

RECORD OF DEPARTMENTAL MINUTES/PROCEEDINGS

FOR THE SESSION: 2021—22

(SAMPLE)

1. ASSAMESE
2. BOTANY
3. CHEMISTRY
4. EDUCATION
5. ENGLISH
6. GEOGRAPHY
7. HINDI
8. HISTORY
9. MATHEMATICS
10. PHILOSOPHY
11. PHYSICS

Department of Assamese

ମିଳନ ଉଦ୍ଦେଶ୍ୟ ସମ୍ପର୍କ
ସ୍ୱାସ୍ଥ୍ୟ ଉତ୍ତର ଯାଜ୍ଞାମା.

ତା. - 24/6/2022
ସ୍ଥାନ - ବିଲଗ୍ନୀୟ ଜାଗା

ଆଜି ରାତି 24/6/22 ତାରିଖ, ସମ୍ପର୍କୀୟ ମିଳନ 22 ତରଫର
ଓଡ଼ିଶୀୟ ଉଦ୍ଦେଶ୍ୟ ବିଲଗ୍ନୀୟ ଜାଗା ଏହା ମିଳନ -
ଉଦ୍ଦେଶ୍ୟର ମତେ ସମ୍ପର୍କୀୟ 24, ଯଦି ଉତ୍ତର -
ଯାଜ୍ଞାମା (ଉଦ୍ଦେଶ୍ୟର ସମ୍ପର୍କ) ଓ ଉଦ୍ଦେଶ୍ୟର ମତ ଦେଖିବୁ.
ମତେ ଉତ୍ତର-ଉଦ୍ଦେଶ୍ୟର ମତେ ଉଦ୍ଦେଶ୍ୟର ମତେ
ଉଦ୍ଦେଶ୍ୟର ମତେ ଦେଖିବୁ ଯଦି, ଉଦ୍ଦେଶ୍ୟର ମତେ
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ସମ୍ପର୍କ ସମ୍ପର୍କ ମତେ ଉଦ୍ଦେଶ୍ୟର ମତେ ଉଦ୍ଦେଶ୍ୟର
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ଉଦ୍ଦେଶ୍ୟର ମତେ.

ଉଦ୍ଦେଶ୍ୟର ମତେ

- ୧) Mohita Tamuli
- ୨) Sunali Tamuli
- ୩) Purnima Patra
- ୪) Sri Durga Patra
- ୫) Nabin Das
- ୬) Jayanti Das
- ୭) Bulam Chetia
- ୮) Arindam Chetia
- ୯) Jabiamba Bage
- ୧୦) Sita Bage
- ୧୧) ମିଳନ ମିଳନ
- ୧୨) mila Das
- ୧୩) ଉଦ୍ଦେଶ୍ୟ

- ୧) ଦିନା ମିଳନ ଉଦ୍ଦେଶ୍ୟ
- ୨) ଉଦ୍ଦେଶ୍ୟ
- ୩) ଉଦ୍ଦେଶ୍ୟ
- ୪) ଉଦ୍ଦେଶ୍ୟ
- ୫) ଉଦ୍ଦେଶ୍ୟ


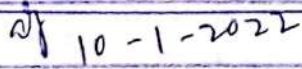
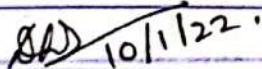
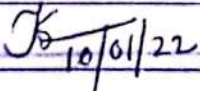
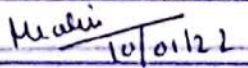
Department of Botany

10/01/2022

A meeting is held on Botany Dept. regarding the discussion of Sessional Examination of H. Sc. 1st Semester. At the meeting the following decisions are taken -

- ① Sessional Exam will be held from 20th Jan 2022
- ② The marks will be 30, duration 1.30 hr.

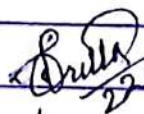




Signatures of the Faculty members :

- 1/ Dr. T. C. Datta  10/1/22
- 2/ Aparajita Gogoi  10-1-2022
- 3/ Dr. Dimple Das  10/1/22
- 4/ Dr. Kishor Haloi  10/01/22
- 5/ Dr. Mani Karuna Kalita  10/01/22
- 6/

Departmental Meeting regarding :

- 1/ Course completion on or before 30/06/2022
- 2/ Arrangement regarding visit of University faculty team on 24/06/2022

Signatures :

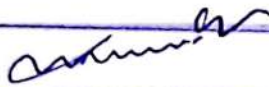
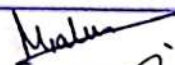
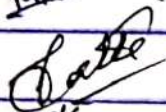


1.  22/6/22
2.  22.6.2022
3.  22/06/2022
4. Anu moni Das.
5. Dr. Dimpay Das.  22/6/22
6. Dr. Moni Karkana Kalita  22/6/22
- 7.

Date: 20/08/2022

Departmental Meeting Regarding the
commencement of 3rd Semester and 1st Semester
classes of M.Sc Life Sciences Digboi College.

- 1/ Commencement of 3rd Semester M.Sc Life
Sciences will be held from 22/08/2022.
- 2/ Commencement of 1st Semester M.Sc Life
Sciences will be held from 13/09/2022.

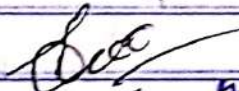
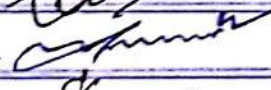

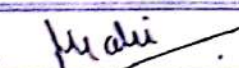
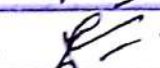
Signatures:

1. 
2. 
3. 
4. 
5. 

Date: 06/11/2022

Departmental Meeting Regarding the commencement of 1st Sessional Exam for 3rd Semester and 1st Semester M.Sc Life Sciences, Digboi College.

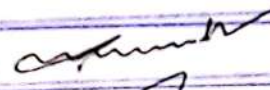
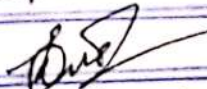

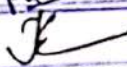

- 1/ Commencement of 1st Sessional Exam for M.Sc 3rd Semester will be held from
- 2/ Commencement of 1st Sessional Exam for M.Sc 1st Semester will be held from 10/11/2022.

Signatures : 1. 
2. 
3. 
4. 
5. 

Date: 28/10/2022

Departmental Meeting Regarding the
Seminar Presentation by the students of
3rd Semester M.Sc Life Sciences, 2022.

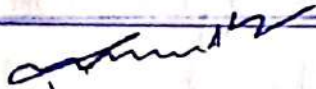
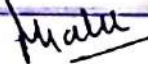
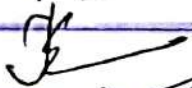


- 1/ Seminar Presentation by the students of
M.Sc 3rd Semester Life Sciences (Botany)
will be held on
- 2/ Seminar Presentation by the students of
M.Sc 3rd Semester Life Sciences (Zoology)
will be held on 05/11/2022.

Signatures : 1. 
2. 
3. 
4. 
5. 

Date: 02/11/2022

Departmental Meeting Regarding the
commencement of 2nd sessional Exam of
3rd Semester M.Sc in Life Sciences.

1/ The second sessional exam of 3rd
Semester M.Sc in Life Sciences will
be held from 10/11/2022.

Signatures : 1. 
2. 
3. 
4. 
5. 

Date - 11/11/2022

Departmental Meeting regarding M.Sc. 2nd Semester final Exam result - declared on 9/10/2022.

Result in nutshell -

Total Appeared = 17

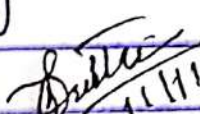
Pass = 9

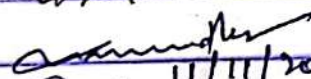
Fail = 8

① The students who have grievance have to visit - life Sciences department, D.I

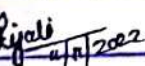
② Some of the faculty members will be invited for classes.

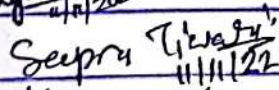
Signatures -

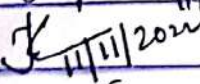
①  11/11/2022


②  11/11/2022

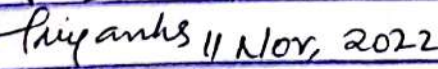
③  11.11.22

④  11/11/2022

⑤  11/11/22

⑥  11/11/2022

⑦  11/11/2022

⑧  11 Nov, 2022

⑨  11/11/22

Department of Chemistry

Sept 21 to Jan 22

Analysis of result of Seminal I

Date : 1/1/22

Time : 10 AM

A departmental meeting held today to select the students for academic improvement based on their not satisfactory performances in the Seminal I examination.

Teacher's signature

1. Notaprika
2. not
3. B
4. A

Jureli Dura

Head
Dept. of Chemistry

Sem I:

1. Avishak Yadav
2. Mrigang Doley
3. Mintu Hapatika
4. Polash Phukan
5. Rimshi Das
6. Sauvik Das
7. Tapas Duwaha
8. Utpal Buragohain
9. Vinoto Sena
10. Prabin K. Yadav

Sem III: (Hons.)

1. Alekh Boruah
2. Akash Sonowal
3. Akhilesh Rai
4. Dalisha Mili
5. Jyoti Ranjan Sonowal
6. Priyanshu Chetry
7. Rohit Chetry
8. Anamika Debnath
9. Pritom Dember
10. Rahul Sonar

3S (Generic)

1. Biraj Deori
2. Jiba J. Deori
3. Khagen Mahanta
4. Kusum Chetri
5. Nagen J. Moran
6. Sandipan Choudhury
7. Susmita Gogoi
8. Nilakshi Saikia
9. Lukumoni Boruah
10. Rohit Chetry

Sem IV (Hons.)

1. Himangshu J. Boruah
2. Geeta Upadhyaya
3. Mohan Chetry
4. Prahlad Chetry
5. Sanahita Gieri
6. Anket Chetry
7. Subham Thapa Chetry
8. Prabal Das

Jureli Dura

Notaprika

not



Seminar II : (20/1/22 - 27/1/22)

Date : 04/01/22

Time : 2 PM

Meeting of faculty members :

As per ~~the~~ decision of the meeting, question papers will be set according to the allotment below and have to submit on or before 08/1/22.

Name of Paper	Name of paper setter
1. C-1	N. Hazarika
2. Ge-101	NH + BS + AM
3. C-2	NJK + JD
4. C-5	NH
5. C-6	BS + AM
6. C-7	JD + NJK
7. Ge-301	JD + NJK + BS
8. C-11	BS + AM
9. C-12	JD + NH + NJK
10. DSE-I	NH + NJK
11. DSE-II	BS + AM

Signature of teachers

1. N. Hazarika *N Hazarika*

2. H. J. Khennal *HJ*

3. B. Shukla *B Shukla*

4. A. Mahanta *A Mahanta*

Jweli Dora

HOD

Dept -

04/01/22

Date 1/02/22

In the meeting held today of the faculty members, it has been decided to complete the evaluation of Sem-II examination on or before 15/02/22.

As examination of Sem-I is going to be scheduled w.e.f. 12/02/22, no further remedial classes will be taken.

For Sem-III (C), assignments and seminar to be assigned, as Sem-III examination has been scheduled in March 22.

For Sem-V, study materials will be provided if required.

Debraj
01/02/2022

Abhishek
01/02/22

[Signature]
01/02/2022

Jyoti Datta
HOD
Dept. of Chemistry.
1/02/22

[Signature]

Date 3/03/22. Departmental Meeting
Topic: Internal in practical
Examination.

The following teachers are assigned
as external examiner for S-I, S-III and
S-V practical examinations.

S-I (Hons.)

C-1-LAB - NH

C-2-LAB - JD

S-I (Generic)

C-1-LAB-GE-AM

S-III (Hons.)

C-5-LAB - NH

C-6-LAB - BS

C-7-LAB - NJK

S-III (Generic)

C-301-LAB - AM

S-V (Hons.)

C-11-LAB - NJK

C-12-LAB - BS

DSE-501-LAB - NLL

DSE-502-LAB - AM

HS II - AM

AM
3/3/22

Nitayara
3/03/22

AM
03/03/22

AM
3/03/22

Term 2 to May 22. ~~Next~~

24/03/22 : Meeting of Academic

Council :

Time : 3:00 PM.

In the meeting today, it has been decided to postpone II, IV & V Semester classes till 31/03/22 due to emergent NAAC activities. The classes will resume from 01/04/22.

Date 03/04/22

Meeting of the Faculty members.

Topic : Distribution of classes, Section of DSE papers in sem II (C) and Mad level.

Description of today's meeting has been summarized as follows.

1) Class routing schedules provided


Any change can be made if required.

- ii) DSE papers for S-VI (C) are selected
a) DSE-602 (Industrial Chemicals and Environment and
b) ~~Project~~ DSE-603 (Project).

iii) For project in Sem-VI(c), the teachers are assigned as Supervisors as their respective groups of students

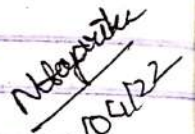
Group A: Mrs J. Dutta.

Students: 1. Rohit Kr. Gupta
2. Sayanika Borpujari
3. Mohan Chetry
4. Ankit Chetri


02/04/22

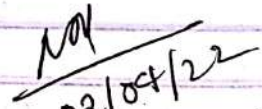
Group B: Mrs N. Hazarika

Students: 1. Abhisekh Das
2. Ankur Das
3. Priya Chanda
4. ~~Shubh~~ Subham Thapa Chetry


02/04/22

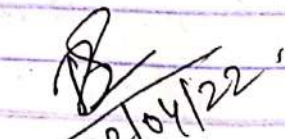
Group C: Dr. N. J. Khound

Students: 1. Rashmita Borah
2. Akash Deep Das
3. Geeta Upadhyaya
4. Prahlad Chetry


02/04/22

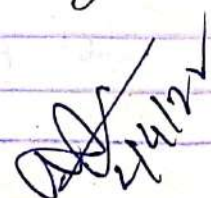
Group D: Dr. B. Saikia

Students: 1. Violina Borah
2. Abhijit Borah
3. Sanchita Girei
4. Bikram Koloky


02/04/22

Group E: Dr. A. Mahanta

1. Nancy Rao
2. Prabal Das
3. Sourav Debnath
4. Himanshu Saikia
5. Himanshu J. Baruah


02/04/22



DEPARTMENT OF CHEMISTRY
DIGBOI COLLEGE, DIGBOI

Date: 04.04.2022

As per decision of departmental meeting held on 02.04.2022, the following students of BSc 6th semester Chemistry (Core) are assigned to do Project Work to fulfill the need of prescribed Chemistry (Core) syllabus under Dibrugarh University.

Group	Name of Supervisor	Name of Student
1	Mrs Jonali Dutta	Rohit Kumar Gupta Sayanika Borpujari Mohan Chetry Ankit Chetri
2	Mrs Neelakshi Hazarika	Abhisekh Das Ankur Das Priya Chandra Subham Thapa Chetry
3	Dr. Nayan Jyoti Khound	Rashmita Borah Akash Deep Das Geeta Upadhyaya Himanshu Saikia
4	Dr. Bishwajit Saikia	Violina Borah Abhijit Borah Sanchita Giri Bikram Kotoky
5	Dr. Abhijit Mahanta	M. Nancy Rao Prabal Das Saurav Debnath Prahlad Chetry Himanshu J Baruah

Jonali Dutta

Jonali Dutta
HOD, Dept. of Chemistry
Digboi College



22/04/22

Meeting of Faculty members

Time : 3:00 PM.

As per ~~the~~ decision of board of academic council held on 20/4/22, the resolution of the meeting has been informed to all faculty members.

The summary of the meeting is as follows -

1. The 1st session of even semester to ^{be} held w.e.f. 5th May 22 to 9th May 22
2. Question papers to be submitted on or before 28/4/22
3. Attendance upto 25/4/22 to be recorded and subsequently to be notified to the students.
4. Practical examination of S-VI to be preferred to held before Theory examination.

In addition to the above for Question paper setting, the name of the teacher allotted for each paper has been given as

- i) P-C-3 (organic) : BS + AM.
- ii) P-C-4 (physical) : JD + NJK.

- ii) P-201 (Cre) : JD + NJK + BS + AM
- v) P-C-8 (Inorg) : NH
- v) P-C-9 (Org) : BS + AM
- vi) P-C-10 (Pls) : JD + NJK
- vii) P-401 (Cre) : JD + NH + WJK
- viii) P-C-13 (Inorg) : JD + NH
- ix) P-C-14 (Org) : JD + BS + AM
- x) P-DSE-2 : NJK + BS + AM

Bahia
22/04/2022

J. Meli Dwis
HOD.
Dept. of Chemistry
22/04/22

Nyujit Khuntia
N. Jayarajan
22/04/22

A. Mohan
22/4/2022

Date 04/06/22

Meeting of Faculty members

Time : 2:00 PM onwards

- Agenda :
1. Sessional Examination (2nd).
 2. Sem-VI Practical Examination.
 3. Observation of World Environmental Day.

The resolution of the meeting held today has been recorded as

1. The 2nd sessional examination will be held u.e.f. 13/06/22 onwards and the last date of submission of question paper is 07/06/22. The names of the question paper setter against each paper will be the same as 1st sessional exam.
2. The sem-VI (4 hrs) practical will be scheduled before theory papers. The tentative date of examination will be 20/06/22 onwards. The internal examiners are assigned as -
 - a) paper - C-13 - NH.
 - b) " - C-14 - BS
 - c) " DSE-2 - NJK
 - d) " Project - AM.
3. For the celebration of World Environment Day on 05/06/22 the following programmes are to be scheduled.

- a) Plantation Programme
- b) Awareness Talk,
- c) Cleanliness drive, In-Canteen Campaign.

Jonele Datta

HOD

Dept. of Chemistry

Atyayada

NOR





20-09-2022.

The departmental meeting held today resolved the name of paper setter for Seminal - I examination as follows.

- | | |
|-------------|--------------------|
| 1. P-C1 | N Hazarika |
| 2. P-C2 | JD + NJK. |
| 3. P-Gr-101 | BS + AM + NH. |
| 4. P-C5 | NH |
| 5. P-C6 | BS + AM |
| 6. P-C7 | JD + NJK |
| 7. P-Gr-301 | JD + NJK + BS + AM |
| 8. P-C11 | BS + AM |
| 9. P-C12 | JD + NH + NJK |
| 10. P-DSE-1 | |
| 11. P-DSE-2 | |

The question papers to be submitted to VP on or before 22-09-2022.

Question paper for unit test of HS will be of 20 marks to be prepared by all teachers.

Faculty members.

1. ~~N Hazarika~~ 20/5/22
2. ~~NH~~
3. ~~BS~~
4. ~~AM~~

Jinali Dutta

HOD

Dept. of Chemistry

20-09-2022.


(2:00 PM.)

Date
25-08-2022


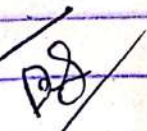
Meeting of Academic Board on 25-08-22
Time : 2:00 PM

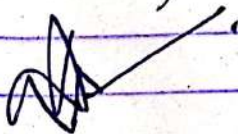
A meeting of academic board held on 25-08-2022 at 2:00 PM in Principal's Chamber to discuss some academic matters. The resolution of the meeting has been recorded as follows -

1. 1st Sessional w.e.f. 27-09-2022
2. Fresher's Social 10-09-2022
3. Students Election 15-10-2022
4. 2nd Sessional w.e.f. 10-11-2022


Jonali Dutta
HOD, Dept. of Chemistry

Mt. Jayarika



Meeting of faculty members :

Date :

6/9/2022

Time

8:30 AM.

The meeting of Academic council held on 03-09-2022 at 2:00 PM had resolved

The following

- I) Attendance of students of August 2022
- II) Display of attendance in departmental notice board.

Faculty members

Joneli Dutta

HOD

Dept. of Chemistry

1. N. Hazmika - Mayaraka

2. N. J. Khemal - ~~AM~~

3. B. Sneha - ~~BS~~

4. A. Mahanta - ~~AM~~

Meeting of faculty members:

Date : 20-09-2022

Time : 2:00 PM.

The departmental meeting held today has resolved the name of paper setters for Sessional - I examination as follows -

Paper	Name of teacher
1. P-C1	N. Hazarika
2. P-C2	JD + NJK
3. P-Geo101	NH + BS + AM
4. P-C5	NH
5. P-C6	BS + AM
6. P-C7	JD + NJK
7. P-Geo301	JD + NJK + BS + AM
8. P-C11	BS + AM
9. P-C12	JD + NH + NJK
10. P-DSE1	NH + NJK
11. P-DSE2	BS + AM.

Faculty Members:

1. Neelakshi Hazarika

Jonali Deka

Head

Dept. of Chemistry

20-9-2022

2. 

3. 

4. 

NB: Sessional I will start from 26-9-2022



DEPARTMENT OF CHEMISTRY
DIGBOI COLLEGE, DIGBOI

Analysis of Results of First Sessional Examination held from 26.09.2022

Date: 10.10.2022

Time: 2 PM

A departmental meeting held today to select the students for academic improvement based on their poor performances in the First Sessional examination.

Teacher's Signature

1. Nayanika
2. NOK
3. BB
4. OA

HOD

Department of Chemistry
Digboi College

Sl/no	First Semester (Core/ Honours)	Sl/No	Third Semester (Core/ Honours)
1	Nayanjyoti Chetia	1	Riya Choudhury
2	Pradyut Hazarika	2	Raju Chetry
3	Saptarshi Hazarika	3	Kalpana Dahal
4	Arun Mahanta	4	Vinoto Sema
5	Pronob Gope	5	Utpal Buragohain
6	Prashant Prasad	6	Souvik Das
7	Sonu Yadav	7	Sejal Sah
8	Sarina Rawat	8	Rohit Sharma
9	Esha Newar	9	Rimchi Das
10	Najia Begum	10	Puja Nandi
		11	Pramisha Chetry
		12	Mintu Hazarkia
Sl no	Fifth Semester (Core/ Honours)		
1	Priya Konwer	6	Simi Moran
2	Digbijoy Borgohain	7	Anamika Debnath
3	Pritom Limbu	8	Akash Sonowal
4	Dalisha Mili	9	Priyanshu Chetry
5	Manisha Adhikari		

Meeting of Faculty Members of Dept. of Chemistry

Date : 31/10/22

Time : 8:30 AM

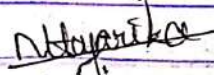



The departmental meeting of faculty members of Dept. of Chemistry has resolved the following:

1) The name of paper setters of sessional II examination as

- a) P-C1 - NH
- b) P-C2 - JD+NH
- c) P-C3 - NH+AM+BS
- d) P-C4 - NH
- e) P-C5 - BS+AM
- f) P-C6 - JD+NJK
- g) P-C7 - JD+NJK+BS+AM
- h) P-C8 - BS+AM
- i) P-C9 - JD
- j) P-DSE-1 - NH+NJK
- k) P-DSE-2 - BS+AM

2) Evaluation of answer scripts to be completed within 15-11-22

Signature of
faculty members

1. 
2. 
3. 
4. 

Jonele Dinn

HOD

Dept. of Chemistry

Meeting of faculty Members :

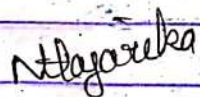
Date 22-11-2022

Time : 2 PM.

The meeting of faculty members of dept. of Chemistry held today to discuss on preparation of AQAR for the session from 1-1-2022 to 31-12-2022. After detail discussion the meeting takes the resolution as follows -

- 1) To update all data upto the date
- 2) To get the hard copies where required
- 3) To complete the same by 15/12/22 and to submit by 20/12/22.

1. H. Hagmika



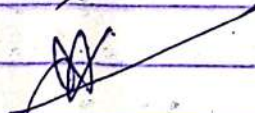
2. N.J. Khond



3. B. Smita



4. A. Mahanta



Joneli Datta

HOD

Dept of Chemistry

22-11-22

**DEPARTMENT OF EDUCATION
DIGBOI COLLEGE**

বিভাগীয় সভা
শিক্ষাভ্যুৎসাহ বিভাগ

DEPARTMENT OF EDUCATION
DIGBOI COLLEGE, DIGBOI

দিনাংক: 24.03.2022

তারিখ ইংলিশ 24.03.2022 তারিখ
বৃহস্পতিবারে সন্ধ্যা ৯.৩০ বসায় শিক্ষাভ্যুৎসাহ
বিভাগে একটি বিভাগীয় সভা অনুষ্ঠিত
হয়। বিভাগীয় মুঠুটি পঠন সংগঠন
সম্বন্ধে সভায় সভাপতিত্ব নিম্নলিখিত
নিম্নলিখিত্যে সভা শেষ হয়।

- ১) পঠন প্রকল্পে শিক্ষার্থী সংগঠন
অনুষ্ঠিত হবে শুক্র।
- ২) বিভাগীয় কার্যসম্পন্নও কার্য
সম্পন্ন বিষয় শেষ শুক্র।
- ৩) বিভাগে Course distribution
নিম্নলিখিত মতানুসারে হবে যাওঁক।

- | | | |
|---------------|-----------|----------|
| | Unit | |
| ১) EDNH: 201 | I & II | P. Gosoi |
| | III | P. Dutta |
| | IV | S. Gosoi |
| ২) EDNH: 202 | I & V | P. Gosoi |
| | II & III | P. Dutta |
| | IV | S. Gosoi |
| ৩) EDNH: 401 | All units | P. Gosoi |
| ৪) EDNH: 402 | II | P. Gosoi |
| | I | P. Dutta |
| | III | S. Gosoi |
| ৫) EDNH: 4020 | I | P. Gosoi |
| | II | P. Dutta |
| | III | S. Gosoi |
| ৬) EDNH: 403 | All units | P. Dutta |

⑦ EDNH: 601 - All units - P. Gosai

⑧ EDNH: 602 - All units - S. Gosai

⑨ DSEED: 603 - All units - P. Dutta

⑩ DSEED: 604 - I - S. Gosai
II - P. Gosai
III - P. Dutta

⑪ ବିଭାଗର କାର୍ଯ୍ୟକ୍ରମକୁ ଉପଯୋଗୀ କରି
ଧନ୍ୟବାଦ ।

- (ମୁଦ୍ରିତ) -

ସମ୍ପାଦକ
25/03/2022

ଶ୍ରୀ, ସାମାଜିକ ବିଜ୍ଞାନ

DEPARTMENT OF EDUCATION
DIGBOI COLLEGE, DIGBOI

**DEPARTMENT OF ENGLISH
DIGBOI COLLEGE**

DEPARTMENT OF ENGLISH

PROCEEDINGS OF THE MEETING HELD ON 10.02.2022
DEPARTMENT OF ENGLISH, DIGBOI COLLEGE, DIGBOI

The Meeting of the Department of English held on 10.02.2022 took the following resolutions

(1) Distribution of Sixth Semester syllabus CBCS among the teachers are as follows :-

SIXTH SEMESTER

COURSE CODE : 60100

COURSE 13 : MODERN EUROPEAN DRAMA

CREDITS ASSIGNED : 6 CREDITS

UNIT 1 REALIST DRAMA

Henrik Ibsen, Ghosts : Mr. Jayantadeep Dutta

UNIT II EPIC THEATRE

Bertolt Brecht, The Good Woman of Szechuan :
Mr. Sanjoy Das

UNIT III ABSURD DRAMA

Samuel Beckett, Waiting for Godot :
Dr. Mrs. Chandana Chetia

UNIT IV : AVANT-GARDE DRAMA

Eugene Ionesco, Rhinoceros :
Dr. Pabitra Bhanali

MEMBERS / FACULTIES PRESENT IN THE
MEETING HELD ON 10.02.2022 (Thursday) 10. AM

1. Mrs. Babysita Phukan
2. Dr. Pabitra Bherali
3. Mr. Gauri Buregochari
4. Mr. Jayantadeep Dutta
5. Mr. Sanjoy Das
6. Dr. Mrs. Chendana Chetia

~~BOD~~
10.2.22

~~Per~~
10/2/22

PARENT TEACHERS MEET

B.A. SEM II ENGLISH HONOURS, JAN-JUNE 22

DATED, 24.06.2022, 11:00 AM.

As per the decision of the Academic Board Meet held on 21st June 2022 - that the department shall have to take out the attendance percentage of the students and categorize into :

Category A : Attendance above 60%

" B : " between 59% - 40%

" C : " " 39% - 20%

" D : " below 20%

It was further decided that the Department has to arrange a Parent Meeting for the students of 2nd & 1st semester on 24th & 25th June 2022 respectively whose class attendance is below 60%.

The departmental meeting held on 23rd June 2022 came out with the following resolution

RESOLUTION 1

To organize Parent Teacher Meet on the dates specified by the Principal ~~at~~ at the Board Meeting.

RESOLUTION 2

To find out the reason for the low attendance percentage of the students with the discussion with the Parents.

RESOLUTION - 3

To find out the remedies for low attendance percentage and also to discuss about their performance in the two (2) number of sessional Exams held earlier.

RESOLUTION 4

To sign an undertaking by the student as well as the Parent, that they would maintain regularity in their forthcoming semester classes and show 90% class attendance and failing to maintain regularity, the authority or the Department may take stern action against the concerned student.

RESOLUTION 5


The meeting decides to take extra/tutorial classes to the irregular students to clear their doubts ~~to~~^{from} their position.


**DEPARTMENT OF GEOGRAPHY
DIGBOI COLLEGE**

Meeting Minutes of January-May 2022 (Even Semester)

Dated: 23/03/2022

1. The course has been distributed half according to the two teachers of the department in case of 2rd & 4th semester
2. Decision has been taken to organize a Group discussion for 2nd semester on Climate Change according to their course curriculum in the 1st week of June.
3. Decision has been taken to organize a classroom seminar for 4th semester on Climate Change according to their course curriculum in the 1st week of June.
4. Decision has been taken to assign a home assignment for the students of 2nd and 4th sem in the last week of April.
5. Decision has also been taken to organize a field trip in the mid November for the students of H.S. 2nd year.


23/3/22
(Nasendra K. Das.)


23/3/22
(Dr. S. B. Sainia.)

Minutes of meeting before 1st Sessional examination 2022 (Even Semester)

Date: 27/04/2022

1. Decisions have been taken to setting test papers GE-02, GE-04 by Dr. Sangeeta Boruah Saikia and Narendra Kumar Das 20 marks each organizing questions as 1 marks 2 nos., 4 marks 4 nos. and 9 marks 2 nos. for 2nd & 4th Semester according to progression in syllabus.
3. Decision has also been taken for evaluating the answer scripts for the concern teachers according to their paper setting. 2nd & 4th semester by DR. Sangeeta Boruah Saikia and Mr. Narendra Kumar Das.

Nand
27/4/22

(Narendra K. Das.)

ASB

27/4/22

(Dr. S. B. Saikia)

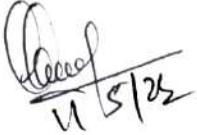
Minutes of meeting after 1st Sessional examination 2022 (Even Semester)


11/05/2022

1. After evaluation it has been revealed that in the 2nd semester 10 students in the among 46 students & in the 4th semester among 49 students 7 students have secured less marks and are selected for remedial classes.

1. Decision has been taken to evaluate the answer scripts by the teachers according to their course distribution.

2. The evaluated answer scripts have also been decided to distribute among the students for their feedback.


11/5/22
(Narayana K. Dhan.)


11/5/22
(Dr. S. B. Saini.)


Minutes of meeting after 2nd Sessional examination 2022 (Even Semester)


17/06/2022

1. After evaluation it has been revealed that in the 2nd semester 10 students in the among 46 students & in the 4th semester among 49 students 7 students have secured less marks and are selected for remedial classes.

1. Decision has been taken to evaluate the answer scripts by the teachers according to their course distribution.

2. The evaluated answer scripts have also been decided to distribute among the students for their feedback.


17/6/22
(Vasundhara K. Dan.)


17/6/22
(Dr. S. B. Sathian)

DEPARTMENT OF HINDI
DIGBOI COLLEGE

04.01.2022

आज दिनांक 04.01.2022 को हिन्दी विभाग में
एक सिमागीत लेखक का आयोजन किया गया, जिसमें
एक sessional के अग्र होने के उपर-चर्चा हुई।
Question Paper: 10 जनवरी को समा करना चाहिए-
लिए अग्र-लेखक Paper Set करना या इस लिए
तकाल ^{का} अग्र करने पर-चर्चा हुई। इस लेखक के
1st Sessional Exam. में अग्र-प्रदर्शन करने वाले
बच्चों के उपर भी-चर्चा हुई। अग्र-काल से Class
लेने की भी बात हुई। अग्र-अग्र 1st Sem. के बच्चों का
प्रदर्शन बहर ही कराव था।

प्रदीप कुमार भारती

31/01/2022

विभागाध्यक्ष हिन्दी।

Dr. P.K. Bharti	Dr. AK. Sahu.
1st Sem - C-1	1st Sem - C-2
	" " M1
3rd Sem - C-5 6-7	3rd Sem - C-6
5th Sem - C-12 DSE - 02	5th Sem - C-11 DSE - 01

22.01.2022

कार्य दिनांक 22.01.2022 को Google meet पर विचारियों के साथ एक विशेष बैठक हुई। इस बैठक में 20.01.2022 को Online Head की Meeting एक Principal के साथ हुई थी जिसमें Covid-19 के बढ़ते प्रभाव के कारण 2nd Sessional 31 Exam- केवल 20.01.2022 को करने के लिए एक सत्र रोक दिया गया था। उसके स्थान में एक Online Exam- 24.01.2022 को करने का निर्णय लिया गया था। इसी को स्थान में एक सत्र 22.01.2022 को बि. छात्रों के साथ एक Online Meeting किया गया। इस Meeting में Online Exam के कार्रवाई के बारे में छात्रों को बताया गया। इसलिए 1st Sem- के छात्रों पर विशेष ध्यान दिया गया।

प्रदीप कुमार भारती

म. उ. अ. उ. वि. उ.

विभागाध्यक्ष हिंदी
22.01.2022

22.01.2022

22.01.2022

कार्य दिनांक 22.01.2022

22.03.2022

आज दिनांक 22.03.2022 को 22
 विभागीय बैठक सत्र नं० M-1 में 10 बजे से
 हुई जिसमें आगामी 24.03.2022 से होने
 वाले 2nd Sem / 4th Sem / 6th Sem की लेख
 रणनीति बनाई गई। साथ ही class को ~~class~~
 और Course Distribution किया गया।
 19.03.2022 को Academic Board के निर्णय में 24.03.20
 को class शुरू करने का निर्णय लिया गया था। साथ
 Academic Audit के लिए बैठकें किया साथ इस विषय
 पर चर्चा हुई। साथ ही राय ~~fixmate~~ दिया गया इसके
 अक्षर पर Data उपलब्ध करने की बात की गई।
 विभागीय बैठक में इस विषय पर चर्चा हुई।
 विभागीय Academic Audit के आज से ही Data
 एकत्र करने का निर्णय लिया गया।

पद्दीप कुमार मारठी
 विभागाध्यक्ष हिंदी
 22.03.2022

अनुराधा कुमारी
 22.03.2022

22.04.2022

22.04.2022

आज दिनांक 22.4.2022 को सुबह 8 बजे से
 विभागीय बैठक सत्र नं० M-1 में हुई। इस बैठक
 में 1st Session-Exam. को 05.05.22 से शुरू
 होने वाला है 6 उत्तरी छात्रों में रखने हुए प्रस्ताव
 पर हस्ताक्षर करने और समय पर पाठ्यक्रम लागू
 करने का निर्णय लिया गया। प्रश्न पत्र बनाने का जिम्मा
 निम्नलिखित था -

Dr. P.K. Mishra	Dr. A.K. Sahy
2nd Sem - C-3	2nd Sem - C-4
4th Sem. C-8, C-9	4th Sem - C-10,
6th Sem - C-13,	6th Sem - C-14.
" " DSE - 04	" " DSE - 03

पद्दीप कुमार मारठी
 विभागाध्यक्ष हिंदी 22.04.22.

अनुराधा कुमारी
 22.04.2022

24.05.2022 आज दिनांक 24.05.2022 को दोपहर 2.00 बजे
के विभागीय बैठक हुई जिसमें 25th Session में
में 50% से कम मार्क्स पाने वाले छात्रों को
Remedial class लेने का निर्णय लिया गया।
2nd & 4th Sem के कुछ विद्यार्थी 50% से कम मार्क्स
लाए हैं आता Remedial class शुरू होगा तथा
6th Sem के अंतिम छात्र 50% से कम Marks नहीं
लाए इसलिए उनका Remedial class नहीं करने का
निर्णय लिया गया।

प्रदीप कुमार भारती
विभागाध्यक्ष हिंदी,
14.05.2022

प्र. अ. अ. अ. अ. अ.
14.05.2022

22.06.2022 . आज दिनांक 22.06.2022 को सत्र
नं 1 में दोपहर दो बजे से 25th विभागीय
बैठक हुई जिसमें कुल 21.06.2020
को हुई विभागाध्यक्षों के साथ प्रिंसिपल
की बैठक की समीक्षा में हुए निर्णय को
लागू करने का निर्णय लिया गया। विभागाध्यक्षों
के साथ हुई बैठक में 60% से कम होने
वाले उपस्थित होने वाले छात्रों को मार्क दिए।
अभिभावक अभिभावक को बुलाने का निर्णय हुआ
था, हमारे विभाग में 4th Sem के केवल 25th
छात्र का इस श्रेणी में मार्क है जिसकी सूचना
दे दी गई। अंत में 25.06.2022 को सुबह
को 14 बजे उपस्थित होने का उद्देश्य है।

प्रदीप कुमार भारती
विभागाध्यक्ष हिंदी
22.06.2022

प्र. अ. अ. अ. अ. अ.
22.06.2022

18.08.2022 आज दिनांक 18.8.2022 को सुबह 9.00 बजे से सां. नं. 1 के एक विभागीय बैठक हुई जिसमें अगले सत्र यानि 18.08.2022 से होने वाले सत्र की रूपरेखा तैयार की गई। साथ ही नये सत्र में शुरू होने वाले सत्र का Class Disruption को Compensation दिया गया। साथ सत्र की शुरुआत सत्र से चलाने का निर्णय लिया गया।

श्रीपंकुज भारती
 विभागाध्यक्ष हिंदी,
 18.08.2022

श्रीपंकुज भारती
 18.08.2022

17.9.2022 आज दिनांक 17.8.2022 को सुबह 11 बजे से कमरा संख्या-1 (एक) में एक विभागीय बैठक हुई जिसमें 26.9.2022 से होने वाले 11th Sessional Exam. के Question Paper तैयार करने तथा समय से प्रिंट करने की देन की पर सहमति बनी। Paper का कांटेक्ट निम्नलिखित है।

श्रीपंकुज भारती
 विभागाध्यक्ष हिंदी
 17.09.2022

श्रीपंकुज भारती
 17/09/2022

डॉ० श्रीपंकुज भारती	डॉ० मधुसूधा कुमारी साहू
1st Sem - C-1	1st Sem. C-2
3rd Sem - C-5 C-7	1st Sem - MIL 3rd Sem - C-6.
5th Sem - C-12 DSE - 02	5th Sem. C-11 5th Sem - DSE - 01
H.S. 2nd Yr. MIL.	H.S. 1st Yr. MIL.

डॉ० श्रीपंकुज भारती
 हिंदी विभागाध्यक्ष
 17.09.2022

DEPARTMENT OF HISTORY
DIGBOI COLLEGE

Departmental Meetings

Asomi

Date:

Page:

30.03.22.

A departmental meeting was held today to discuss about the course and class distribution - classes are to start from 01.04.22.

A. Nay - ~~AW~~
30.03.22

P.K. Nayak - ~~PKN~~
30.03.22

04.08.22.

A departmental meeting was held today to discuss about the class and course distribution of the 1st + 3rd semester, classes of which are to start from 22-08-22.

A. Nay - ~~AW~~
04.08.22

P.K. Nayak - ~~PKN~~
04.08.22

DEPARTMENT OF MATHEMATICS
DIGBOI COLLEGE

Department of Mathematics
Digboi College
Minutes, Department Meeting
Session January To May, 2022

NOTICE

Ref No.: DM/22/01

Dated: 07.03.2022

It is hereby informed to all esteemed faculty members of the Department of Mathematics that a Departmental Meeting (DM) is being convened on 09.03.2022, Wednesday, to transact the following agenda.

Kindly do present in the meeting with your active participation please.

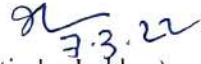
AGENDA:

1. Academic Matters, 2022.
2. Course Distribution for HS and Even Semester 2022.
3. Pi Day Celebration on 14th March 2022.
4. Commencement of Even Semester Classes.

Date: 09/03/2022

Time: 8:45 am

Venue: Department of Mathematics


(Dr. Jatindra Lahkar)
HoD, Mathematics
Digboi College, Digboi

HOD
Department of Mathematics
Digboi College, Digboi

Faculty Members:

1. Dr. Jatindra Lahkar (HoD)
2. Mr. Mukul Buragohain
3. Dr. Binod Chetry
4. Dr. Arjun Singh Chetry

Signature(s)






Proceedings of the Departmental Meeting (DM) held on 09-03-2022

A Departmental Meeting (DM) was held in the Department of Mathematics in which Dr. J. Lahkar, Head of the Department, was in the chair. All the faculty members were present in the meeting and participated actively giving meaningful suggestions on various aspects. After productive discussions in different matters the following decisions were accepted unanimously:

1. Course Distribution*
 - a. JL: C4, C8, DSE-1, HS II(Sc.).
 - b. MB: GE-4, C10, C14, HS II(Sc./Arts/Comm.).
 - c. BC: C3, C9, DSE-4, GE-2, HS II(Sc./Arts/Comm.).
 - d. ASC: C3, C10, C13, HS II(Sc./Arts/Comm.).
 - e. NT*: C9, GE-4.
2. It is decided that Pi-Day shall be celebrated in the Department on 14th March, 2022.
3. The classes for the 6th Semester shall start from 14th March and the classes for other semester shall start as per university guidelines.

Faculty Members:

Signature(s)

1. Dr. Jatindra Lahkar (HoD)
2. Mr. Mukul Buragohain
3. Dr. Binod Chetry
4. Dr. Arjun Singh Chetry



NOTICE

Ref No.: DM/22/02

Dated: 21.04.2022

It is hereby informed to all esteemed faculty members of the Department of Mathematics that a Departmental Meeting (DM) is being convened on 21.04.2022, Thursday, to transact the following agenda.

Kindly do present in the meeting with your active participation please.

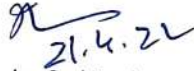
AGENDA:

I. Academic Matters.

Date: 21/04/2022

Time: 9:00 am

Venue: Department of Mathematics


21.4.22
(Dr. Jatindra Lahkar)
HoD, Mathematics
Digboi College, Digboi

HOD
Department of Mathematics
Digboi College, Digboi

Faculty Members:

1. Dr. Jatindra Lahkar (HoD)
2. Mr. Mukul Buragohain
3. Dr. Binod Chetry
4. Dr. Arjun Singh Chetry

Signature(s)






Proceedings of the Departmental Meeting (DM) held on 21-04-2022

A Departmental Meeting (DM) was held in the Department of Mathematics in which Dr. J. Lahkar, Head of the Department, was in the chair. All the faculty members were present in the meeting and participated actively giving meaningful suggestions on various aspects. After productive discussions in different matters the following decisions were accepted unanimously:

1. As per the directives of the Academic Board meeting held on 20th April 2022, it has been decided that the 1st Sessional examination shall be held from 6th May 2022. It has been instructed that the question Papers for B.Sc 1st Sessional Examinations are to be submitted on or before 28.04.2022.
2. The attendance of all the students till 22nd May are to be calculated and those students whose attendance falls below 70% might not be allowed to appear the examinations. Hence, a notice shall be passed to all the students with their attendance and instructing them to attend the remaining classes with 100% attendance.

Faculty Members:

Signature(s)

1. Dr. Jatindra Lahkar (HoD)
2. Mr. Mukul Buragohain
3. Dr. Binod Chetry
4. Dr. Arjun Singh Chetry



Department of Philosophy

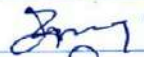

A general meeting was held in the Department of Philosophy, Sigbi College on 22 3-22 to discuss the following agenda.

Agenda

- 1) Distribution of Course
- 2) Distribution of classes
- 3) Miscellaneous.

Signature of teachers

- 1) Bisti Ram Narayan
- 2) Reepa Samal. (A)
- 3) Narsenita Baneh.



Narsenita

A general meeting was held in the Department of Philosophy, Digboi College on April 26 2022 to discuss the following agenda:-

Agenda -

① Sessional Examination

② Allotment of paper setting

③ Allotment of paper examiner -

1. B.R. Nargary

Jany
26/4/22

2. Dr. R. Sarmah

J.
26/4/22

3. N. Baruah

N. Baruah

A general meeting was held among the faculty members of Department of Philosophy to discuss the following.

Date: 4-6-22

Time: 2-30 p.m.

Agenda

① 2nd Sessional Examination

② Course Progression

③ Allotment of question paper setting

④ " " paper examiner

1. B.R. Nargary

— Jany

2. Dr. R. Sarmah

— 4-6-22

3. N. Baruah

— N. Baruah

A meeting was held among the teachers of philosophy department to discuss the following agenda on 30th August 2022 in the philosophy department.

Agenda :

- ① 1st Seminal Examination 2022
- ② Allotment of paper setting
- ③ Allotment of paper examiner.

1) B. R. Nargery

Dr. Nargery

2) Dr. R. Sarmah.

Dr. R. Sarmah

3) Gituli Deha.

Dr. Deha.

A general meeting was held in the Department of Philosophy, Digboi College on 25th October 2022 in the Philosophy Department, to discuss the following agenda.

- ① Course Progression & Coming 2nd Seminal Exem. 22
- ② Allotment of paper setting
- ③ Allotment of paper for examination.

Dr. Nargery

Dr. Nargery 25/11/22

Dr. Talukder 25/11/22

1) B. R. Nargery

2) Dr. Reeps Sarmah.

3) Bhesuñi Talukder.

DEPARTMENT OF PHYSICS
DIGBOI COLLEGE

DEPARTMENT OF PHYSICS
MEETING

DATE : 09-03-2022

AGENDA : COURSE DISTRIBUTION

- REVIEW OF PG 1st semester classes
- Felicitation of Dr. Binita Pathak

MINUTES :

1. COURSE DISTRN FOR EVEN SEM (UG)

2ND SEM

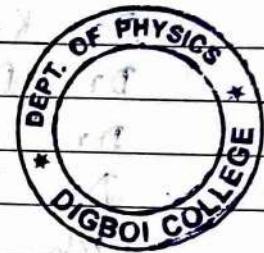
C-III	: KK + DKK
C-IV	: RP + SB
GE-2	: KK + DKK

4TH SEM

C-VIII	: RP
C-IX	: DKK + SB
C-X	: KK
GE-4	: RP + SB

6TH SEM

C-XIII	- DKK
C-XIV	- SKG
DSE-III	- R.P
DSE-IV	- KK + DK



2. COURSE DISTRN FOR EVEN SEM (PG)


	<u>PAPER</u>	<u>TITLE</u>	<u>FACULTY</u>
2 ND SEM	PH C-IV	CLASSICAL MECH.	DKK
	PH C-V	CONDENSED MATTER PHY	SB
	PH C-VI	GEN. LAB	KK
	PH DSC IIA	PLASMA PHY	RP
	GE 205	MATERIALS CHEMISTRY	AM
4 TH SEM	C-X	NUCLEAR PHY	RP
	C-XII	AT. AND MOL. PHY	DKK
	C-XI	STATISTICAL MECH	SKG
	DSE-IV	CONDENSED MATTER PHY	SB + DK
	DSE-V	DIGITAL AND OPTICAL ELECTRONICS	KK


Contd...


3. Felicitation of Dr. Binita Pathak
recipient of SERB Women in Excellence
award, 2022.


4. PG 1st semester courses have been
reported to be completed by all
the faculties.


5. Responsibility of (Vol-II, Issue:2) of 'Digital Physics'
* ^{interested in} Dr. D.K. Kuis.
Attendee:


Dr. R. Patowary ———— 

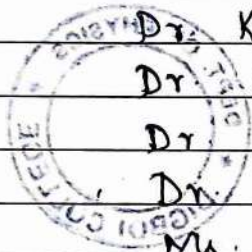
Dr. K. Kanwar ———— 

Dr. D.K. Kuis ———— 

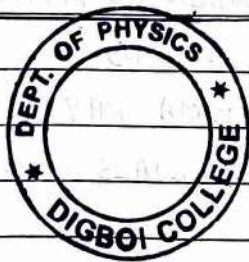
Dr. S. Bhuyan ———— 

Dr. D. Kakoty ———— 

M. S. Gogoi ———— 



* NB: In view of the rising no. of
students and inadequate space for
practical, classes, authority to be requested
for extension of the department. If
possible the verandah may be enclosed
for the purpose.



DEPARTMENTAL MEETING

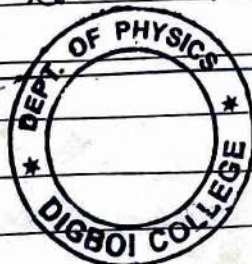
Date: 21-04-2022

AGENDA : 1. SESSIONAL EXAMS & ACADEMIC CALENDAR
2. STUDENTS ATTENDANCE
3. OTHERS

MINUTES :

The HOD intimated the following discuss of the Academic board meeting held on 20-04-2022.

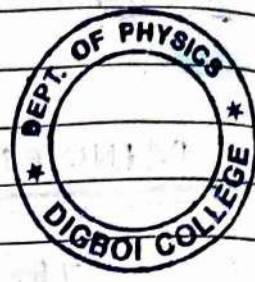
- 1.) Two sessional exams will be held.
- 2.) 1st sessional exams dates : 5, 6, 8 & 9 May
- 3.) " " questionpapers to be submitted before 28th April, 2022.
- 4.) Date of Course completion: 30 June, 2022
- 5.) 2nd sessional exam dates: 6, 7, 8, 9 June
- 6.) Department to submit list of students not allowed to sit for 2nd semester exam by 11-05-2022.
- 7.) To convey to students that attendance of 60% is mandatory.
- 8.) For students attendance below 60% fine will be imposed.
- 9.) Students should be notified - this attendance percentage is warned that they would be barred from appearing in exam unless the requisite attendance percentage is met.
- 10.) Departments should record the Generic attendance of their Honours students.
- 11.) HS 1st yr classes to be completed by 25-04-2022.
- 12.) Practical classes of 6th semester students to be conducted before theory exam.



Attendee:

- Dr. R. Patwary —
- Dr. K. Konwar —
- Dr. S. Bhuyan —
- Dr. D.K. Keri —
- Ms. S.K. Jaisi —

[Handwritten signatures and initials]



DEPARTMENT OF PHYSICS

Departmental Meeting

DATE: 04/06/2022

AGENDA:

1. 2nd Sessional Exam
2. New Admission for session 22-23

MINUTES:

1. The dates of 2nd sessional examination has been rescheduled to: 13, 14, 15 & 16 June, 2022.
2. Question papers of the above is to be submitted to the Vice Principal before 7th June, 2022.
3. 6th semester examination (Practical) dates to be fixed after consulting with the corresponding external examiners.
4. The number of seats of science admission (B.Sc. 1st semester) has been fixed to 300.

Attendee:

Dr. R. Patowary —

Dr. K. Kanwal —

Dr. S. Bhuyan —

Dr. D.K. Keri —

Mr. S.K. Gogoi —

[Handwritten signatures]



Department of Physics

Departmental Meeting.

Date : 27/06/2022

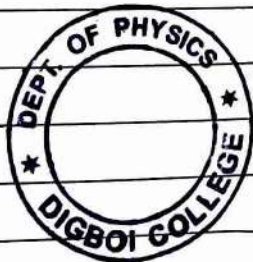
AGENDA : Decisions of the academic board meeting held on the same date held on the same date.

MINUTES :

1. H.S. 2nd yr classes to be started from 1st July 2022.
2. H.S. 1st yr. attendance to be submitted by next week.
3. Strictness to be maintained as far as attendance is concerned.
4. Admission portal opened from 27/06/2022 by office.
5. EWS quota will be included from this session.
6. Hostel seat will be reserved department wise.
7. Last date of degree form fill up : 14/07/2022.

ATTENDEE :

Dr. R. Patwary - *Ref*
Dr. K. Konwar - *M*
Dr. D.K. Kuei - *Ref*
Dr. S. Bhuyan - *Phys.*



Department of Physics.
Departmental Meeting.

Date : 03-07-2022

Agenda : Student Attendance


Minute :

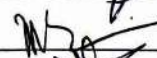
1. Ankit Mahtou (Physics HONS, 4th sem) has very low attendance in GE-Chemistry as reported by Hod Chemistry at Academic Board meeting. He has to be contacted regarding the same.


2. Chew Tanneng Manlew (Phy HONS, 2nd Sem) has low attendance in Physics (C3, C4) & GE-Maths. Hod Physics requested HOD Maths to allow him to sit for exam.

3. Uma Devi Moran (Phy Hons, 2nd Sem) is to be contacted and asked to attend PTM for Chemistry Dept.

4. Topon Doumeh (Chem Hons, 2nd Sem) is to be contacted & instructed to meet HOD Physics for low attendance.

Dr. R. Patwary - 

Dr. K. Karwar - 

Dr. D.K. Kwei - 

Dr. S. Bhuyan - 