good ■ Good ■ Satisfactory ■ Poor

2. The sequence of the units provided in the course is appropriate.

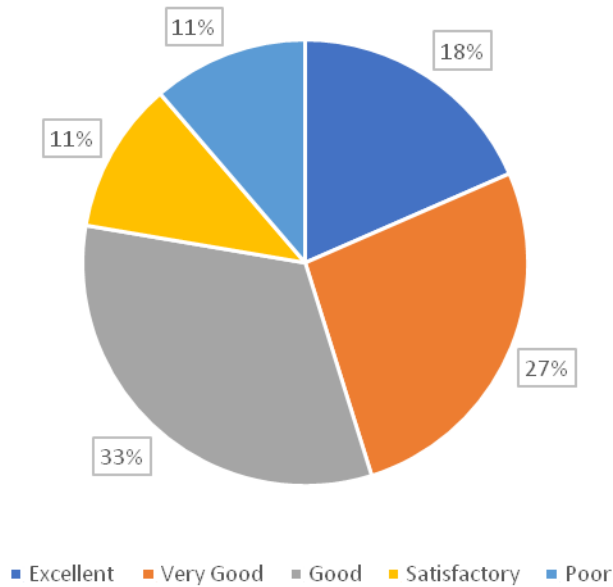


■ Excellent ■ Very Good ■ Good ■ Satisfactory ■ Poor

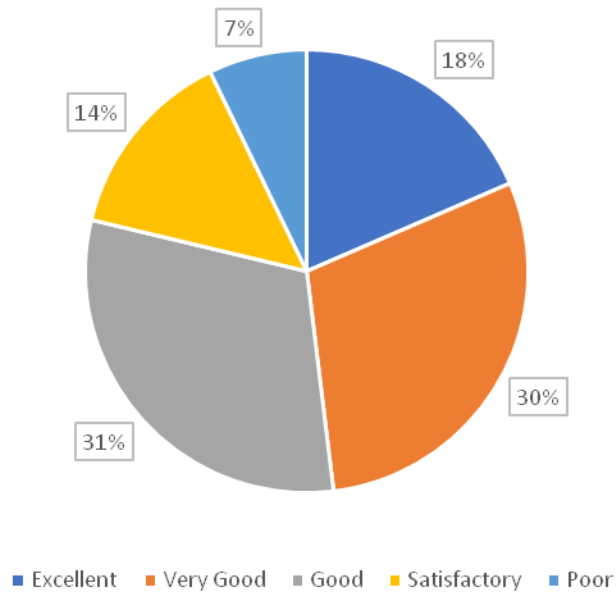
3. The course outcomes are well defined and clear



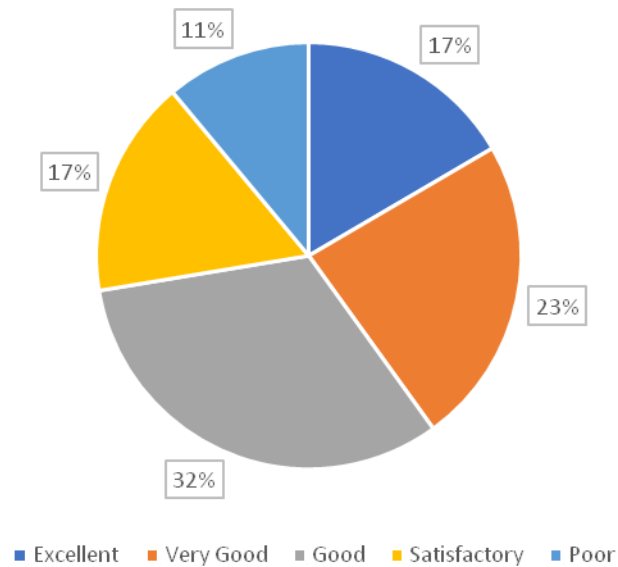
4. Adequate text books, reference books or digital resources are available related to the syllabus



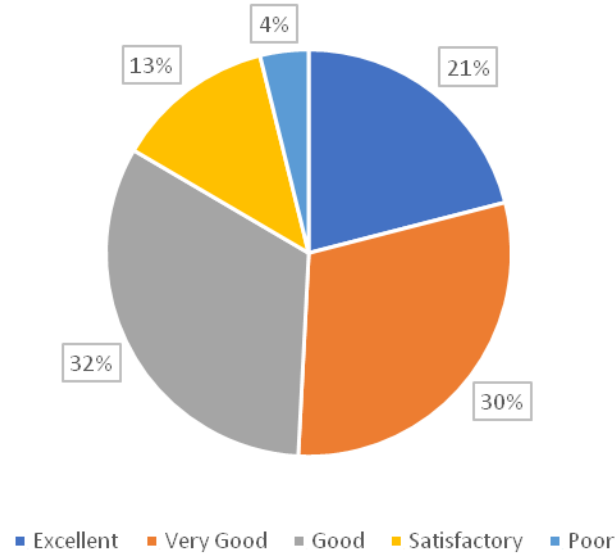
5. The course contents are relevant and applicable to real life situation



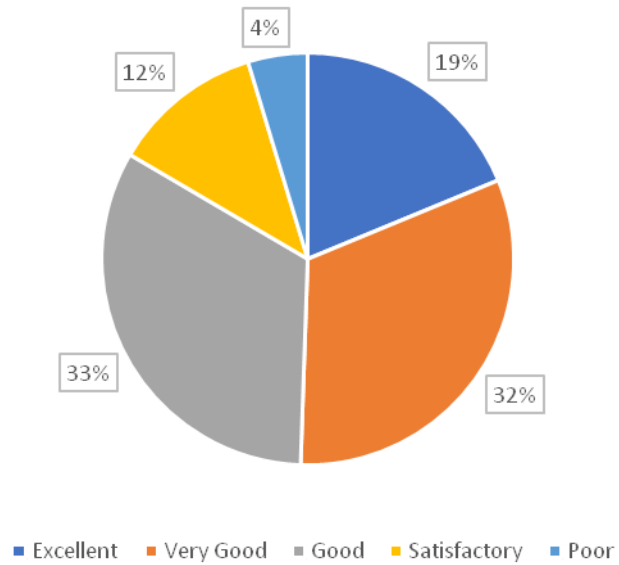
6. The size of the syllabus is appropriate in terms of the burden on the students



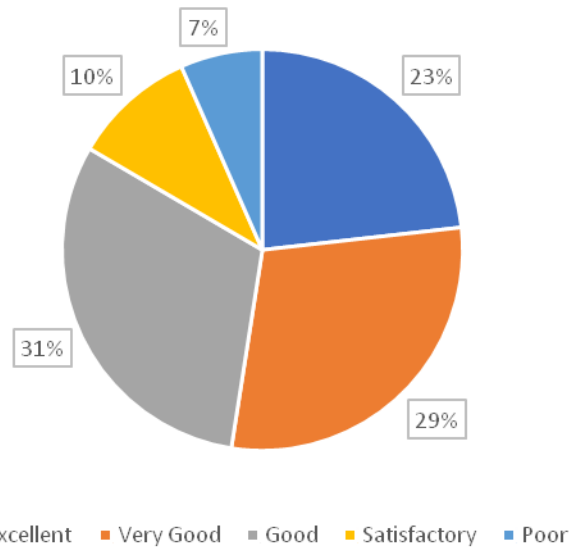
7. The syllabus is useful in terms of knowledge, concepts, analytical abilities and broadening perspectives



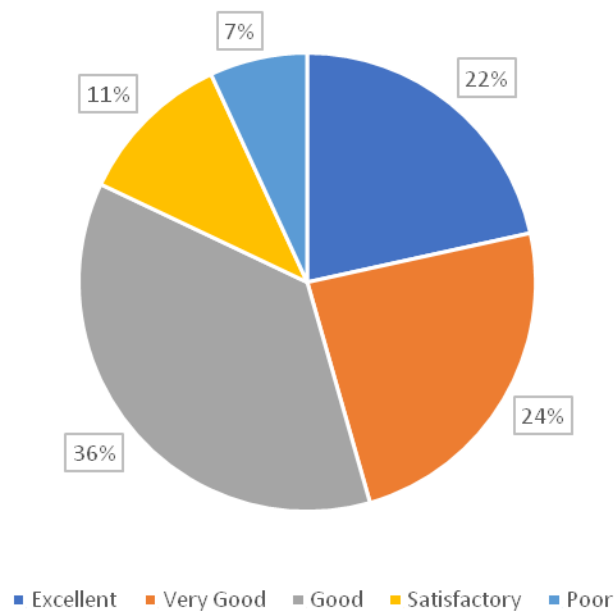
8. The objectives stated for each of the course is well-fulfilled



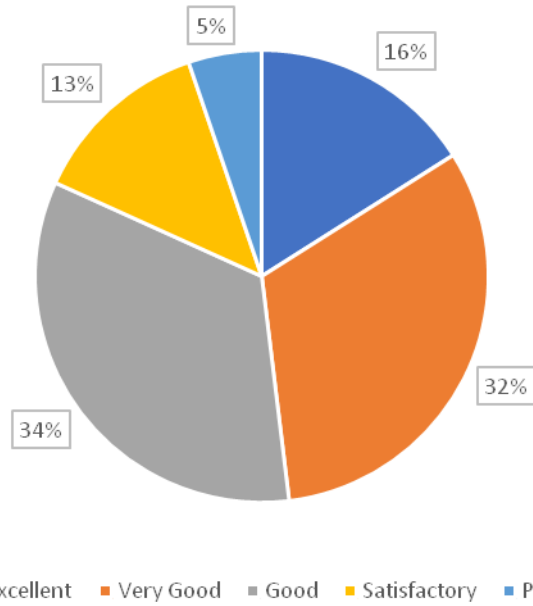
9. Appropriate teaching methods are used to cover the course content of the syllabus



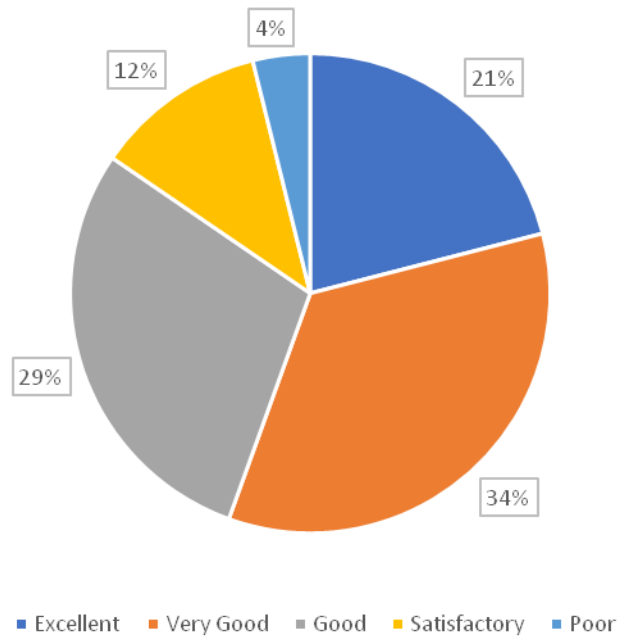
10. The syllabus offers the flexibility in choosing electives



11. The syllabus fulfills the competencies expected by the present global scenario

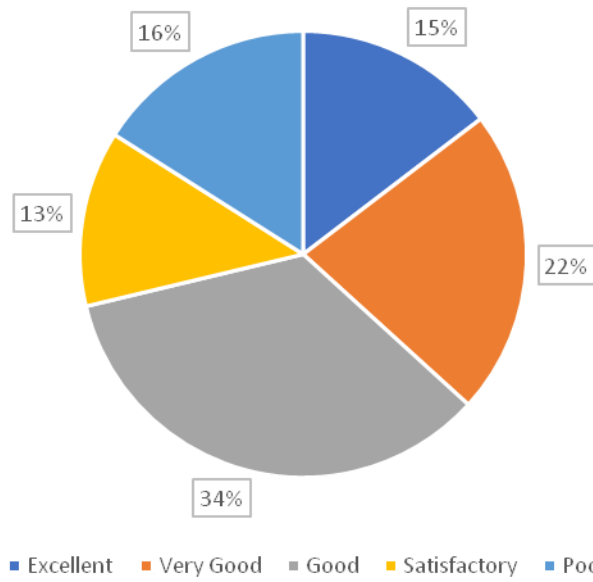


12. The syllabus provides scope for the growth of students

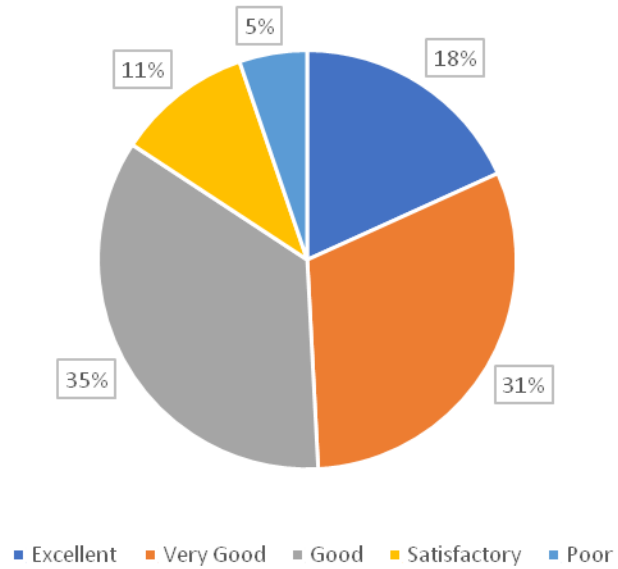




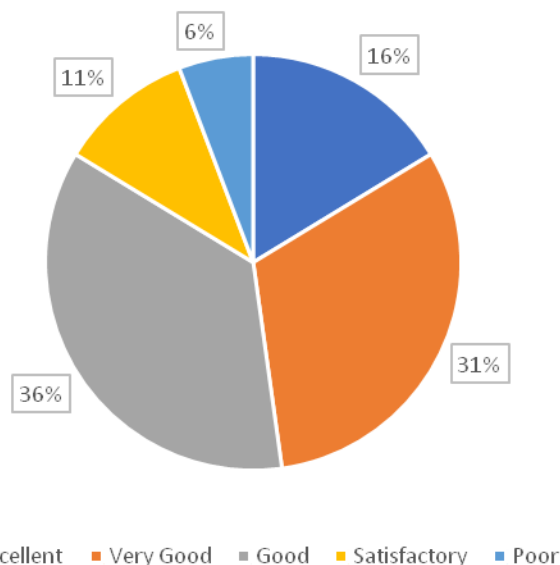
13. The credits are appropriately allocated to the units in the syllabus



14. The time allocation for course completion of the syllabus is appropriate



15. Overall rate how challenging the curriculum and syllabus offered by the course



**Students' Feedback (structured) and Action Taken report  
(Syllabus and it Transaction)**

Sl. No.	Query	Feedback	Action taken
1	The Curriculum and Syllabus are need based	There is scope of further improvement	Reported to concerned bodies for necessary action
2	The sequence of the units provided in the course is appropriate.	Needs improvement	
3	The course outcomes are well defined and clear	Needs improvement	
4	Adequate text books, reference books or digital resources are available related to the syllabus	Good but needs to be sufficiently available and	<ul style="list-style-type: none"> <li>Both soft and hard copies of books and other related</li> </ul>

		upgraded	<p>materials related to syllabus are made available</p> <ul style="list-style-type: none"> <li>• Departments are informed to meet to the needs of students regarding availability of books in their respective libraries.</li> </ul>
5	The course contents are relevant and applicable to real life situation	Quite good but needs to be further improved	Reported to concerned bodies for necessary action
6	The size of the syllabus is appropriate in terms of the burden on the students	Good but sometimes respondents feel quite cumbersome	
7	The syllabus is useful in terms of knowledge, concepts, analytical abilities and broadening perspectives	Good but can be improved	Additional useful and related study materials have been made available
8	The objectives stated for each of the course is well-fulfilled	Good but can be better materialized	Reported to concerned bodies for necessary action
9	Appropriate teaching methods are used to cover the course content of the syllabus	Good but can be further improved	
10	The syllabus offers the flexibility in choosing electives	Good but can be improved	
11	The syllabus fulfills the competencies expected by the present global scenario	Good but can be improved	

12	The syllabus provides scope for the growth of students	Good but can be improved	
13	The credits are appropriately allocated to the units in the syllabus	Good but can be improved	
14	The time allocation for course completion of the syllabus is appropriate	Needs improvement	
15	Overall rate how challenging the curriculum and syllabus offered by the course	Needs improvement	

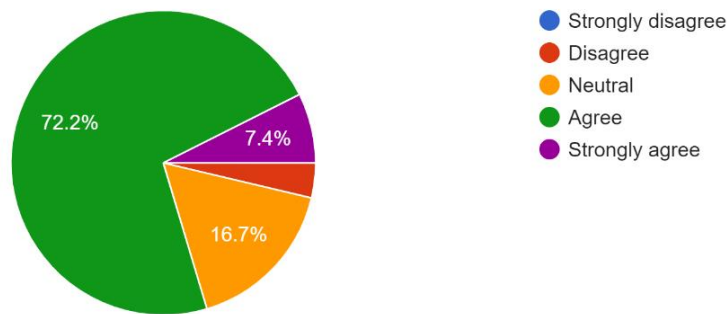
## TEACHERS' FEEDBACK ON SYLLABUS AND ITS TRANSACTION IN THE INSTITUTION

Teachers' are vital stakeholders in an institution and hence feedback forms are also shared with them to get their responses on matters related to syllabus and its transaction in the institution. The institution shared Google form with the teachers containing 10 questions and accordingly 54 no. of teachers responded to it.

The feedback report is prepared on the basis of feedback form responses provided by teachers' of the college for the session: 2021-22.

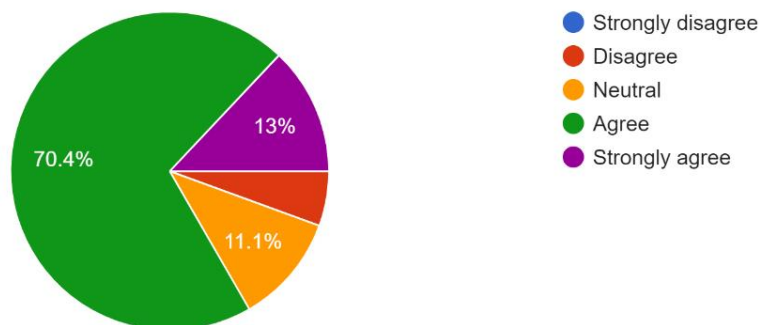
1) Are the subjects covered in the syllabus interesting for the students?

54 responses



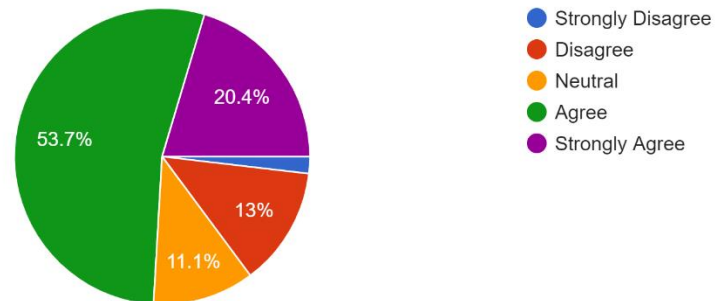
2) Are the course objectives clearly defined?

54 responses



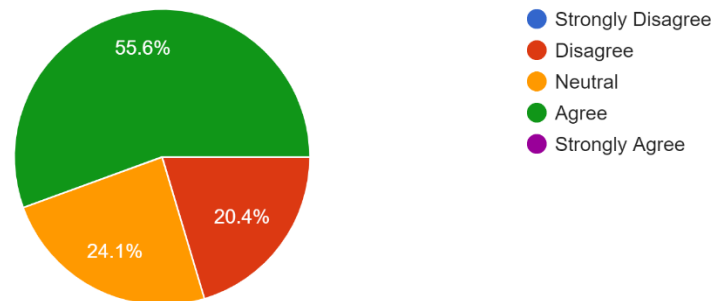
3) Is timely completion of syllabus possible for the papers taught by you in the allotted time period

54 responses



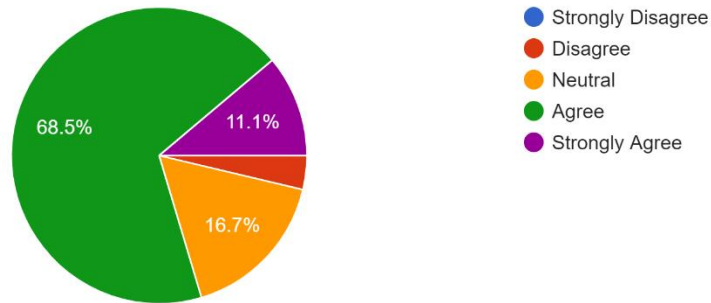
4) Does the syllabus provide enough freedom to adopt new techniques of testing and assessment of students

54 responses



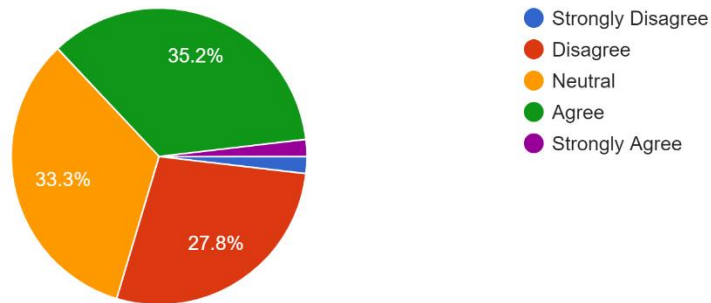
5) Does the syllabus cover advance and modern topics?

54 responses



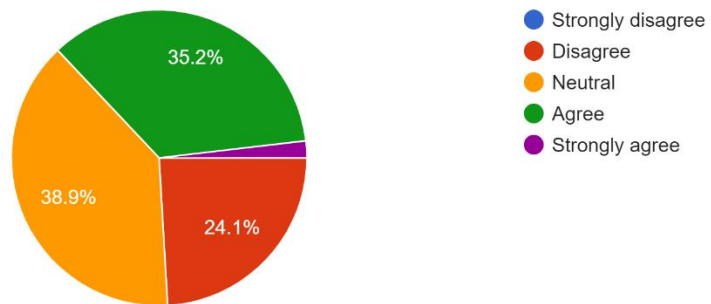
7) Are the contents challenging to teach?

54 responses



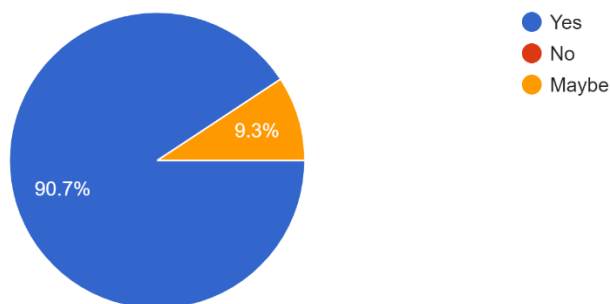
8) Is the syllabus designed in a way to improve Employability Index?

54 responses



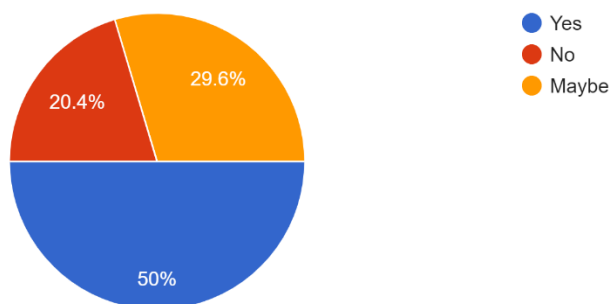
9) Whether you illustrate the concept through examples and applications while teaching

54 responses



10) Whether you use ICT tools while teaching

54 responses



Teachers' Feedback (structured) and Action Taken report ( Syllabus and it Transaction)			
Sl.No.	Query	Feedback	Action taken
1	Are the topics covered in the syllabus interesting for students?	Interesting but needs improvement	The parent university was intimated regarding these points through the Principal of the college.
2	Are the course objectives clearly defined?	Somewhat clear	
3	Is timely completion of the syllabus possible for the papers taught by you in the allotted time period?	Some more time is to be allotted	The Principal is intimated regarding this and



			accordingly he convenes an all teachers' meet to redress the issue.
4	Does the syllabus provide enough freedom to adopt new techniques of testing and assessment of students?	Quite enough	The parent university was intimated regarding these points through the Principal of the college.
5	Does the syllabus cover advance and modern topics?	Some more are required	
6	Are the contents challenging to teach?	Challenging to some extent	The Principal in his meeting requests all the teachers to chalk out their course plans to meet up this challenge.
8	Is the syllabus designed in a way to improve employability index?	Somewhat	The Principal informs the concerned bodies regarding this matter.
9	Whether you illustrate the concept through examples and applications while teaching	Most of the teachers illustrate through examples and applications	The Principal in his meeting requests all the teachers to maximize the use of ICT tools while teaching in the classroom.
10	Whether you use ICT tools while teaching	Most of the teachers use ICT	

## ALUMNI FEEDBACK ON SYLLABUS AND ITS TRANSACTION IN THE INSTITUTION

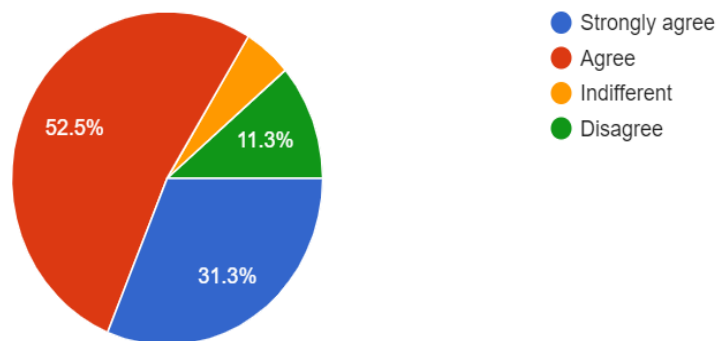
Alumni are an integral part of an institution and as such their viewpoints on different aspects of the college are always given utmost attention. The institution initiated a mechanism through which it shared feedback forms via Google link with alumni of last year batch of graduation (2021-22). Altogether 8 questions were framed to elicit responses on matters related to syllabus and its transaction in the institution. 80 alumni responded to the feedback forms, the details of which are shown below along with the actions taken by the institution.

1.

Do you feel that the curriculum is appropriate to enhance the employment opportunities?

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80 responses

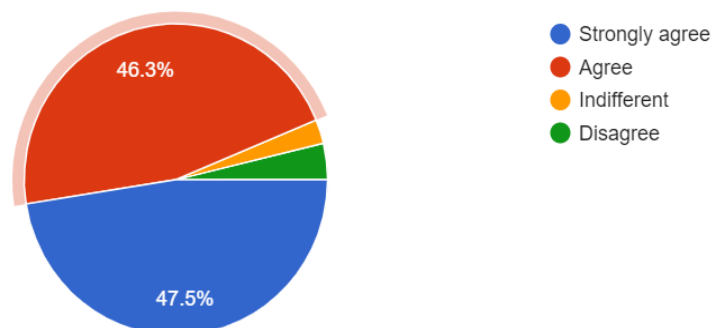


2.

Do you feel that the college taught you some valuable lessons in character building?

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80 responses

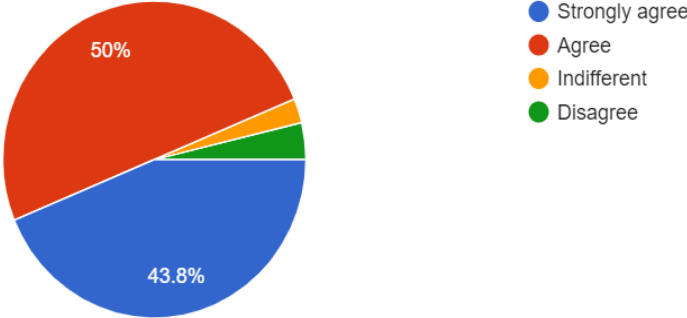


3.

Do you feel that the college played an important role in increasing your level of confidence?

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80 responses

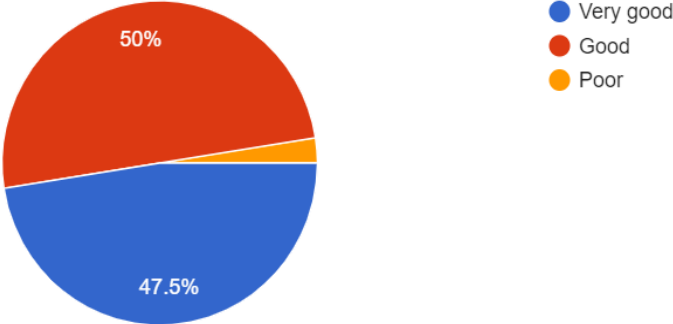


4.

How is your experience with the college administration?

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80 responses

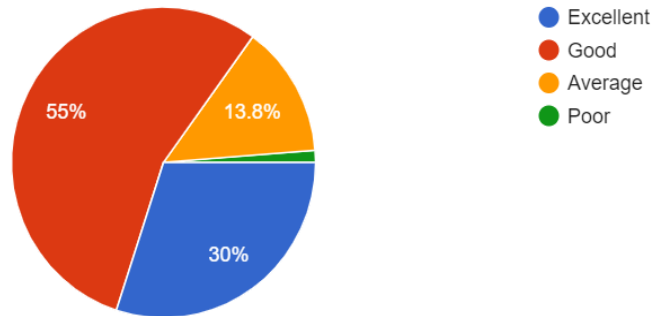


5.

Effectiveness of curriculum to apply your knowledge in real life situations.

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80 responses

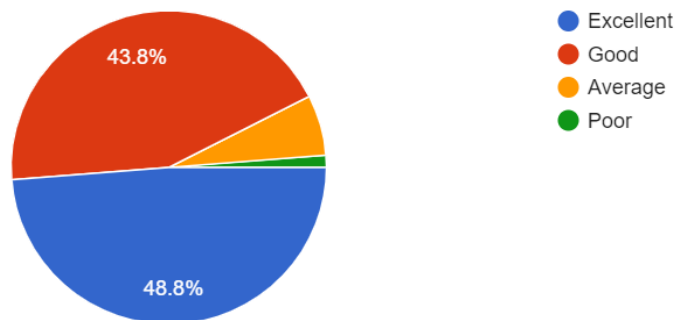


6.

How do you rate the learning experience in terms of teaching and learning in the college?

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80 responses

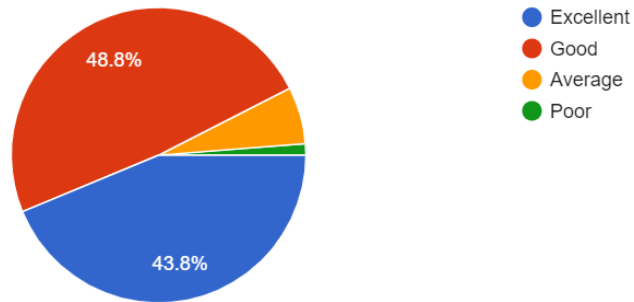


7.

How would you rate the quality of education imparted in the college?

 Copy

80 responses

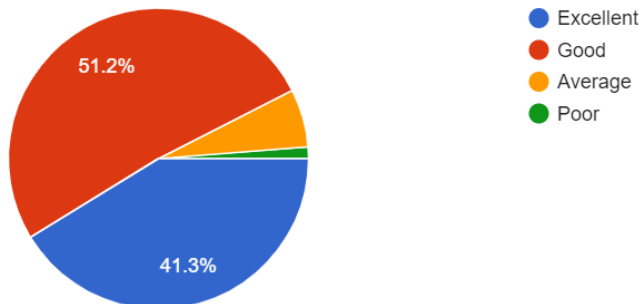


8.

How would you rate the course content delivery?

 Copy

80 responses



**Alumni Feedback (structured) and Action Taken report  
(Syllabus and its Transaction)**

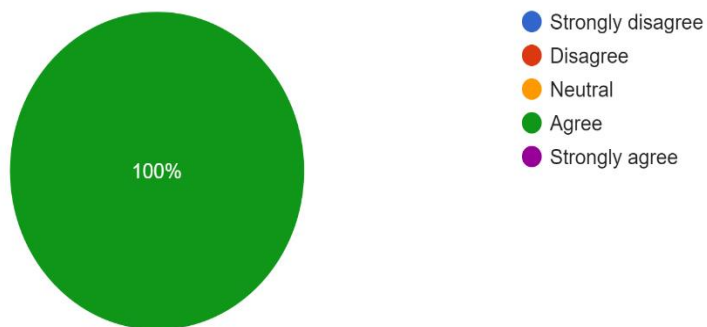
<b>Sl.No.</b>	<b>Query</b>	<b>Feedback</b>	<b>Action taken</b>
1	Do you feel that the curriculum is appropriate to enhance the employment opportunities?	Somewhat	<p>The feedback received from the alumni is reported to the concerned bodies for necessary action.</p> <p>Note: Since the feedback is received from the last batch of graduated students therefore it may take some more time to redress the issue.</p>
2	Do you feel that the college taught you some valuable lessons in character building?	Quite yes	
3	Do you feel that the college played an important role in increasing your level of confidence?	To a great extent	
4	How is your experience with the college administration?	Quite good and disciplined	
5	Effectiveness of curriculum to apply your knowledge in real life situations	Somewhat good	
6	How do you rate the learning experience in terms of teaching and learning in the college?	Good but can be improved	
7.	How would you rate the quality of education imparted in the college?	Good but can be improved	
8.	How would you rate the course content delivery?	Good but can be improved	

## EMPLOYER'S FEEDBACK ON SYLLABUS AND ITS TRANSACTION IN THE INSTITUTION

Feedback form through Google link has also been shared with the Principal of the college and accordingly the report of his responses is analyzed below with the help of pie-chart:

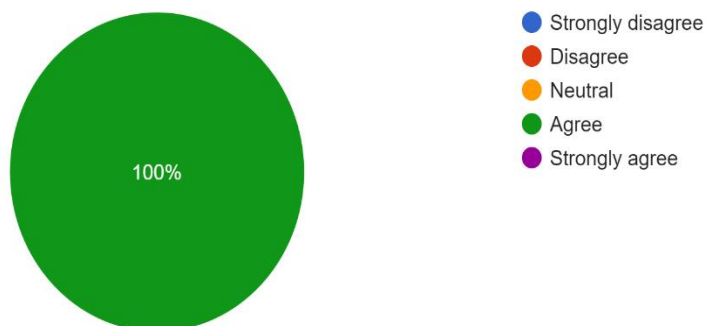
1) The syllabus ensures well-round enrichment of student's academic knowledge

1 response



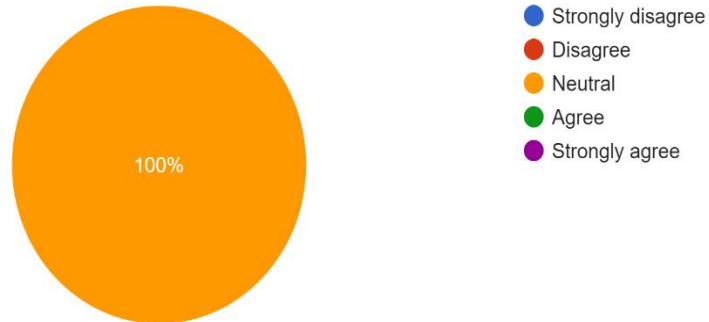
2) The syllabus ensures favourable teaching learning experience both for teachers and students

1 response



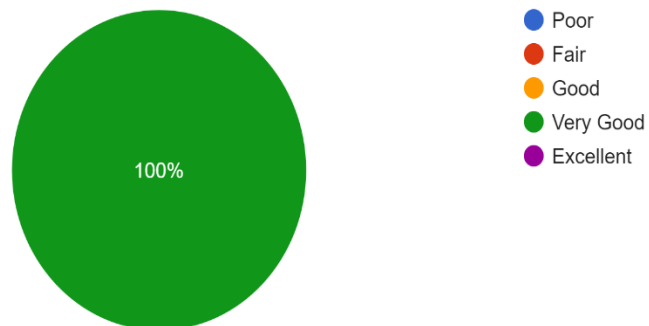
3) Is the course curriculum designed in a way to improve Employability index?

1 response



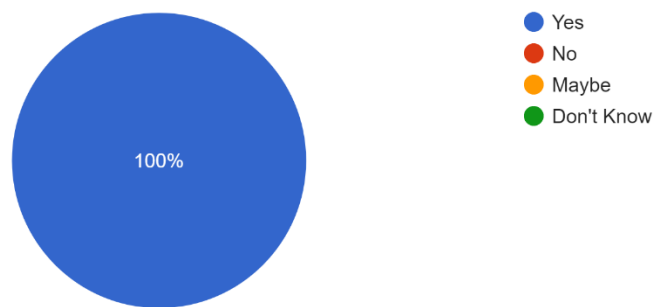
4) Rate the relevance of implementing CBCS in the course curriculum

1 response



5) Do faculty strictly follow the framed syllabus of the University?

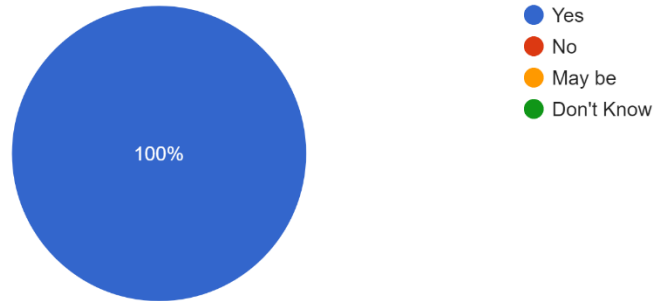
1 response





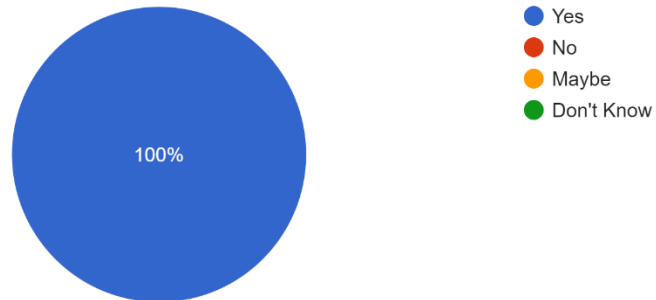
6) Are sufficient working hours allotted for timely completion of the syllabus?

1 response



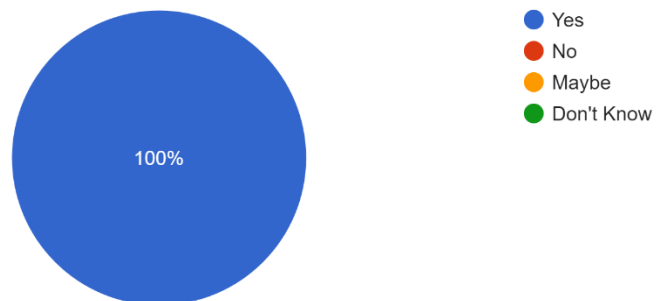
7) Are the number of book in the library sufficient to meet the requirements of the curriculum?

1 response



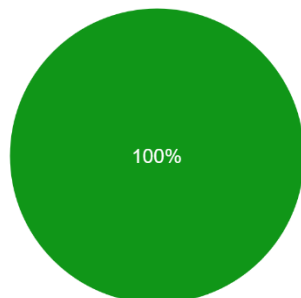
8) Are ICT tools employed in imparting knowledge to students

1 response



9) How do you rate the ICT-enabled tools available for teaching?

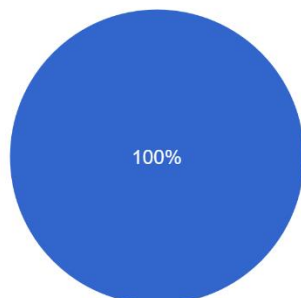
1 response



- Poor
- Good
- Neutral
- Very Good
- Excellent

10) Do the faculty use ICT tools efficiently?

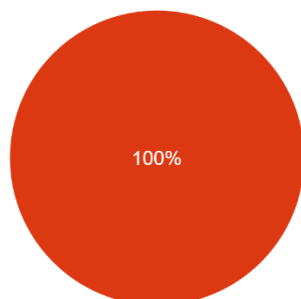
1 response



- Yes
- No
- Maybe
- Don't Know

11) How often do you assess the progress of the syllabus, and ensure its completion?

1 response



- Weekly
- Monthly
- Half-Yearly
- All of the above

**Employer's Feedback (Structured) and Action Taken report  
(Syllabus and its Transaction)**

Sl.No.	Query	Feedback	Action taken
1	The syllabus ensures all round enrichment of student's academic knowledge.	Agree	The feedback received from the employer is reported to concerned bodies for necessary action.
2	The syllabus ensures favourable teaching learning experience both for teachers and students.	Agree	
3	Is the course designed in a way to improve employability index?	Disagree	
4	Rate of relevance of implementing CBCS in the course curriculum	Good	
5	Do faculties follow the syllabus prescribed by the university?	Yes	
6	Are sufficient working hours allotted for timely completion of the syllabus?	Yes	
7.	Are the numbers of books in the library sufficient to meet the requirement of the syllabus?	Yes	
8.	Are ICT tools employed in imparting knowledge to students?	Yes	
9.	How do you rate the ICT enabled tools available for teaching?	Yes	
10.	Do the faculties use ICT tools efficiently?	Yes	
11.	How often do you access the progress of the syllabus and ensure its completion?	Monthly and half-yearly	