

DIGBOI COLLEGE

ITAVATA, P.O. DIGBOI-786171 (ASSAM)

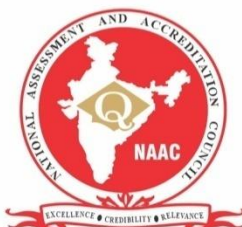
Third Cycle NAAC Accreditation

CRITERIA- 7

INSTITUTIONAL VALUES & BEST PRACTICES

7.1.4. RELEVANT INFORMATION REGARDING WATER CONSERVATION

Submitted to




Principal
Digboi College, Digboi

THE NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL

1. Bills for Rain Water Harvesting

DIGBOI COLLEGE
(ESTD : 1965 - PROVINCIALISED)
DEBIT VOUCHER

CH No: MF368
BANK ACCOUNT: 10776292246
NAME: DINA NATH JAISWAL

DATE: 13/01/2020
CHEQUE NO: 4112/12
CHEQUE DATE: 10/01/2020

PARTICULARS	HEAD OF EXPENSE	AMOUNT
PAID FOR CONSTRUCTION OF RAIN WATER HARVESTING TANK STAND	WATER SYSTEM	13,500.00
Rupees: Thirteen Thousand Five Hundred Only.		13,500.00

Received Payment in Full


Signature
D.N. JAISWAL
13/01/2020
Proprietor
Passed Payment in Full

Prepared By

Nisha
Cashier
Digboi College

Verified By

Accountant
Digboi College

Principal & Secretary
Digboi College


Principal
Digboi College, Digboi

1. Bills for Rain Water Harvesting

D. N. JAISWAL
Contractor & Order Supplier
Golai No. 2, P.O. : Digboi, Dist :- Tinsukia, 786171 (Assam)
Mob. : +91-9954412096 / +91-7577837314

No. Date 26.12.2019

To
The Principal, Digboi College.
Digboi, 786171 (Assam)

Sub: Submission of Bill

Ref: your work order No. Dig/Col/W.Ord(14)/2019/23
dtd. 23/12/19. — for 1000 litres capacity
Tank stand (Rain Water Harvesting project)

Dear Sir,
Kindly find herewith the bill against your above
work order and please arrange to release the
payment at your earliest. The bill is including supply
of materials & manpowers.

BILL

① 5" thick Brickwork	56.25 Sq. feet @ 175/-	Rs. 9842/-
② 1/2" thick Plaster & Polish	76.00 Sq. feet @ 20/-	Rs. 1520/-
③ Sand filling & ramming	71.00 cft @ 18/-	Rs. 1278/-
④ Top slab concreting with plaster & polish	0.137 CM @ 8000/-	Rs. 1093/-
Total.		Rs. 13,733/-
Less negotiated Amount		Rs. (-) 233/-
Net Bill Amount		Rs. 13500/-

(Rupees thirteen thousand five hundred only)

Thanking you
Yours faithfully
D. N. JAISWAL
26/12/19

For Recd.
Principal
21.20

At to recd
Cons. M.M. to verify
26/12/19

We acknowledge
completion of work & find out
it is satisfactory and the bill
may be placed for payment
on 26/12/20

Principal
Digboi College, Digboi

1. Bills for Rain Water Harvesting

DIGBOI COLLEGE

P.O. DIGBOI - 786 171 (ASSAM)

Email: digboicollege@yahoo.com & digboicollege@gmail.com

Memo No. Dig Col/Adm (15) 2019-20

Date: 21.12.2019

From: Dr. Dip Sarkar, M.Sc., Ph.D.
Principal & Secretary
Digboi College, Digboi

To: D. N. Jaiswal
Gatal No 2, P.O.-Digboi
Dist. Linsukia, Assam-786171

M. D. N. Jaiswal

I have the pleasure to issue work order for construction of 1000 liter capacity Water Tank Platform with supply of materials for **Rain Water Harvesting** in Digboi College with following work details. On completion of work draw bill on us for payment.

Sl. No.	Work Description	Quantity/ Area	Negotiated Rate
1	5" thick Brick Works	56.25 sq.ft.	Rs. 13500/- only to complete the job
2	1/2" thick Plaster & Polish finish at top portion	76.00 sq.ft.	
3	Sand filling and Raming	71 cft.	
4	Top slab concreting with plaster and polish	0.137 C.M.	

Yours faithfully,





(Dr. Dip Sarkar)
Principal & Secretary
Digboi College, Digboi

Copy (1) - The Accountant,
Digboi College, Digboi for the needful

**Principal & Secretary
Digboi College, Digboi**

2. Borewell : Document of handing over of the facility by IOCL to Digboi College

BOREWELL DOCUMENT:

असम ऑयल डिबोईजन
Assam Oil Division

Indian Oil Corporation Limited
AOD - Digboi Refinery
P.O. Digboi, PIN- 786171, Assam
Tel : 03751 262000
Fax : 03751 265015
E-mail : aoddigboi@indianoil.in
Website : www.iocl.com

No.CSR/HO/32/2020-21

Date : 01.10.2020

To,
The Principal & Secretary,
Digboi College,
Digboi

Dear Sir,

Sub: Handing over of Water Plant Facility

In reference to your application No. Dig/Col./Misc.(23)/2019/05(a) dated 04.04.2019 for Water Plant at Digboi College, Indian Oil Corporation Limited (Assam Oil Division) has installed a Water Plant Facility in the Digboi College premises as a part of its Corporate Social Responsibility Initiative under the thrust area of Safe Drinking Water.

The facilities provided in the Water Plant is listed in the attached Annexure.

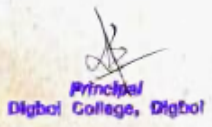
In this regard, we are pleased to handover the Water Plant with the facilities listed in the Annexure to the Digboi College Authorities. The Water Plant is meant for use by Digboi College. Kindly ensure that facilities are used properly.

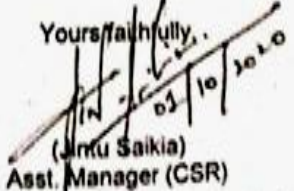
It is pertinent to mention that the maintenance of the Water Plant would be the responsibility of the Digboi College Authorities.

We are also attaching a Booklet with the details of the Water Plant Project and the Standard Operating Procedure (SOP) for your ready reference.

As a token of acceptance, kindly put your signature along with your seal on the copy of this letter.

Thanking you,


Principal
Digboi College, Digboi

Yours faithfully,

(Jintu Saikia)
Asst. Manager (CSR)

जिंदु साकिया / Jintu Saikia
सहायक प्रबंधक (सी एस आर)
Assistant Manager (CSR)

पंजीकृत कार्यालय: इंदियन ऑयल भवन, जे. व. अग्नी शंकर जंग सार्व, बाराक (पूर्व), गुवाहाटी-781005, असम।
District Office: Indian Oil Bhawan, J. V. Agni Shankar Jang Sarb, Barak (East), Guwahati-781005, Assam.

आसम ऑयल डिबोईजन, जे. व. अग्नी शंकर जंग सार्व, बाराक (पूर्व), गुवाहाटी-781005, असम।
Assam Oil Division, J. V. Agni Shankar Jang Sarb, Barak (East), Guwahati-781005, Assam.

3. Bills for Construction of Tanks

DIGBOI COLLEGE
(ESTD : 1965 - PROVINCIALISED)
DEBIT VOUCHER

DV No : MF127
BANK ACCOUNT : 10776292246
NAME : GANESH HARDWARE & ELECTRICAL STORES

DATE : 15/07/2019
CHEQUE NO : 140248
CHEQUE DATE : 13/07/2019

PARTICULARS	HEAD OF EXPENSE	AMOUNT
PAID BEING SUPPLY OF HARDWARE ITEMS FOR WATER CONNECTION AT COLLEGE	WATER SYSTEM	11,100.00
Rupees : Eleven Thousand One Hundred Only.		11,100.00

Prepared By
Cashier
Digboi College

Verified By
Accountant
Digboi College

Received Payment in Full
GANESH HARDWARE & ELECTRICAL STORES
MULIABARI, DIGBOI - 786171
Signature
Date 22/08/19

Passed Payment in Full
Principal & Secretary
Digboi College

Cell : 9435137329

Ganesh Hardware & Electrical Stores

MULIABARI, DIGBOI - 786 171, ASSAM

No. 2453

Date 22/08/19

Received with thanks from Principal Digboi College

sum of Rupees Eleven thousand one hundred only

Cash/Cheque/Draft SSB 2 140248 Date 13-07-2019

Bill No.	Amount
26/993	
5-10/992	

Rs. 11,100/-

G. Narayan

GANESH HARDWARE & ELECTRICAL STORES
MULIABARI, DIGBOI - 786171

For. Ganesh Har... Electrical Stores

Principal
Digboi College, Digboi

5. Maintenance of Water Bodies

Sender
GBOI COLLEGE
Destination
Assam, Code : 18
Despatched through
Terms of Delivery

Description of Goods
HSN/SAC
Quantity
Rate
per
Amount

Check Valve
Horizontal 1 1/2"
CPVC MAPT
1 1/2"

Output CGST
Output SGST
Account Adjustment

DA to recd
WWSM
to verify

The following items has been installed and fitted for better water service by
for better
20/06/19.

Bin passed for payment
9 Rs 1000 = Rupees one thousand
10/7/19
LA 1077672290
Water Dept.

Total
₹ 1,008.00
E & O E

Amount Chargeable (in words)
INR One Thousand Eight Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8481	762.71	9%	68.64	9%	68.64	137.28
3917	91.52	9%	8.24	9%	8.24	16.48
Total	854.23		76.88		76.88	153.76

Tax Amount (in words)
INR One Hundred Fifty Three and Seventy Six paise Only

1259
Paise

Declaration
We declare that this invoice shows the actual price of the goods
for GANESH HARDWARE & ELECTRICAL STORES (19-20)

Principal
Digboi College, Digboi

Principal
Digboi College, DigboiPrincipal
Digboi College, Digboi

5. Maintenance of Water Bodies and distribution system

DIGBOI COLLEGE



P.O. DIGBOI - 786 171 (ASSAM)

Email: digboicollege@yahoo.com & digboicollege@gmail.com

Memo No. - Dig/Col/ Ord.(13)/2019/22

Date - 20/05/2019

From: - Dr. Dip Saikia, M.Sc., Ph.D.
Principal & Secretary
Digboi College, Digboi

To: M/s Ganesh Hardware & Electrical Stores
Mulaibari, Digboi
P.O. - Digboi

M/s Ganesh Hardware

(Water Resource Management)

Please supply us the following items at an early date and draw bill on us for payment.

- | | |
|---------------------------|-------------------|
| 1. 1 H.P. water pump | 01no. |
| 2. 1" Ball valve | 02nos. |
| 3. Nipple | 1"x5" 02nos. |
| 4. N.R.V. C.P.V.C. | 1 1/2" 01no. |
| 5. CPVC Socket | 1 1/2" 01no. |
| 6. Taffon Tap | 10nos. |
| 7. Brash Socket | 3/4"x 1/2" 02nos. |
| 8. Brash Elbow | 02nos. |
| 9. Water Tape PVC | 02nos. |
| 10. M.Seal (100grm) | 01no. |
| 11. Black tape (big size) | 02nos. |
| 12. Insulation Tape | 1" 01no. |
| 13. G. I. Nipple | 1 1/2"x 3" 01no. |

Yours faithfully,

(Dr. Dip Saikia)
Principal & Secretary
Digboi College, Digboi
Principal & Secretary
Digboi College, Digboi

Copy to: The Accountant,
Digboi College, Digboi for the needful

5. Maintenance of Water Bodies and distribution system

Tax Invoice (ORIGINAL FOR RECIPIENT)

GANESH HARDWARE & ELECTRICAL STORES (19-20)
 Suburb: Digboi
 GSTIN/UIN: 18AACFG7022J1ZG
 State Name: Assam Code: 18

Invoice No: **GHE/19-20/992**
 Delivery Note

Dated: **25-May-2019**
 Mode/Terms of Payment

Supplier's Ref: **Challan No: 4531**
 Buyer's Order No:

Other Reference(s):

Dig/Col/Ord: **13/2019-22**
 Despatch Document No:

Dated: **20-May-2019**
 Delivery Note Date

Despatched through: _____
 Designation: _____

Terms of Delivery: _____

Buyer: **DIGBOI COLLEGE**
 Store Name: _____
 Assam Code: 18

Sanctioned
 ₹ 10,100/-
 22/5/19

Description of Goods and Services	HSN/SAC	Quantity	Rate	per	Amount
Water Pump	8413	1 nos	7,678.57	nos	7,678.57
Cpvc Ball Valve	3917	2 nos	182.20	nos	364.40
G.I Pipe	7306	2 Pc	32.20	Pc	64.40
CPVC Socket	3917	1 nos	55.08	nos	55.08
Teflon	3920	10 roll	16.95	roll	169.50
PVC Agri Coupler/ Socket	3917	2 nos	50.85	nos	101.70
Cpvc Brass Elbow	3917	2 nos	42.37	nos	84.74
Black Tape	8546	2 roll	57.63	roll	115.26
M Seal	3214	1 Pkt	25.42	Pkt	25.42
Steel Grip	8546	2 Pc	38.14	Pc	76.28
Black Tape	8546	1 roll	42.37	roll	42.37
Insulation Tape					
G.I Nipple	7307	1 Pc	25.42	Pc	25.42
					8,803.14
Output CGST					581.01
Output SGST					581.01
Load/unload/transport (18%)	8428				211.88
Account Adjustment					(-10.02)
Less					
					₹ 10,177.00
					E & O E

Nett Chargeable (in words): **R Ten Thousand One Hundred Seventy Seven Only**

1258
 Panch

for GANESH HARDWARE & ELECTRICAL STORES (19-20)

Signature: _____

Stamp: **Principal Digboi College, Digboi**

Handwritten notes:

- DA to record to verify
- 22/5/19
- Bill Paid for Payment of Rs 10,100/-
- Business can be resumed
- Sanctioned
- At 10776-25-2246
- Water System

5. Bills for Maintenance of Water Bodies

Tax Invoice

(Tax Analysis)

(ORIGINAL FOR RECEIPT)

Dated 25 May 2019

Invoice No: GHES/19-20992

GANESH HARDWARE & ELECTRICAL STORES (19-20)

Muliabari Dgbol

GSTIN/UIN: 18AACFG7022J12G

State Name: Assam, Code: 18

Party: DIGBOI COLLEGE

State Name: Assam, Code: 18

HSN/SAC	Taxable		Central Tax		State Tax		Total	
	Value	Rate	Amount	Rate	Amount	Tax Amount		
33	7,678.57	6%	460.71	6%	460.71	921.42		
37	805.92	9%	54.54	9%	54.54	109.08		
36	54.40	9%	5.80	9%	5.80	11.60		
70	169.50	9%	15.26	9%	15.26	30.52		
80	233.91	9%	21.05	9%	21.05	42.10		
14	25.42	9%	2.29	9%	2.29	4.58		
37	25.42	9%	2.29	9%	2.29	4.58		
28	211.85	9%	19.07	9%	19.07	38.14		
Total	9,018.00		681.01		681.01	1,362.02		

(Amount in words): **INR One Thousand One Hundred Sixty Two and Two paise Only**

[illegible]Principal
Digbol College, Digos

5. Maintenance of Water Bodies and distribution system

DIGBOI COLLEGE

P.O. DIGBOI - 786 171 (ASSAM)
Email: digboicollege@yahoo.com & digboicollege@gmail.com

Memo No.- Dig/Col/Ord/(13)/2019/22

From: Dr. Dip Saikia, M.Sc., Ph.D.
Principal & Secretary
Digboi College, Digboi

Date:-20.05/2019

To, M/s Ganesh Hardware & Electrical Stores
Mulaibari, Digboi
P.O.-Digboi


M/s Ganesh Hardware

Please supply us the following items at an early date and draw bill on us for payment.

(Water Resource Management)

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10. M Seal (100gm)	01no.
11. Black tape (big size)	02nos.
12. Insulation Tape	01no.
13. G. I. Nipple	01no.

Yours faithfully,



(Dr. Dip Saikia)
Principal & Secretary
Digboi College, Digboi

Principal & Secretary
Digboi College, Digboi

Copy to:- The Accountant,
Digboi College, Digboi for the needful


Principal
Digboi College, Digboi