



2.5.1

Transparent and Robust Mechanism of Internal Assessment

Third Cycle NAAC Accreditation

Submitted



THE NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL

SSR – 2022, Digboi College, Digboi

Contents

Section	Title	Page No.
A	Weightage distribution for Internal Assessment	3
B	Notices & Routines of Sessional Exams	5

Section - A

Weightage distribution for Internal Assessment

Mode of Assessment/ Assessment Tools (%)

Internal:	20	
Assignment /Presentation/ attendance/ Class room interaction/quiz etc:		10
Written Test for theory and/or Viva Voce for Laboratory:		10
Final (End Semester):	80	
Written Test for theory and/or Laboratory experiments:		80
(Equal weightage to be assigned to each credit)		

Screenshot of syllabus for UG Programme showing IA weightage

Mode of Assessment/ Assessment Tools (%)

In Semester:	40	
Assignment /Presentation/ attendance/ Class room interaction/quiz etc.:		20
Written Test:		20
End Semester:	60	
Written Test:		60
(Equal weightage to be assigned to each credit)		

Screenshot of syllabus for PG Programme showing IA weightage

• Examination, Evaluation & Progression:

- I. **Internal Assessment (IA):** 20% marks in each paper comprising –
- 0.01: Two sessional tests (5% + 5%)
 - 0.02: Seminar, GD, Assignments, Lab works etc. (5%)
 - 0.03: Attendance in class (5%).

NB: i) A student failing to appear in IA is not eligible to appear in end-semester examinations.
ii) There is no provision for repeat/betterment in IA.

Screenshot of Prospectus showing IA weightage

Section - B

Notices & Routines of Sessional Exams

Samples of sessional exam routines issued by the College

DIGBOI COLLEGE, DIGBOI
REVISED PROGRAMME OF 1ST SESSIONAL EXAM, 2016
FOR DEGREE 1st, 3rd & 5th SEMESTERS

Date	Course	1 st shift (9.00AM-10.30AM)	2 nd shift (11.00AM-12.30PM)	3 rd shift (1.30PM-3.00PM)
26. 08. 2016 (FRIDAY)	SEM I	All Major(Arts/Sc) excluding Math(M)	Edu/RD/Bus Commn	
	SEM III	All Major(Arts/Sc) Paper-I AFA/POM/HRM		Comp Skill /Commn Skill
	SEM V	All Major(Arts/Sc) Paper-I Edu/RD/POM/Direct Tax/Sales Mgmt/ Elect	Elective Hindi	
27. 08. 2016 (SATURDAY)	SEM I	English(Arts/Sc)/	Math (Major & Pass)/ Zoo/ B Law	
	SEM III	Elect Hindi/Comp Sc/Zoo/FM /MIL(Com)	Geo/Phil/Math	
	SEM V	All Major(Arts/Sc) Paper-II Chem/Eco	Comp Appl	Public Finance
29. 08. 2016 (MONDAY)	SEM I	Geo/Phil/Chem/Elect/ Elect Hindi	Comp Sc/ Comp Appl/ Fin Actng/Pol Sc	
	SEM III	All Major(Arts/Sc) Paper-II /B Stat/Eng(Arts)	Phy/Bot	Edu/ RD
	SEM V	All Major(Arts/Sc) Paper-III Pol Sc/ Math/ Zoo	RMEG/PSWD/ WBODG/TELG/ Entrepr	
30. 08. 2016 (TUESDAY)	SEM I	Eco/Hist/ IT(Arts/Sc)	MIL(Arts)/Phy/Bot	Bus Env
	SEM III	Pol Sc/ IT(Arts/Sc)/IT(Com)	Comp Appl	Eco/ Hist/Elect/ Chem
	SEM V	All Major(Arts/Sc) Paper-IV Phy/Bot/Geo/Phil	IT(Arts/Sc) Mgmt Actng/Retail Mgmt	Hist

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Date: 23.08.2016

1st Sessional Exam, 2016

DIGBOI COLLEGE, DIGBOI
PROGRAMME OF 2ND SESSIONAL EXAM, 2017
FOR DEGREE 2ND, 4TH & 6TH SEMESTERS

Date	Course	1 st shift (9.00AM-10.30AM)	2 nd shift (11.00AM-12.30PM)
18. 04. 2017 (TUE)	SEM II	Comp Sc/Edu	MIL(Arts)/Phy/Bot/ Bus Commn
	SEM IV	All Major(Arts/Sc) Paper-I MIL(Arts)/Comp Skill(Sc Pass)/ Cost Accounting	Comp Appl
	SEM VI	All Major(Arts/Sc) Paper-I Edu/ Tax/Direct Tax/IntrnlMktng/ Elect	IT(Arts/Science)/ Comp Appl
19. 04. 2017 (WED)	SEM II	English(Arts/Sc)/ Comp Skill(Sc Major)	Math (Major & Pass)/ Zoo /Pol Sc/ Comp Appl/B Eco
	SEM IV	Elect Hindi/Comp Sc/ IT(Arts/Sc)/ Company Law	Pol Sc/Chem
	SEM VI	All Major(Arts/Sc) Paper-II Chem/Eco/ International Bus /FSA/ASP	
20. 04. 2017 (THU)	SEM II	All Major(Arts/Sc) excluding Math(M)	Corporate Actng
	SEM IV	All Major(Arts/Sc) Paper-II IBS/SAPM/Cons Behaviour	Edu/Phy/Bot
	SEM VI	All Major(Arts/Sc) Paper-III Pol Sc/ Math/ Zoo/IFS/ Rural Marketing	RMEG/PSWDG/WBODG
21. 04. 2017 (FRI)	SEM II	Eco/Hist/IT(Arts/Sc)	Geo/Phil/ Elect/Chem Elect Hindi/ PBM
	SEM IV	Geo/Phil / Math/Auditing/ Service Marketing	Hist./Eco/ Elect/ Zoo
	SEM VI	All Major(Arts/Sc) Paper-IV Phy/Bot/Geo/Phil/SBM/BAPP	Elective Hindi/ Hist.

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Date: 08.04.2017

2nd Sessional Exam, 2017

DIGBOI COLLEGE, DIGBOI
PROGRAMME OF 1ST SESSIONAL EXAM -2018
FOR DEGREE 2ND, 4TH, 6TH SEMESTERS

DATE	COURSE	1 ST SHIFT (9.00A.M. - 10.30 A.M.)	2 ND SHIFT (11.00 A.M. - 12.30 P.M.)
19/02/2018 (MONDAY)	SEM II	Eco/Hist/IT(Arts/Sc)	MIL (Arts)/Phy/Bot/ Bus Commn
	SEM IV	All Major (Arts/Sc) Paper - I MIL(Arts)/Comp Skill (Sc Pass)/ Cost Accounting	Comp Appl
	SEM VI	All Major (Arts/Sc) Paper - I Edu/ Tax/Direct Tax/ Intrnl Mktng/ Elect/RD	IT (Arts/Science)/ Comp Appl
20/02/2018 (TUESDAY)	SEM II	English (Arts/Sc)/Comp Skill (Sc Major)	Math (Major & Pass)/ Zoo/Pol.Sc/Comp Appl/ B Eco.
	SEM IV	Elect Hindi/Comp Sc/IT (Arts/Sc) / Company Law	Pol.Sc./Chem
	SEM VI	All Major (Arts/Sc) Paper-II Chem/Eco/International Bus/FSA/ASP	
21/02/2018 (WEDNESDAY)	SEM II	All Major (Arts/Sc) excluding Math (M)	Corporate Accounting
	SEM IV	All Major (Arts/Sc) Paper - II IBS/SAPM/Cons Behaviour	Edu/Phy/Bot/RD
	SEM VI	All Major (Arts/Sc) Paper-III Pol Sc/Math/Zoo/IFS/Rural Marketing	RMEG/PWDG/WBODG
22/02/2018 (THURSDAY)	SEM II	Comp Sc/Edu/RD	Geo/Phil/Elect/Chem/ Elect Hindi/PBM
	SEM IV	Geo/Phil/Math/Auditing/ Service Marketing	Hist./Eco/Elet/Zoo
	SEM VI	All Major (Arts/Sc) Paper-IV Phy/Bot/Geo/Phil/SBM/BAPP	Elective Hindi/ Hist.

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Date: 12/02/2018

Copy to:- The Heads/Seniormost teachers of the departments are hereby requested to do the needful.

1st Sessional Exam, 2018

DIGBOI COLLEGE, DIGBOI
PROGRAMME OF 1ST SESSIONAL EXAM, 2018
FOR DEGREE 1st, 3rd & 5th SEMESTER

Date	Course	1 st shift (10.00AM -11.30AM)	2 nd shift (12.00Noon -1.30PM)
21-08-2018 (TUE)	SEM I	All Major(Arts/Sc) excluding Math(M)	Edu/RD/ Elect/ Fin Actng
	SEM III	All Major(Arts/Sc) Paper-I AFA/POM/HRM	Comp Skill /Commn Skill
	SEM V	All Major(Arts/Sc) Paper-I Comp Appl/POM/Direct Tax/Sales Mgmt	Pol.Sc./PHY./Bot.
23-08-2018 (THU)	SEM I	Geo./Phil/ Phy/Bot	English(Arts/Sc)/ B Law
	SEM III	Elect Hindi/ Elect/ FM/MIL(Com)	Chem/Eco/Hist/ IT(Arts/Sc)
	SEM V	All Major(Arts/Sc) Paper-II Math/Zoo/ Edu/RD/ Public Finance	IT(Arts/Sc)
24-08-2018 (FRI)	SEM I	Eco/Hist/IT(Arts & Sc)	Comp Sc/ Chem/ Bus Comm
	SEM III	All Major(Arts/Sc) Paper-II B Stat/Eng(Arts)	Pol Sc/ Math/ Zoo / Comp Appl
	SEM V	All Major(Arts/Sc) Paper-III Geo/ Phil/ Elect/ Entrepr	TELG/WBODG/ RMEG/PSWD
25-08-2018 (SAT)	SEM I	Pol Sc/ Comp App/ Zoo Math (Maj & Pass)	MIL(Arts)/Bus Env
	SEM III	Edu/ RD/ Comp Sc/ IT (Com)	Geo/ Phil/ Phy/ Bot
	SEM V	All Major(Arts/Sc) Paper-IV Elective Hindi/ Comp Sc Mgmt Accy/ Ret Mgmt	Ch/ Eco/ Hist

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Date: 08.08.2018

NB: HODs are requested to do the needful.

1st Sessional Exam, 2018

Samples of sessional exam routines issued by the College

DIGBOI COLLEGE:: DIGBOI
PROGRAMME OF 2ND SESSIONAL EXAM-2019
FOR DEGREE 2ND, 4TH AND 6TH SEMESTERS

DATE	SEM	MORNING (10.00 AM-11.30 AM)	AFTERNOON (01.00 PM-2.30 PM)
17-04-2019 (WEDNESDAY)	SEM II	Eco/Hist/IT(Arts/Sc)/Chem	MIL(Arts)/Bus Comm
	SEM IV	All Major(Arts/Sc) Paper-I	MIL(Arts)/Comp Skill(Sc Pass)/ Cost Accounting
	SEM VI	All Major(Arts/Sc) Paper-I I Tax/Direct Tax/ Intrnl Marking	Edu/RD/Elect
18-04-2019 (THURSDAY)	SEM II	Math(Major & Pass)/Zoo/ Pol Sc/Comp Appl/B Eco	English(Arts/Sc)/ Comp Skill (Sc Major)
	SEM IV	All Major(Arts/Sc) Paper-II	Hist/IT(Arts/Sc) Company Law
	SEM VI	All Major(Arts/Sc) Paper-II Comp Sc	Eco/Hist/Chem/IT(Arts/Sc) Intrnl Bus/FSA/ASP
20-04-2019 (SATURDAY)	SEM II	All Major(Arts/Sc) excluding Math(M)	Corporate Accounting
	SEM IV	Elect Hin/Philo/Geo/ Math/Zoo/IBS/ SAPM/Cons Behaviour	Pol Sc/Comp Appl/Comp Sc /Bot
	SEM VI	All Major(Arts/Sc) Paper-III PWDG	Math/Zoo/ IFS/Rural Marketing
22-04-2019 (MONDAY)	SEM II	Edu/RD/Phy/Bot/PBM	Philo/Geo/Comp Sc
	SEM IV	Eco/Elect/Chem/Auditing/ Serv Mktng	Edu/RD/Phy
	SEM VI	All Major(Arts/Sc) Paper-IV Elect Hin/Philo/Geo/Phy/Bot	Pol Sc/Comp Appl/ SBM/BAPP

Date: 02/04/2019

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2nd Sessional Exam, 2019

OFFICE OF THE PRINCIPAL::DIGBOI COLLEGE::DIGBOI
PROGRAMME OF 2ND SESSIONAL EXAM, 2019
FOR 1ST, 3RD, 5TH SEMESTER

DATE	CLASS	1 st Shift (9-00AM to 10-30 AM)	2 nd shift (11-30AM to 1-00 PM)
30-10-2019 (Wednesday)	SEM I	All Hons(Arts/Sc) Paper-C1	B Law
	SEM III	Comp Skill/Comm Skill/ AFA/POM	Chem(P)/Eco(P)/Hist(P)/ IT(Arts/Sc)
	SEM V	Pol Sc(P)/Comp Appl/ POM	All Major(Arts/Sc) Paper-I /Phy(P)/D Tax/Sales Mgmt
31-10-2019 (Thursday)	SEM I	All Hons(Arts/Sc) Paper-C2	Fin Acctng
	SEM III	Math(P)	All Major(Arts/Sc) Paper-I FM
	SEM V	All Major(Arts/Sc) Paper-II Math(P)/Edu(P)/RD /Public Fin	IT(Arts/Sc)
01-11-2019 (Friday)	SEM I		Eng(Arts/Sc/Com)/ MIL(Arts/Sc/Com)/Alt. Eng
	SEM III	All Major(Arts/Sc) Paper-II Eng(Arts) / B Stat	Pol Sc(P)/Comp Appl
	SEM V	All Major(Arts/Sc) Paper-III TELG/RMEG/Entrepr	Geo/Phil(P)/ Elect Hin
02-11-2019 (Saturday)	SEM I	All Generic (Arts/Sc)	Micro Eco
	SEM III	Edu(P)/RD/Zoo(P)/ Comp Sc	Geo/Phil(P)/Phy(P)/Bot(P) /IT(Com)
	SEM V	All Major(Arts/Sc) Paper-IV /Comp Sc	Ch(P)/Eco(P)/Hist/ Mgmt Accy/Retail Mgmt

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2nd Sessional Exam, 2019

OFFICE OF THE PRINCIPAL::DIGBOI COLLEGE::DIGBOI
PROGRAMME OF SESSIONAL EXAM, 2020
FOR 1ST, 3RD, 5TH SEMESTER

DATE	CLASS	1 st Shift (9-00AM to 10-30 AM)	2 nd shift (11-30AM to 1-00 PM)
30-12-2020 (Wednesday)	SEM I	All Hons(Arts/Sc) Paper-C1 Com-C101	
	SEM III	All Hons (Arts/Sc) Paper C- 5 Com. C-305	
	SEM V	Pol Sc(P)/Comp Appl/ POM	All Major(Arts/Sc) Paper-I /Phy(P)/D Tax/Sales Mgmt
31-12-2020 (Thursday)	SEM I	All Hons(Arts/Sc) Paper-C2/ Com C102	
	SEM III	All Hons(Arts/Sc) Paper-C- 6 Com. C-306	
	SEM V	All Major(Arts/Sc) Paper-II Math(P)/Edu(P)/RD /Public Fin	IT(Arts/Sc)
02-01-2021 (Saturday)	SEM I		Eng(Arts/Sc/Com)/ MIL(Arts/Sc/Com)/Alt. Eng
	SEM III	All Hons (Arts/Sc) Paper C- 7 Com. C-307	
	SEM V	All Major(Arts/Sc) Paper-III TELG/RMEG/Entrepr	Geo/Phil(P)/ Elect Hin
04-01-2021 (Monday)	SEM I	All Generic (Arts/Sc/Com)	Micro Eco
	SEM III	All Generic (Arts/Sc/Com)	
	SEM V	All Major(Arts/Sc) Paper-IV /Comp Sc	Ch(P)/Eco(P)/Hist/ Mgmt Accy/Retail Mgmt

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1st Sessional Exam, 2020

OFFICE OF THE PRINCIPAL::DIGBOI COLLEGE::DIGBOI
PROGRAMME OF 2ND SESSIONAL EXAM, FEB., 2021
FOR 1ST, 3RD, 5TH SEMESTER

DATE	CLASS	1 st Shift (9-00AM to 10-30 AM)	2 nd shift (11-00AM to 12-30 PM)
18-02-2021 (Thursday)	SEM I		All Hons(Arts/Sc) Paper-C1 Com-C101
	SEM III	All Hons (Arts/Sc) Paper C- 5 Com. C-305	
	SEM V	All Major(Arts/Sc) Paper-I /Phy(P)/D Tax/Sales Mgmt	Pol Sc(P)/Comp Appl/
19-02-2021 (Friday)	SEM I		All Hons(Arts/Sc) Paper-C2/ Com C102
	SEM III	All Hons (Arts/Sc) Paper C- 6 Com. C-306	
	SEM V	All Major(Arts/Sc) Paper-II Math(P)/Edu(P)/RD /Public Fin	IT(Arts/Sc)
20-02-2021 (Saturday)	SEM I		Eng(Arts/Sc/Com)
	SEM III	All Hons (Arts/Sc) Paper C- 7 Com. C-307	
	SEM V	All Major(Arts/Sc) Paper-III TELG/RMEG/Entrepreneur/ Web-design/Photoshop	Geo/Phil(P)/ Elect Hindi
22-02-2021 (Monday)	SEM I		All Generic (Arts/Sc/Com)
	SEM III	All Generic (Arts/Sc/Com)	
	SEM V	All Major(Arts/Sc) Paper-IV /Comp Sc	Ch(P)/Eco(P)/Hist/ MgmtAccy/Retail Mgmt
23-02-2021 (Tuesday)	SEM III	All SEC(Arts/Sc/Com)	MIL(Arts/Sc/Com)/Alt. Eng

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2nd Sessional Exam, 2021