



Criterion VI

Governance, Leadership and Management

-----DIGBOI COLLEGE, DIGBOI-----

ASSAM

Content

6.3.3

Professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the last five years

6.3.3 (2): Event Brochures and Reports

Session: June 2019 – May 2020



MENTORING PEDAGOGY AND EFFECTIVE LEARNING TECHNIQUES USING ICT (04-08 Nov, 2019)

Best Practices for Quality Enhancement



1. On 10th of November 2019, the general meeting of Parents-Teachers' Association was held at Digboi College Auditorium.



2. The members of Green Squad - a voluntary association of Commerce students for environment observed World Environment Day on the 5th of June 2019 at Soraipung Forest, Digboi under which students participated in Nature Walk and bird-watching activity.



3. From 10th to 18th June 2019 a plantation drive was conducted in which newly admitted students planted altogether 350 saplings in college campus with GPS Tag.

4. Dept. of Physics organised 'Antariksh', a program on Telescope handling and night sky watching for the students in which Dr. Pranab Jyoti Chetia curator and in-charge, Jorhat Science Planetarium acted as a resource person.

5. B.Sc. 4th and 6th semester, Physics major students exhibited laboratory instruments and demonstrated some basic scientific principles in front of High school students of four schools of rural area.

6. 4th semester Physics major students attended an outreach program organized by Dibrugarh University in association with PANE (Physics Association of Northeast) and IITG (Indian Institute of Technology, Gauhati).

7. Department of Physics, Digboi College organized talk on "Indian Arctic expedition" in which Ashok Kumar Gwala, Space Scientist, chief scientist Indian arctic expedition, 2008 acted as the resource person.

8. One week Faculty Development Programme on Mentoring Pedagogy and Effective Learning Techniques using ICT was organized by Electronics and ICT Academy, IIT Guwahati in association with IQAC Digboi College at Digboi College from 4th to 8th November, 2019.

9. A felicitation Programme was organized by Digboi College on 11th November 2019 for the students showing outstanding performance in M.Sc (Physics) Final Examination under Dibrugarh University.

10. A talk on Gender Sensitization was organized by Digboi College Women Welfare Cell in collaboration with IQAC Digboi College on 26th February, 2019 at Digboi College Auditorium in which Dr. Manjit Singh, Medical Officer, Civil Hospital, Tinsukia acted as the Resource Person.

11. A Campus Drive was conducted at Digboi College by Reliance Jio Info Comm Ltd. for degree pass out students of the college for the posts of Jio Sales Officer and Jio Point Assistant Manager Trainee on 11th February, 2019.

12. The National Science Day was observed by Digboi College in association with Assam Science Society, Digboi Branch on 28th February, 2019 at Digboi College by conducting a talk on the theme "Science for the People and the People for Science".

13. Dept. of Zoology organized an educational tour to Gibbon Wildlife Sanctuary, Mariani, Jorhat from 19th to 21st October, 2019.

14. A Two-Day Workshop on the Basics of Ecological Research was organized by the Dept. of Zoology, Digboi College in collaboration with Nature Conservation Foundation (NCF) Mysore on 29th and 30th March, 2019 at Digboi College and DehingPatkai Wildlife Sanctuary (Soraipung Village).

15. On 16th February 2019 a workshop on Green Corridor Champions was jointly organized by Wildlife Trust of India, New Delhi, Dept. of Zoology and IQAC, Digboi College in which Deep Gogoi, Wildlife Biologist, Wildlife Trust of India presented his paper on "Green Corridor Champion" Securing the Elephant Corridors, the Right to Passage.

16. A programme on Global Great Backyard Bird Count and Campus Bird Count was conducted by the Dept. of Zoology in association with NSS and IQAC Digboi College in the month of February, 2019.

Session: May 2020 – December 2021

Brochure on Online FDP on MENTORING PEDAGOGY AND TEACHING FOR HIGHER EDUCATION' (24-29 May, 2021)

Course Objective

To impart training to a level where faculties will be benefitted in terms of the teaching style, personality improvement, classroom delivery and help the faculties to create a strong mentor mentee relation required for overall development.

Course Outcome

Teachers will get to know online teaching & learning methods, platforms, tools, and resources. Teachers will identify reasons of why mentor mentee relationship remains with a gap. Various tips will be covered to identify techniques of better mentoring inter departments.

Activities

- Panel Discussion
- Case studies.
- Query Handling
- Evaluation

Pre-Requisites

- Laptop/Desktop with Webcam.
- Good Internet Connectivity.
- Uninterrupted Power Backup for 5 hours

Who Can Attend?

Programme is open to Faculty Members and PhD Research Scholars from Universities and Colleges.

Contact Details

Project Manager,
E&ICT Academy, IIT Guwahati
Email: eictacad@iitg.ac.in, eictacad@gmail.com
eictinfo.iitg@gmail.com

Follow us on: www.facebook.com/eictacadguwahati/



For details of the programme and course contents etc., please log on to Electronics and ICT Academy website: <http://eict.iitg.ac.in/>

Course Coordinators from Academy

- Prof. Ratnajit Bhattacharjee, Principal Investigator, E&ICT Academy, IIT Guwahati.
- Dr. Gaurav Trivedi, Co-Principal Investigator, E&ICT Academy, IIT Guwahati.

Coordination Committee from Digboi College

Advisor

- Dr. Dip Saikia
Principal, Mobile: +919954487650
E-Mail: digboicollege@gmail.com

Coordinator

- Dr. Pabitra Bharali, Associate Professor, Department of English, Email: pabitrabharali@yahoo.com, Contact No: +91 8011681493

How to Apply?

Online – The participants may log on to the E&ICT Academy, IIT Guwahati website: http://eict.iitg.ac.in/faculty_development.html and fill up the google doc application form. The Link also provided: <https://forms.gle/jKV2kwZeMzxa8XX47>

Registration Fee(Including GST)

Rs. 1000/- for Faculty & Research Scholar Only

Mode of Payment: Online
(NEFT/RTGS/IMPS)

For Online Transfer

Bank Name: State Bank of India
Account Name: IIT Guwahati R and D E and ICT Academy
Account No.: 36071160089
IFSC Code: SBIN0014262
Bank Name: State Bank of India
Bank Address: IIT Guwahati, GHY- 39

Contact Hours for the Course

40 Hrs (Theory , Activities, Case Studies & Evaluation)



An Initiative of Ministry of Electronics & Information Technology (MeitY), Government of India

Electronics & ICT Academy
IIT Guwahati, Assam



Online

01 Week Faculty Development Programme

Mentoring Pedagogy and Teaching for Higher Education
(24-29 May 2021)



Organized in Association with
Digboi College



Course Date: 24-29 May 2021

Last Date of Registration: 21/05/2021

Online Registration Link will be open from: 14/05/2021

Per Day Timing: 10:00 am to 05:00 pm

This FDP can be considered at par with other QIP (Quality Improvement Program) and other provisions for recognition/credits

MENTORING PEDAGOGY AND TEACHING FOR HIGHER EDUCATION' (24-29 May, 2021)

The screenshot shows a Zoom meeting in progress. The browser address bar at the top displays the URL: eictacad.webex.com/webappng/sites/eictacad/meeting/download/29ff717548b74f8d88c4f5e6be94d507?siteurl=eictacad&MTID=mb15fb88b27fb9e5d.... The meeting title is 'Mentoring Pedagogy and Teaching for Higher Education'. The participant list on the left includes 'Raby Ritu Phukan' and 'Anjan Chowdhury'. The main screen displays a presentation slide titled 'Student Centric learning and collaboration' with the following text:

- Flipped classrooms allows class time be used to master skills through collaborative projects and discussions. This encourages students to teach and learn concepts from each other with the guidance of their teachers. By allowing students to partake in their own learning, they are able to own the knowledge they achieve, which in turn builds confidence. Furthermore, teachers are given the ability to identify errors in thinking or concept application, and are more available for one-on-one interaction.

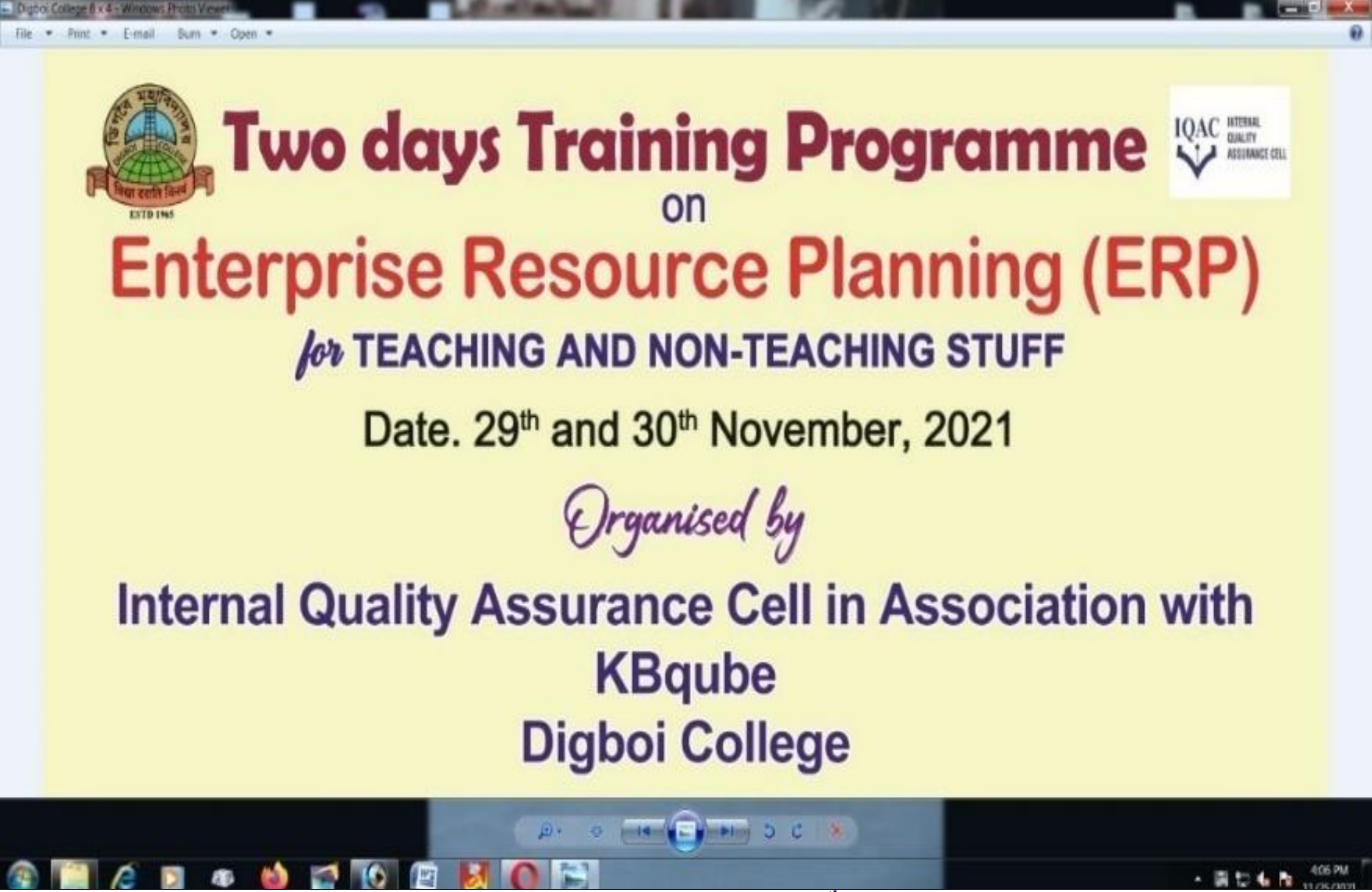
The Zoom interface at the bottom shows controls for 'Unmute', 'Start video', 'Share', and 'Participants'.

MENTORING PEDAGOGY AND TEACHING FOR HIGHER EDUCATION' (24-29 May, 2021)



Best Practices FOR QUALITY ENHANCEMENT

- The Department of Physics, organized a National Level Online Seminar Presentation Competition among Undergraduate level students having Physics as a Honours/Major subject. Altogether 47 students participated in the competition out of which top 8 (Eight) participants have been awarded cash prizes and all participants have been awarded participation certificates.
1st Prize : Rs. 7000/- (Rupees seven thousand only) awarded to Pragya Parasar, 4th Sem., B.Sc., Cotton University, Assam
2nd Prize : Rs. 5000/- (Rupees five thousand only) awarded to Shyamalee Bora, 5th Sem., I.M.Sc., Dibrugarh University, Assam
3rd Prize : Rs. 3000/- (Rupees three thousand only) awarded to Anirban Das, 2nd Sem., B.Sc., St. Edmunds College, Shillong, Meghalaya
4th Prize : Rs. 1000/- (Rupees one thousand only) awarded to Each for five participants-
(i) Niyar Prabhat Kalita, 3rd Sem., B.Sc., Pub Kamrup College, Assam.
(ii) Abhishek Phukon Borah, 2nd Sem., B.Sc., JIST, Jorhat, Assam.
(iii) Devanuj Bharali: 5th Sem., B.Sc., DKD College, Assam.
(iv) Priyanshu Priyam Alabiyan, 1st Sem., B.Sc., Sibsagar College, Assam.
(v) Tonmoyee Gogoi, 1st Sem., B.Sc., DHSK College, Dibrugarh, Assam
- International Yoga Day, 2021 was observed on 21st June, 2021 with a total participants of 71. On that occasion, the result of online yoga competition was announced and the winners were felicitated. The winners are - First – Subhajit Nath (HS 2nd Year), Second – Sruti Sharma (B.Sc 2nd Year), Third – Neha Kumari (B.Sc. 3rd Semester) and Tanushree Dutta (HS 2nd Year).
- An online Faculty Development Programme (FDP) on "Mentoring Pedagogy and Teaching for Higher Education." was organized by E&ICT Academy, IIT Guwahati, Assam in association with Digboi College from 24th May to 29th May, 2021 with the participation of 44 teachers from various institutions. The programme was coordinated by Prof. Ratnajit Bhattacharjee, Principal Investigator, E&ICT Academy, IIT, Guwahati; Dr. Gaurav Trivedi, Co-Principal Investigator, E&ICT Academy, IIT, Guwahati; and Moderated by Mr. Biplob Sharma, IIT, Guwahati. The FDP was coordinated from Digboi College by Dr. Pabitra Bharali, Associate Professor, Dept. of English.
- In connection with world environmental day celebration on 05th June, 2021, Dept. of chemistry organized a State Level Online Poster Making Competition with the participation of 15 students and a Tree plantation Programme for departmental students.



The image is a screenshot of a presentation slide displayed in a Windows Photo Viewer window. The window title is 'Digboi College 8 x 4 - Windows Photo Viewer'. The slide has a yellow background and contains the following text and logos:

- Top Left:** Digboi College logo with the motto 'विद्या ऽवली विद्या' and 'ESTD 1965'.
- Top Right:** IQAC logo with the text 'INTERNAL QUALITY ASSURANCE CELL'.
- Main Title:** **Two days Training Programme** on **Enterprise Resource Planning (ERP)**
- Subtitle:** *for* **TEACHING AND NON-TEACHING STUFF**
- Date:** 29th and 30th November, 2021
- Organised by:** Internal Quality Assurance Cell in Association with KBqube Digboi College

The bottom of the screenshot shows a Windows taskbar with various application icons and a system clock displaying '4:05 PM 11/29/2021'.

ERP for Teaching Staff by KBQUBE on 29th November, 2021

Report on ERP for Teaching Staff by KBQUBE on 29th November, 2021 in Newsletter 2021



DIGBOI COLLEGE *Newsletter*, 2021

Two Days Bioinformatics Workshop 2021
(Curriculum Based Undergraduate Programme)

Organized By
Department of Zoology
in Collaboration with
IQAC, Digboi College

Resource Person
Mr. Kangkon Saikia
Research Associate
Bioinformatics Facility
Institute of Advanced
Study in Science and
Technology

Inaugurator
Dr. Dip Saikia
Principal
Digboi College

IQAC Coordinator
Dr. Jayanta Handique
IQAC
Digboi College

Date: 3/07/2021 &
4/07/2021
Time: 4:00 PM to 6:00 PM

Click for Registration:
<https://forms.gle/7m1HdGdGdGdGdGdG>

Click to join Whatsapp group:
<https://chat.whatsapp.com/1234567890>

Platform:
Google Meet

Coordinators
□ Mr. Rajib S. Tanti
Assistant Professor,
Head of the Department
□ Mrs. Apurjita Doga
Associate Professor
□ Dr. Kishor Hali
Assistant Professor
□ Dr. Mani Kulkarni
Assistant Professor

Contact No:
9706642153/
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E mail id:
digboicollegezoology@gmail.com

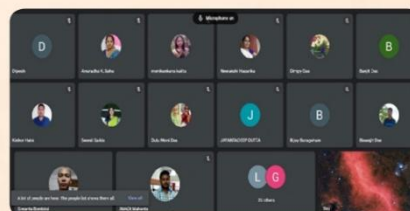
Department of Zoology
Digboi College

E certificates will be provided after submission of your valuable feedback

A two-day Bio-Informatics Workshop was organised by the Department of Zoology on 3rd and 4th July, 2021 in which Mr Kongkon Saikia, Research Associate, Bio-informatics Facility, Institute of Advanced Studies in Science and Technology, Guwahati acted as the Resource Person.



A workshop on Sericulture Practices was organised by Dept. of Zoology, Digboi College at Saraijung Forest Village, Digboi on 6th January 2021 in which Mr. Naba Kachari, Manager, Eri Silk Grainage, Tingrai, Assam acted as the resource person.



On 17/06/2021 Digboi College organised a training programme on Enterprise Resource Planning (ERP) in virtual mode for launching the MIS portal of the college under which training was provided to 49 teachers of the college.



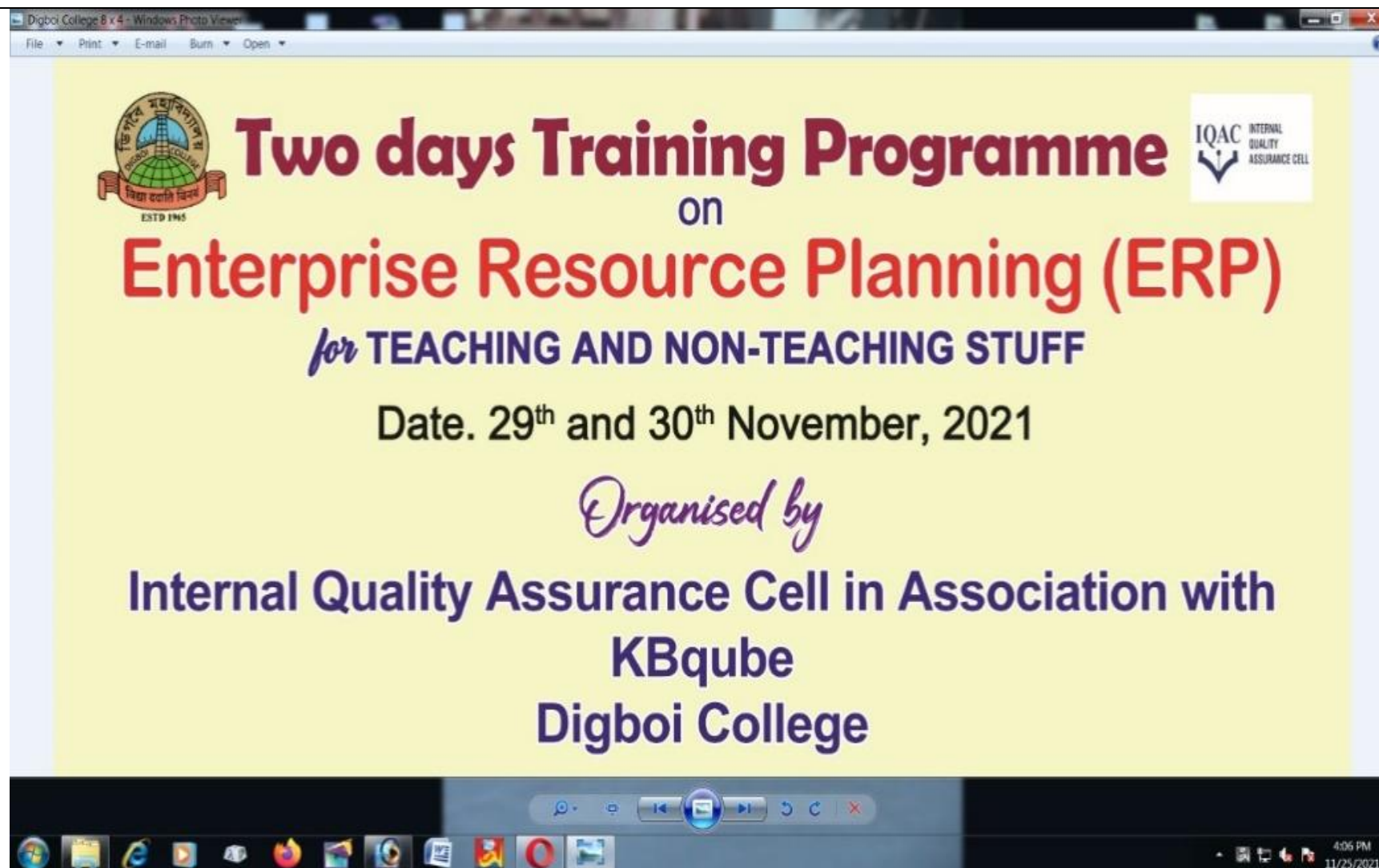
On the occasion of International Women's Day, 2021, a three day workshop on Self Defence (for girls) was organised from 6th to 8th March, 2021 in which girl students were given training on self-defence by Mr Promod Bhuyan, KOFUKAN SHOTO-RYU KARATE, Black Belt.



Dr. Anurag Protim Das, researcher, Dibrugarh University and Proprietor of Aqua Paradise acted as resource person in the One Day Workshop on 'Cost Effective Culture of Indigenous Magur to Boost Rural Economy' organised by the Dept. of Zoology on 24/11/2021.

- The College organized an Enterprise Resource Planning (ERP) training programme for the teaching staff of Digboi College on 29th November, 2021. The resource persons from M/S KBqube, Dibrugarh demonstrated all the components of the applications of ERP in details. A total of 46 teachers took part in the said programme.
- The College organized an Enterprise Resource Planning (ERP) training programme for the non-teaching staff of Digboi College on 30.11.2021. The resource persons from M/S KBqube, Dibrugarh demonstrated all the components of the applications of the ERP in details. A total of 5 non-teaching staff took part in the said programme.

ERP for Non-Teaching Staffby KBQUBEon 30th November, 2021



Two days Training Programme
on
Enterprise Resource Planning (ERP)
for **TEACHING AND NON-TEACHING STUFF**
Date. 29th and 30th November, 2021
Organised by
Internal Quality Assurance Cell in Association with
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Digboi College

ERP for Non-Teaching Staff by KBQUBE on 30th November, 2021

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Dr. Jayanta Handique
Digboi College

Coordinators
□ Mr. Rajib B. Toring
Assistant Professor,
Head of the Department
□ Mrs. Aparajita Doga
Associate Professor
□ Dr. Kishor Hekoi
Assistant Professor
□ Dr. Mani Kankana Kalita
Assistant Professor

Date: 3/07/2021 &
4/07/2021
Time: 4:00 PM to 6:00 PM

Click for Registration:
<https://digboicollege.edu/online-workshop>

Click to join Whatsapp group:
<https://t.me/digboicollegeonline>

Platform: Google Meet

Contact No: 9706642153/
943607441

E-mail id: digboicollegezoology@gmail.com

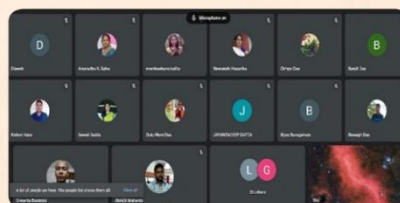
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