



DIGBOI COLLEGE

ITAVATA, P.O.: DIGBOI-786171(ASSAM)

Third Cycle NAAC Accreditation

Criteria-1 Curricular Aspects

1.1 Curricular Planning and Implementation

Submitted to



THE NATIONAL ASSESSMENT
AND ACCREDITATION COUNCIL

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

4. MINUTES OF STAFF/DEPARTMENTAL MEETINGS



MINUTES OF SOME STAFF/DEPARTMENTAL MEETINGS

1. Convened by Principal

2. Convened by Departments

MINUTES OF SOME STAFF MEETINGS

1. Convened by Principal
2. Assamese
3. Botany
4. Chemistry
5. Education
6. Electronics
7. English
8. Geography
9. Hindi
10. History
11. Mathematics
12. Philosophy
13. Political Science
14. Physics
15. Rural Development

**Staff Meeting convened
by the Principal**

Digboi College, Digboi
Meeting of the Teaching Staff
Date: 21.02.2020
Venue: Teacher's Common Room
Time: 1.00 PM

Agenda:

1. Sessional Examination
2. Submission of AQAR
3. Holding National Seminar
4. Election of Teacher's Representatives to Governing Body.

Minutes:

Dr. Dip Saikia, Principal of the College presided over the meeting and he explained the purpose of the meeting.

After threadbare discussion on the agenda the meeting unanimously resolved the following decision –

1. First Sessional Examination will be commenced from 10th March, 2020
2. AQAR will be submitted in stipulated time in assistance with all faculty members.
3. Meeting welcomes all six newly appointed teachers introduced by Principal.
4. Every department shall prepare at least 3 proposals for holding Seminars/Popular Talks during Feb. 2020 to June, 2020.
5. Gauri Buragohain and Debi Charan Sedai is elected teachers representatives to GB for the year 2020-21.

At the end of the meeting Principal offered vote of thanks to all members.

[Handwritten Signature]
21.02.2020
Member Secy. CBES
Digboi College

[Handwritten Signature] 21/2/20
Dr. Dip Saikia
Principal
Digboi College, Digboi
Date: 03.02.2020

DIGBOI COLLEGE, DIGBOI

Members present in the All Teachers' meeting held on 21-02-2020 at 1.00P.M. in the Teacher's Common Room

Sl No.	NAME	Singature	& Time	Sl No.	NAME	Singature	& Time
1	DR. DIP SAIKIA, Principal			39	Mrs N. HAZARIKA		1:20 PM
2	Dr. J. Changmai Vice-Principal			40	Dr. C. SIAM		
3	J S PHUKAN			41	Dr. (Mrs.) C. CHETIA		22/02/2020
4	D.C. SEDAI			42	P. CH. DAS		22/02/2020
5	Dr. (Miss) ITU DAS		1:00 PM	43	Dr. D. GOGOI		22/02/2020
6	Mrs J. DUTTA			44	Dr. R. SHARMA		22.02.2020
7	Mrs. D. BORTHAKUR (SARMA)		22/02/2020	45	DULU MONI DAS		
8	Mrs. A. GOGOI		22-2-2020	46	P. DUTTA		22/02/2020
9	Dr. J. HANDIQUE			47	Dr. N. J. KHOUND		
10	Dr. A. C. DUTTA			48	Dr. PRIYANKA BASYACH		1:20 PM
11	Dr. T.C. DUTTA			49	DR. DIMPY DAS		
12	Dr. R. PATOWARY		22-2-2020	50	Pratulla Kumar Mahanta, Librarian		
13	P.P. SINGHA			51	Dr. BISHWAJIT SAIKIA		1:10 PM
14	Dr. (Mrs.) M. SARMA			52	Dr. KISHOR HALOI		1:10 PM
15	Dr. M.K. GOGOI			53	SUBHASHISH GOGOI		1:10 PM
16	Dr. (Miss) A. NEOG			54	SAMPREETI BORUAH		1:10 PM
17	Mrs B.R. PHUKAN			55	Dr. Kanai Das		
18	ACHYUT SAIKIA			56	Murchana Gogoi		1:40 PM
19	G. BURAGOHAIN			57	Karuna Phukan		
20	Dr. S. B. SAIKIA			58	Dr. Abhijit Mahanta		
21	P. K. NARAH			59	Dr. Lakshmi Devi		
22	Dr. P. BHARALI		22/02/2020	60	Samrat Bharadwaj		1:10 PM
23	Dr. J. BORAH			61	Dr. Moni Konkona Kalita		1:15 PM
24	Dr. J. LAHKAR			62	Deep Kumar Kuri		1:15 PM
25	BANJIT DAS			63	P. KAMAR		1:26 PM
26	DR. P. K. BHARATI			64	Mrs S. HAZARIKA SAIKIA		1:15 PM
27	J. D. DUTTA			65	Sri NARENDRA KR. DAS		
28	JITU BORAH			66	SATISH KUMAR GUPTA		
29	POBAN GOGOI			67	Sneha Gogoi		
30	S. BORDOLOI			68	Ganesh Debnath		
31	D. MONDAL			69	Mrs. Simismita Borah		2:10 PM
32	R.R. TARIANG			70	Dr. Sumi Bhuyan		22/2/2020
33	M. BURAGOHAIN			71	Parthana Patgiri		
34	M.M. GOGOI			72	Parbind Kumar Sahu		
35	Dr. K. KONWAR			73	Purnananda Saikia		
36	SANJAY DAS			74	Pradip Kumar Khound		
37	B.R. NAZARY			75	Kedar Nath Timsina		
38	Dr. (Mrs.) A. KUMARI SAHU						

Meeting of the Teaching Staff, Digboi College

Date: 04.01.2021

Venue: Auditorium

Time: 1.30 PM

Agenda:

1. Discussion on commencement of regular Classes.
2. Discussion on completion of the courses
3. Internal Assessment Marks

Minutes:

Principal Dr. Dip Saikia narrated the purpose of the meeting. He highlighted the tentative date for commencement of regular classes, completion of the course, and sessional examination.

After detailed discussion, the meeting resolved that –

1. Regular classes will be commenced from 18th January, 2021.
2. Notification for 1st sessional examination will be given on or before 23rd Jan. 2021
3. Completion of Internal Assessment through Seminar/ Group Discussion on or before 6th Feb. 2021
4. Notification of 2nd sessional exam. will be given on or before 27th Feb. 2021.
5. Completion of the course within 9th Feb.2021


04.01.2021
Member Secy. CBCS
Digboi College


04/01/21

Dr. Dip Saikia
Principal
Digboi College, Digboi
Date: 03.02.2020

NAAC meeting
DIGBOI COLLEGE, DIGBOI

4/1/2021 at 1.30 PM


Members present in the All Teachers' Meeting held on 04-01-2021 at 1.30P.M. in the Digboi College Auditorium


Sl No.	NAME	Signature	Time	Sl No.	NAME	Signature	Time
1	DR DIP SAIKIA Principal			39	Dr C SIAM		
2	J S PHUKAN			40	Dr (Mrs.) C CHETIA		<i>04/1/21</i>
3	D C SEDAI		<i>4/1/21</i>	41	P CH DAS		<i>NAAC</i>
4	Dr (Miss) ITU DAS		<i>4.1.21</i>	42	Dr D GOGOI		
5	Mrs J DUTTA		<i>4/1/21</i>	43	Dr R SHARMA		<i>4/1/21</i>
6	Mrs D BORTHAKUR (SARMA)		<i>03/01/21</i>	44	DULU MONI DAS		<i>4/1/21</i>
7	Mrs A. GOGOI		<i>04-1-2021</i>	45	P. DUTTA		
8	Dr J HANDIQUE			46	Dr N J. KHOUND		
9	Dr A C DUTTA			47	Dr PRIYANKA BASYACH		
10	Dr T C DUTTA			48	DR. DIMPY DAS		
11	Dr R PATOWARY		<i>4/1/2021</i>	49	P. K. Mahanta, Librarian		
12	P P SINGHA			50	Dr BISHWAJIT SAIKIA		
13	Dr (Mrs.) M SARMA			51	Dr KISHOR HALOI		<i>1:45 PM</i>
14	Dr M K GOGOI			52	SUBHASHISH GOGOI		<i>1:55 PM</i>
15	Dr (Miss) A NLOG		<i>04.01.21</i>	53	SAMPREETI BORUAH		
16	Mrs B R PHUKAN		<i>4/1/2021</i>	54	Dr. Kanai Das		
17	ACHYUT SAIKIA		<i>4/1/21</i>	55	Murchana Gogoi		
18	G SURAGOHAIN		<i>04/01/21</i>	56	Karuna Phukan		<i>4/1/2021</i>
19	Dr S B SAIKIA		<i>4/01/21</i>	57	Dr. Abhijit Mahanta		
20	P K NARAH			58	Dr. Lakshmi Devi		<i>4/01/21</i>
21	Dr P BHARALI		<i>4/1/21</i>	59	Samrat Bharadwaj		<i>4/1/21</i>
22	Dr J. BORAH			60	Dr. Moni Konkona Kalita		<i>4/01/2021</i>
23	Dr. J LAHKAR			61	Deep Kumar Kuri		
24	BANJIT DAS			62	Dr. Binod Chetry		<i>4-01-2021</i>
25	DR P K BHARATI			63	Dr. Biswajit Das		<i>4-01-2021</i>
26	J D DUTTA			64	Suraj Hajong		<i>4/01/2021</i>
27	JITU BORAH			65	P KAMAR		<i>4/01/2021</i>
28	POBAN GOGOI			66	Mrs S HAZARIKA SAIKIA		<i>04/01/2021</i>
29	S BORDOLOI			67	Sn NARENDRA KR DAS		
30	D MONDAL		<i>04/01/2021</i>	68	SATISH KUMAR GUPTA		
31	R R TARIANG			69	Sneha Gogoi		
32	M BURAGOHAIN			70	Dr. Sumi Bhuyan		
33	MM GOGOI			71	Parthana Patgiri		
34	Dr K KONWAR			72	Parbind Kumar Sahu		
35	SANJAY DAS			73	Ankil Chetry		
36	B R NAZARY			74			
37	Dr (Mrs.) A KUMARI SAHU			75			
38	Mrs N HAZARIKA			76			

Digboi College: Digboi-786171

**Minutes of web conferencing of all teaching Staff of Digboi College
held on 13th May 2021 at 4.00 -5.45PM**
through the link <https://meet.google.com/sra-tbdi-ipz>

1. The meeting of all teaching Staff of Digboi College was held online and chaired by the Principal, Digboi College.
2. The principal addressed the meeting and narrated the emergent academic matters such as commencement of HS Second Yr Classes, Students Mentoring System, Alumni Activities and Departmental Webinars.
3. After through discussion the meeting numerously decides to accept following :
 - a. Pursuance upon the direction of AHSEC, the Daily Online Classes of HS Second Yr will be commenced w.e.f. 15 May 2021.
 - b. All teachers are requested to participate an One week Online FDP on " Mentoring Pedagogy and Teaching for Higher Education" organized by Electronics & ICT Academy IIT Guwahati, Assam in association with Digboi College from 24th to 29th May, 2021. Each faculty member has to pay Rs 1000/- (Represent One Thousand only) as Registration Fee. This programme is a part of mandatory compliance of the direction of NAAC, MHR & UGC.
 - c. All the departments are suggested to
 - i. Create a WhatsApp group of the Alumni of the department (at least with the students passed out from 2010 to 2020),
 - ii. Convene a Web-Conferencing under the name Alumni Meet 2021 on or before 10th June 2021 and
 - iii. Organize a Webinar among the present students of the department through their Alumni on or before 30th June 2021.
 - d. All the departments are suggested to organize Regional/National/International Webinars on or before 30th June 2021.


13.05.2021
Member Secy. CBS
Digboi College


(Dr. Dip Saikia)
Principal, Digboi College,
Digboi-786171, Assam, India

Digboi College: Digboi-786171

List of Attendance of Web Meeting of Teaching Staff held on 13th May 2021 (4.00-5.45 PM)

* Meeting Code: sra-tbdi-ipz

* by <https://chrome.google.com/webstore/detail/google-meet-attendance-ll/appcnhieclcdclcdjeahgklghghihfok>

Full Name	First Seen	Time in Call
Abhijit Mahanta	22-06-2021 7:02	1:34:05
Achyut Saikia	22-06-2021 7:02	1:36:40
Anamika Neog	22-06-2021 6:58	1:41:17
Anuradha K. Sahu	22-06-2021 7:00	1:38:31
Arun Chandra Dutta	22-06-2021 7:05	1:34:08
Baby Ritu Phukan	22-06-2021 6:56	1:41:23
Banjit Das	22-06-2021 7:02	1:33:00
Binod Chetry	22-06-2021 6:55	1:43:02
Bishwajit Saikia	22-06-2021 7:02	1:36:27
Bisti Ram Narzary	22-06-2021 7:02	1:36:28
Biswajit Das	22-06-2021 7:11	1:27:48
Chandana chetia	22-06-2021 6:58	1:40:33
Deborshee Gogoi	22-06-2021 7:49	0:50:09
Deep Kumar Kuri	22-06-2021 6:57	1:41:39
Deepa Sarmah	22-06-2021 7:01	1:38:39
Dimpy Das	22-06-2021 7:05	1:33:49
Dip Saikia	22-06-2021 6:55	1:43:49
Dipesh	22-06-2021 7:09	0:55:25
Dr. Janardan Borah	22-06-2021 7:03	1:35:53
Dulu Moni Das	22-06-2021 6:58	1:40:37
Gauri Buragohain	22-06-2021 7:02	1:37:15
JAYANTADEEP DUTTA	22-06-2021 7:03	1:36:11
JITU BORAH	22-06-2021 7:04	1:34:51
Jatindra Lahkar	22-06-2021 7:01	1:38:03
Jayanta Handique	22-06-2021 7:01	1:38:35
Jyotsna Sarmah Phukan	22-06-2021 6:56	1:42:38
Kanchan Konwar	22-06-2021 7:01	1:38:03
Karuna Phukan	22-06-2021 7:00	1:38:33
Kishor Haloi	22-06-2021 6:55	1:07:20
Mukunda Madhab	22-06-2021 7:02	1:36:15
Murchana Gogoi	22-06-2021 7:04	1:19:49
Nabadweep Chamuah	22-06-2021 6:58	1:39:50
Narendra Kumar Das	22-06-2021 7:15	1:15:22


13.05.2021


13/5/21

(Dr. Dip Saikia)
Principal, Digboi College,
Digboi-786171, Assam, India

Digboi College: Digboi-786171

List of Attendance of Web Meeting of Teaching Staff
held on 13th May 2021 (4.00-5.45 PM)

Nayan Jyoti Khound	22-06-2021 7:01	1:35:19
Neelakshi Hazarika	22-06-2021 6:59	1:38:16
PABITRA BHARALI	22-06-2021 7:00	1:38:57
PRADEEP BHARATI	22-06-2021 7:00	1:38:33
Partha Narah	22-06-2021 6:57	1:40:58
Poban Gogoi	22-06-2021 6:57	1:41:53
Poban Kamar	22-06-2021 7:08	0:33:12
Pradip Das	22-06-2021 7:08	1:30:04
Pradip Dutta	22-06-2021 7:54	0:44:53
Prafulla Kumar Mahanta	22-06-2021 6:55	1:20:10
Prasanta Singha	22-06-2021 7:06	1:03:44
Rajib Rudra Tariang	22-06-2021 6:55	1:44:04
Rashmi Patowary	22-06-2021 6:59	1:40:37
Reepa Sarmah	22-06-2021 6:55	1:43:41
Samrat Bharadwaj	22-06-2021 7:01	1:38:07
Sanjoy Das	22-06-2021 7:03	1:32:43
Sewali Saikia	22-06-2021 6:58	0:48:56
Simanta Bordoloi	22-06-2021 7:15	1:23:48
Sneha Gogoi	22-06-2021 7:03	1:36:15
Subhadeep Chakraborty	22-06-2021 6:56	1:41:45
Subhashish Gogoi	22-06-2021 7:02	1:25:22
Suraj Hajong	22-06-2021 7:01	1:38:14
Tilak Dutta	22-06-2021 7:15	1:24:05
Udeshna Hazarika	22-06-2021 6:57	0:00:02
Aparajita Gogoi	22-06-2021 6:57	1:41:14
Jonali Dutta	22-06-2021 7:02	1:36:45
Kanai Das	22-06-2021 7:02	1:21:09
Monikankana Kalita	22-06-2021 6:57	1:41:17
Mrinal Gogoi	22-06-2021 7:03	1:34:53
Sampreeti Boruah	22-06-2021 6:56	1:42:34
Sangeeta Saikia	22-06-2021 6:55	1:42:48

Dip Saikia
13.05.2021
Member Secy. CBCS
Digboi College

Dip Saikia
13/5/21

(Dr. Dip Saikia)
Principal, Digboi College,
Digboi-786171, Assam, India

Online Joint Meeting of the Academic Board and All Teachers

Date: 01.08.2021

Meeting Code: wyc-qxem-bah

Time: 7.00 PM – 8.38 PM

Agenda:

1. Enhancement of seat capacity
2. Discussion on offering Honours Subject to the newly admitted students.
3. Discussion on Change of subjects

Minutes:

Principal Dr. Dip Saikia assumed the Chair as president and online meeting starts with his speech. From the chair Principal opined that as per Govt. direction it is necessary to enhance total seats for Degree Arts Stream for the Session 2021-22, policy to be framed to offer Honours Course to the late admitted students and change of subjects.

After threadbare discussion the meeting unanimously adopted the following decisions

1. As per direction of the Government of Assam, intake capacity of every department will be increased from 3 -10 seats in Degree Arts class for the Session 2021-22.
2. Total seats for Science and Commerce Stream will not be enhanced due to infrastructural problem.
3. Total seats to be enhanced from 300 to 325 for Arts stream for the Academic Session 2020-21.

Details of seats for every department are as follows –

Stream	No of seats Stream wise	Programme/Course	No. of seats course wise	
			Honours	Generic Elective
B.A.	325	Assamese	50	-
		Economics	40	50
		Education	50	-
		English	50	-
		Hindi	25	-
		Philosophy	45	40
		Pol. Science	60	60
		Mathematics	5	10
		History	-	50
		Geography	-	40
		Rural Development	-	40
		Computer Application		40
		Bengali	-	5
B.Sc.	250	Botany	45	45
		Chemistry	45	45
		Electronics	25	-
		Mathematics	45	45
		Physics	45	45
		Zoology	45	45
		Computer Science	-	25
B.Com.	100	B.Com Honours	100	-


4. **Reservation of seat will be done as per standing Govt. Directives.**
5. Honours Course to be allocated to the students after counselling by the Admission Committee/ Respective Departments.
6. Students can change the subjects till 30th Oct. 2021 after applying the same to the Principal. After 30th Oct. 2021 no request to be entertained.
7. Syllabus to be completed within stipulated time as given by the University.
8. Progress report to be submitted to the Principal twice in a Semester.

Meeting ends with the vote of thanks from the Chair.



01/08/21

Dr. Dip Saikia
Principal, Digboi College
Date: 01.08.2021



01.08.2021
Member Secy, CBES
Digboi College

Digboi College: Digboi-786171

List of Attendance of Web Meeting of Teaching Staff held on 1 August 2021 (7.00-8.38 PM)

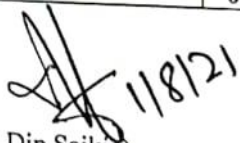
- Meeting code: wyc-qxem-bah
- by <https://chrome.google.com/webstore/detail/google-meet-attendance/li/appcnhiecidclcdjeahgklghghihfok>

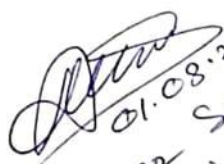
<i>Full Name</i>	<i>First Seen</i>	<i>Time in Call</i>
Abhijit Mahanta	01-08-2021 7:02	1:34:36
Anamika Neog	01-08-2021 7:01	1:37:50
Anuradha K. Sahu	01-08-2021 6:55	1:42:53
Arun Chandra Dutta	01-08-2021 7:06	1:32:46
Baby Ritu Phukan	01-08-2021 6:54	1:45:04
Banjit Das	01-08-2021 7:00	1:28:05
Binod Chetry	01-08-2021 6:53	1:39:50
Bishwajit Saikia	01-08-2021 7:04	1:34:49
Bisti Ram Narzary	01-08-2021 7:01	1:38:08
Biswajit Das	01-08-2021 7:02	1:36:31
Chandana chetia	01-08-2021 6:59	1:39:45
Debi Charan Sedai	01-08-2021 6:59	1:22:10
Deep Kumar Kuri	01-08-2021 6:58	1:40:45
Deepa Sarmah	01-08-2021 6:58	1:40:44
Dimpy Das	01-08-2021 7:05	1:34:03
Dip Saikia	01-08-2021 6:50	1:48:43
Dipesh	01-08-2021 7:00	1:37:31
Dr. Janardan Borah	01-08-2021 7:01	1:38:02
Dulu Moni Das	01-08-2021 7:00	1:39:17
Gauri Buragohain	01-08-2021 6:58	1:40:20
JAYANTADEEP DUTTA	01-08-2021 6:59	1:30:12
JITU BORAH	01-08-2021 7:03	1:34:33
Jatindra Lalbar	01-08-2021 7:05	1:33:41
Jayanta Handique	01-08-2021 6:53	1:45:55
Jyotsna Sarmah Phukan	01-08-2021 6:56	1:42:48
Kishor Haloi	01-08-2021 6:54	1:42:45
Lakshmi Devi	01-08-2021 7:06	1:32:48
Mamoni Borthakur	01-08-2021 7:02	1:37:19
Mukul Buragohain	01-08-2021 7:01	1:37:08
Mukunda Madhab	01-08-2021 7:01	1:38:16
Murchana Gogoi	01-08-2021 6:55	1:43:31
Nabadweep Chamuah	01-08-2021 6:54	1:44:24
Narendra Kumar Das	01-08-2021 7:07	1:31:04
Nayan Jyoti Khound	01-08-2021 6:58	1:41:15
Neelakshi Hazarika	01-08-2021 7:09	1:30:13
PRADEEP BHARATI	01-08-2021 6:58	1:40:50
Pabitra Bharali	01-08-2021 7:09	1:29:47

Digboi College: Digboi-786171

List of Attendance of Web Meeting of Teaching Staff
held on 1 August 2021 (7.00-8.38 PM)

Partha Narah	01-08-2021 7:10	1:24:27
Poban Gogoi	01-08-2021 7:00	1:37:35
Poban Kamar	01-08-2021 7:02	0:41:25
Pradip Das	01-08-2021 7:04	1:25:19
Pradip Dutta	01-08-2021 7:00	1:37:54
Prasanta Singha	01-08-2021 8:09	0:00:27
Rajib Rudra Tariang	01-08-2021 7:03	1:35:39
Rashmi Patowary	01-08-2021 7:06	1:32:05
Reepa Sarmah	01-08-2021 7:03	1:35:54
Sanjoy Das	01-08-2021 7:02	1:32:10
Sewali Saikia	01-08-2021 6:55	1:43:39
Sneha Gogoi	01-08-2021 7:01	1:37:34
Subhadeep Chakraborty	01-08-2021 7:00	1:06:13
Subhashish Gogoi	01-08-2021 6:56	1:42:16
Suraj Hajong	01-08-2021 6:58	1:40:35
Tilak Dutta	01-08-2021 6:59	1:37:46
aparajita gogoi	01-08-2021 6:56	1:42:52
jonali dutta	01-08-2021 7:00	1:38:36
kanai das	01-08-2021 7:02	1:34:42
monikankana kalita	01-08-2021 6:52	1:44:06
mrinal gogoi	01-08-2021 7:03	1:35:56
sampreeti boruah	01-08-2021 6:56	1:43:12
sangeeta saikia	01-08-2021 6:57	1:41:31
sumi bhuyan	01-08-2021 7:03	1:23:06


(Dr. Dip Saikia)
Principal, Digboi College,
Digboi-786171, Assam, India


01.08.2021
Member Secy. CBCS
Digboi College

Meeting of the All Teaching Staff, IQAC, Digboi College

Date: 17.11.2021

Venue: College Auditorium

Time: 2.00 PM

Agenda:

1. Discussion on the commencement of offline classes.
2. Regarding code of conduct
3. Regarding submission of AQAR
4. Misc.

Minutes:

Meeting starts with the assumption of the chair by the Principal.

From the chair, Principal narrated the rules and procedures of the college, when syllabus to be completed, submission of course plan, deadline for submission of AQAR, approximate time of Sessional Examinations etc. in the meeting. Offline classes will be resumed after long gap for Covid Pandemic situation. So, he appealed to all members to provide full cooperation for successful completion of the syllabus as well as preparation of AQAR.

After detailed discussion, the meeting adopted the following decisions-

1. Those students will be allowed to attend offline classes who submit the Covid Vaccination certificate.
2. Courses will be completed within stipulated time as directed by the University and Council.
3. Course plan including distribution of classes will be submitted by the HODs to the Principal by the end of Nov. 2021.
4. All teachers, students and employees must follow the rules and regulation incorporated in the College Prospectus as well as Covid Protocols issued by the Govt. from time to time.
5. All teachers and employees will cooperate with the IQAC Coordinator for preparation of AQAR.
6. All HODs and faculties will prepare the Departmental Report within January, 2022.

Meeting ends with the vote of thanks from the chair.



17.11.2021

Dr. A.C. Dutta

Member Secretary, CBCS

Digboi College

Date: 17.11.2021



17/11/21

Dr. Dip Saikia

Principal

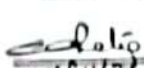
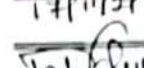




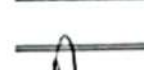

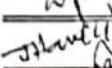
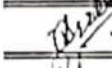

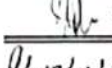
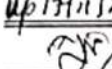

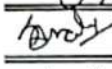
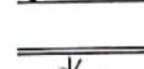
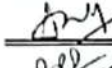



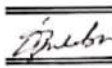

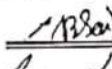

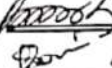
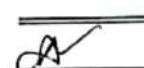
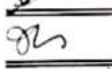
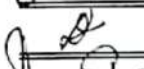

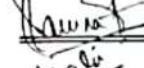

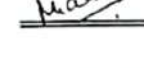
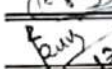

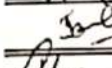
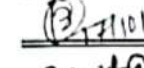
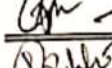
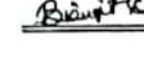
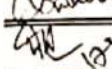


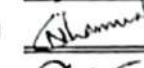

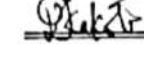
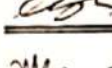

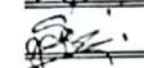
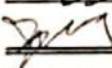
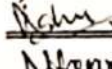

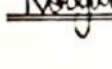





Digboi College

Date: 17.11.2021

DIGBOI COLLEGE, DIGBOI

Member Present in the IQAC Meeting held on 17/11/2021 at 2.00 P.M.

(All teachers)

Sl No.	NAME	Signature & Time	Sl No.	NAME	Signature & Time
1	DR. DIP SAIKIA, Principal	 2.20 pm	39	Dr. (Mrs.) C. CHETIA	 2.10 pm
2	Dr. A. C. DUTTA, Vice-Principal		40	P. CH. DAS	
3	JYOTSNA SARMAH PHUKAN		41	Dr. D. GOGOI	 17/11/2021
4	DEBICHARAN SEDAI		42	Dr. R. SHARMA	 2.10
5	Dr. (Miss) ITU DAS		43	DULU MONI DAS	 2.05 PM.
6	Mrs. DEEPA SARMAH BORTHAKUR	 17/11/21	44	SRI POBAN KAMAR	 2.10 PM
7	Mrs. JONALI DUTTA		45	PRADIP DUTTA	 2.18 pm
8	Mrs. APARAJITA GOGOI	 17.11.2021	46	Mrs. S. HAZARIKA SAIKIA	 2.10 pm
9	Dr. JAYANTA HANDIQUE	 17.11.21	47	Dr. N. J. KHOUND	 2.30 PM
10	Dr. TILAK CHANDRA DUTTA		48	Sri NARENDRA KR. DAS	 2.10 pm
11	Dr. (Mrs.) MAMONI SARMA		49	DR. DIMPY DAS	 2.10 PM
12	Dr. RASHMI PATOWARY	 17/11/21	50	Dr. Prafulla Kumar Mahanta, Librarian	
13	PRASANTA PRASAD SINGHA		51	Dr. BISHWAJIT SAIKIA	 2.15 PM
14	Dr. MRINAL KUMAR GOGOI	 2.15 pm	52	Mrs. SNEHA GOGOI	
15	Dr. (Miss) ANAMIKA NEOG	 17.11.21	53	Dr. KISHOR HALOI	 2.10 PM
16	Mrs. BABY RITU PHUKAN	 17.11.21	54	SUBHASHISH GOGOI	
17	ACHYUT SAIKIA		55	Dr. SAMPREETI BORUAH	 2.20 pm
18	GAURI BURAGOHAIN	 17/11/2021	56	Dr. KANAI DAS	 2.05 PM
19	Dr. SANGEETA BORUAH SAIKIA	 17/11/21	57	Mrs. MURCHANA GOGOI	 2.20 pm
20	PARTHA KUMAR NARAH	 17/11/21	58	Sri KARUNA PHUKAN	
21	Dr. PABITRA BHARALI	 17/11/21	59	Dr. ABHIJIT MAHANTA	 2.15 PM
22	Dr. JATINDRA LAHKAR	 17/11/21	60	Dr. LAKSHMI DEVI	 2.10 PM
23	Dr. JANARDAN BORAH	 17/11/21	61	Sri SAMRAT BHARADWAJ	 2.24 PM
24	BANJIT DAS	 17/11/21	62	Dr. MONI KANKANA KALITA	 2.15 PM
25	DR. P. K. BHARATI		63	Dr. SUMI BHUYAN	
26	JAYANTA DEEP DUTTA	 17/11/21	64	Dr. DEEP KUMAR KURI	 2.05 PM
27	JITU BORAH	 17.11.21	65	Dr. BINOD CHETRY	 2.20 pm
28	POBAN GOGOI	 17/11/2021	66	Dr. BISWAJIT DAS	 2.20 pm
29	S. BORDOLOI	 17/11/21	67	Sri SURAJ HAJONG	
30	D. MONDAL	 17/11/2021	68	Dr. SUBHADEEP CHAKRABORTY	 2.09 pm
31	R. R. TARIANG	 17/11/2021	69	Dr. NABADWEEP CHAMUAH	 2.05 PM
32	M. BURAGOHAIN	 17/11/2021	70	Dr. DIBYAJYOTI KAKOTI	 2.05 pm
33	M. M. GOGOI		71	BIDYUT BHUSAN BARUAH	
34	Dr. K. KONWAR		72	DR. ARJUN SINGH CHETRY	2.00 pm
35	SANJOY DAS		73	SANAT GOGOI	2.07 PM.
36	B. R. NAZARY		74	Ankil Chetry	
37	Dr. (Mrs.) A. KUMARI SAHU		75		
38	Mrs. N. HAZARIKA		76		

 17.11.21

 17/11/21

Department of Assamese

ବିଦ୍ୟାଳୟ ମାଡ଼ା
ବିଷୟ - Syllabus Distribution

ତାରିଖ - 17/05/2020
ସମୟ - 2.30

ଆଜି ରୁ 17/5/2020 ତାରିଖରୁ ଦିନର 1-30 ବଜାରେ
ବିଭାଗୀୟ ଆଧ୍ୟାପକଙ୍କୁ ନିୟମିତ ଡେମାଣ୍ଡିଓର ଏବଂ
ବିଦ୍ୟାଳୟ ମାଡ଼ା ସମ୍ପର୍କରେ ରୁ, ବିଦ୍ୟାଳୟ ଆକାଶ ଅନୁଷ୍ଠାନ
ଆଇ.ଏ.ଏସ୍. ଆର୍.ଏସ୍. ମାଡ଼ାରେ ଆମକୁ ନିୟମିତ
ବିଦ୍ୟାଳୟ କର୍ମସୂଚୀ ଆଉ ନାହିଁରୁ ମାଡ଼ାରେ ନିମ୍ନ
ଆଲୋଚନା କରୁ ରୁ, ବିଭାଗୀୟ ଆଲୋଚନା ଅନୁଷ୍ଠାନ
1st, 3rd ଆଉ 5th semester ର ନାହିଁରୁ
ଆବେଦନ ନିୟମିତ ମାଡ଼ା ନିୟମ କରୁ ରୁ

ଡେମାଣ୍ଡିଓ-ବିଭାଗୀୟ ମାଡ଼ାରେ ନିୟମିତ

1) ଦିନା ନିୟମିତ ମାଡ଼ାରେ

2) ଆବେଦନ

3) ନିୟମ

4) ନିୟମ

বিজ্ঞান: পাঠ্যক্রম সীতন

20/01/2020

আজি ইং 20/01/2020 তারিখে অসমীয়া-বিজ্ঞান-
সমূহ শিক্ষকৰ উপস্থিতিত এখন বিজ্ঞান-মতী-
অনুষ্ঠিত হ'ল, বিজ্ঞানীয় অংশ- অণুত অণুসীয়াই-
আঁতৰি মৰামতৰ মামলত 2nd, 4th আৰু
6th Semester-ৰ পাঠ্যক্রম মামলত বৈশদ ভাৱে-
আলোচনা কৰা হ'ল, নতুন শিক্ষক সকলত মাকত
আইনজীৱী Semester-ৰ পাঠ্যক্রম সীতন কৰা হ'ল।

উপস্থিত শিক্ষকসকলৰ স্বাক্ষৰ

১) দীপা অৰ্মা বৰুৱা

২) অণুত অণুসীয়া

৩) চন্দ্ৰ

৪) অণুত অণুসীয়া

৫)

Date - 13/9/21

বিভাগীয় স্তরে
সম্মত Syllabus Distribution and Routine

তারিখ - ইংগিত: ১৩/৯/২০২১ তারিখে অসমীয়া
বিভাগ - সম্মত বিজ্ঞপ্তি: দেবান্ধিত এবং বিভাগীয়
স্তরে অনুমোদিত হয়। সত্য 1st, 3rd, 5th
Semester ত Syllabus সম্বন্ধে বিত্ত আনুগত্য
কৰে হয়। লক্ষ্যত বিজ্ঞপ্তিমাৰ্মনত সত্যত Syllabus
এবং Routine বিত্ত কৰে হয়।

দেবান্ধিত- বিজ্ঞপ্তিমাৰ্মনত সত্যত.

১) দীনা সত্য বহুত্বত

২) হে

৩) অনুগত্য

৪) অনুগত্য

৫)

Department of Botany

30/6/2020

Time: 7 PM

venue: Zoom platform.

The first virtual meeting of dept. of Botany held among all faculty member of dept. of Botany to discuss about the following issues -

- Convenience & effectiveness of online class for students
- Way of using various online platform for class delivery.
- Course progression and time table for online classes
- Miscellaneous.

Sl. No.

Name

1

Mrs. J. S. Phukan

2

Dr. T. C. Dutta

3

Mr. D. M. Das

4

Dr. D. Das

Inhan 30/6/20

Dutta 30/6/20

DD 30/6/20

22/8/2020 Platform: Google meet Time: 4.00 PM

An online staff meeting among the faculty members of Botany dept. to discuss about ~~the~~ the following agenda

- a) Course distribution among faculty members
- b) Strategies to conduct online class of 5th sem and 3rd sem
- c) Miscellaneous

Member Present-

- a) Mrs J. S. Phukan
- b) Dr. T. C. Datta
- c) Mr D. H. Das
- d) Dr. D. Das

24/9/2020 : Platform: Google meet Time: 7.00 PM

An online meeting among faculty members of Botany Department is held today to discuss about the following agenda

- a) class distribution of offline class of Higher secondary second year
- b) recommending offline class of Degree regarding class and course distribution
- c) Miscellaneous

Member Present-

- a) Mrs. J. S. Phukan
- b) Dr. T. C. Datta
- c) Mr. D. H. Das
- d) Dr. D. Das

19/12/2020

Venue: Botany Dept.

Time: 1.00 PM.

A general meeting among faculty members of Botany Dept. to discuss about the following agenda

- Allotment of responsibilities to set question paper for sessional exam which will held from 30/12/2020
- Screening of course progression of various odd semester classes
- Miscellaneous

Name

Signature

1) Mrs. J. S. Phukan

J. S. Phukan
19.12.20

2) Dr. T. C. Datta

T. C. Datta
19/12/20

3) Mr. D. M. Das

D. M. Das
19.12.2020

4) Dr. D. Das

D. Das
19.12.20

10/2/2021

venue: Botany Dept.

Time: 1.00 PM.

A general meeting held among faculty members of Botany Dept. to discuss about following agenda

- Question Paper setting for second sessional exam
- Discussion on course progression
- Miscellaneous

Name

Signature

1) Mrs. J. S. Phukan

J. S. Phukan
10.2.21

2) Dr. T. C. Datta

T. C. Datta
10/2/21

3) Mr. D. M. Das

D. M. Das
10.2.2021

4) Dr. D. Das

D. Das
10.2.21

15/7/2021

Platform: Google meet

Time: 4.00 PM

A general meeting held among faculty members in cloud platform to discuss about following issues:

- upcoming online sessional exam conduction
- Question paper setting for sessional exam
- course progression
- Miscellaneous.

5/9/2021 : Departmental meeting venue: Botany Dept.

A general meeting organized to discuss about the following agenda.

1. Strategies to discuss about offline class arrangement and progression of 5th sem students & H.O.S. 2nd year.
2. Discussion about Academic progress.
3. Miscellaneous.

Name

- a) Mrs. J. S. Phukan
- b) Dr. T. C. Datta
- c) D. M. Das
- d) Dr. Dimpy Das

Signature

J. S. Phukan
5/9/21

T. C. Datta
6/9/21

D. M. Das
6.9.21.

Dr. Dimpy Das
6.9.21

22/9/2021 Departmental meeting venue: Botany Dept.

A general meeting organized in the dept. of Botany, Digboi college to discuss about the following issue.

- i) To discuss about guest lecture series programme for M.Sc. students
- ii) To discuss about the field trip organized programme for Undergraduate students.
- iii) To discuss about course progress.

Name

- a) Mrs. J. S. Phukan
- b) Dr. T. C. Datta
- c) D. M. Das
- d) Dr. Dimpy Das

Signature

J. S. Phukan
22/9/21

T. C. Datta
22/9/21

D. M. Das
22.9.21

Dr. Dimpy Das
22.9.21

6/11/2021:

Dept. meeting

venue: Botany Dept.

A general meeting to discuss about the following agenda is held today i.e on 6/11/2021 in the dept. of Botany.

- i) The following up of discussion and instruction given in HOD meeting called by Principal.
- ii) ~~up~~ Discussion about upcoming H.O.S. Pre Final and Sessional exam of Degree classes.
- iii) Miscellaneous.

Name

Signature

a) Mrs. J. S. Phukan

Phukan 6/11/21

b) Dr. T. C. Datta

Datta 6/11/21

c) D. H. Das

Das 6.11.21.

d) Dr. Dimpy Das.

Das 6.11.21

8/1/2022:

venue: Botany Dept.

Time: 1:00 PM.

A general meeting to discuss about the following agenda among ~~the~~ faculty members of Botany dept.

- ① Follow up of Principal meeting held on 4 Jan 2022
- ② Sessional exam preparation
- ③ Result of H.O.S. Pre Final Exam
- ④ News letter preparation
- ⑤ Online & Remedial class progression
- ⑥ Miscellaneous

Sl. No

Name

Signature

1 Dr. T. C. Datta

Datta 8.1.22

2 D. H. Das

Das 8.1.22

3 Dr. D. Das

Das 8.1.22

4 S. Tiwari

Sapna Tiwari

Department of Chemistry

20/8/20

The distribution of courses for the session June-20 to Dec-20 among the Teachers has been attached herewith, which has been made with the consultation of the faculty members.

Jonesli Dutta

HOD

Dept of Chemistry

20/8/20

Course distribution

Session: Jan 2021-May 2021

Semester II (CBCS)	Semester IV (CBCS)	Semester VI (Non CBCS)
Paper C-201 (Organic Chemistry)	Paper C-401 (Inorganic Chemistry)	Paper MM-601 (Physical Chemistry III)
Unit I: BS	Unit 1: NH	Unit I: JD
Unit II: BS	Unit 2: NH	Unit II: NJK
Unit III: AM	Unit 3: NH	Unit III: NJK
Unit IV: AM	Unit 4: NH	Unit IV: NJK
Unit V		Unit V: JD
Paper C-202 (Physical Chemistry)	Paper C-402 (Organic Chemistry)	Paper MM-603 (Inorganic Chemistry III)
Unit I: NJK	Unit I: BS	Unit I: NH
Unit II: JD	Unit II: BS	Unit II: NH
Unit III: JD+NJK	Unit III: AM	Unit III: NH
Unit IV: JD	Unit IV: AM	Unit IV: NH
	Unit V: AM	
Paper: Chemistry GE-201 (Chemical energetics Equilibria and functional organic Chemistry)	Paper C-403 (Physical Chemistry)	Paper MM-605 (Organic Chemistry IV)
Unit 1: NJK	Unit I: NJK	Unit I: BS
Unit 2: NJK+JD	Unit II: JD	Unit II: BS
Unit 3: JD	Unit III: JD	Unit III: BS
Unit 4: BS		Unit IV: AM
Unit 5: BS	Paper: Chemistry GE 401	Unit V: AM
Unit 6: AM	(Transition metals, co-ordination Chemistry, states of matter and Chemical Kinetics)	Unit VI: AM
	Unit 1: NH	Paper MM-607 (Molecular Spectroscopy)
	Unit 2: NH	Unit I: JD
	Unit 3: NH	Unit II: JD
	Unit 4: NJK	Unit III: NH
	Unit 5: NJK	Unit IV: JD
	Unit 6: JD	Unit IV: NH
	Unit 7: JD	
		Paper: NM 601
		(Organic Chemistry II)
		Unit I: BS
		Unit II: BS
		Unit III: BS
		Unit IV: AM
		Unit V: AM
		Unit VI: AM

JD: Mrs Jonali Dutta, NH: Mrs. Neelakshi Hazarika,

NJK: Dr. Nayan Jyoti Khound, BS: Dr. Bishwajit Saikia, AM: Dr. Abhijit Mahanta

Jonali Dutta
Head
Dept. of Chemistry

Abhijit Mahanta

AM

NY

[Signature]

(u.c.b. 20/5/21)

May 2021

Date 15/05/21

The distribution of courses for the II, IV and VI Semesters (Both core and Generic) has been attached herewith, which will be effective from 20/05/21. Through on-line mode.

Jinali Datta

HOD

Dept of Chemistry

15/05/21

Course distribution

Session: June 2021-Dec 2021

Semester I (CBCS)	Semester III (CBCS)	Semester V (CBCS)
Paper C-101 (Inorganic Chemistry)	Paper C-301 (Inorganic Chemistry)	Paper C-501 (Organic Chemistry)
Unit 1: NH	Unit 1: NH	Unit I: BS
Unit 2: NH	Unit 2: NH	Unit II: AM
Unit 3: NH	Unit 3: NH	Unit III: AM
Unit 4: NH	Unit 4: NH	Unit IV: AM
	Unit 5: NH	Unit V: BS
		Unit VI: BS
Paper C-102 (Physical Chemistry)	Paper C-302 (Organic Chemistry)	Paper C-502 (Physical Chemistry)
Unit I: NJK	Unit I: BS	
Unit II: NJK	Unit II: AM	Unit I: JD
Unit III: JD	Unit III: BS	Unit II: NH+JD
Unit IV: JD	Unit IV: AM	Unit III: NJK
	Unit V: BS	
Paper Chemistry GE-101 (Atomic Structure, bonding, general Organic Chemistry and aliphatic Hydrocarbons)	Paper C-303 (Physical Chemistry)	Paper DSE-501 (Analytical methods in Chemistry)
	Unit I: NJK + JD	Unit 1: NH
	Unit II: NJK + JD	Unit 2: NH+ NJK
Unit 1: NH	Unit III: NJK	Unit 3: NH
Unit 2: NH	Unit IV: NJK	Unit 4: NJK
Unit 3: AM		Unit 5: NH+NJK
Unit 4: BS	Paper: Chemistry GE 301	
Unit 5: AM	(Solution, phase equilibrium, Electrochemistry and functional Group organic Chemistry II)	Paper DSE-502 (Green Chemistry)
		Unit 1: BS
	Unit 1: JD	Unit 2: BS
	Unit 2: NJK	Unit 3: AM
	Unit 3: NJK	Unit 4: AM
	Unit 4: JD	
	Unit 5: BS	
	Unit 6: BS	
	Unit 7: AM	
	Unit 8: AM	

JD: Mrs. Jonali Dutta, NH: Mrs. Neelakshi Hazarika,

NJK: Dr. Nayan Jyoti Khound, BS: Dr. Bishwajit Saikia, AM: Dr. Abhijit Mahanta

Jonali Dutta
HOD
Dept. of Chemistry
3/9/21

Neelakshi

A
NH

Date 3/9/21

8:30 AM

The distribution of courses for offline classes for the I, III and V semesters (Both core and generic) has been attached herewith to be effective from 6/9/21.

Teacher's signature

1. Nityanika

2. NA

3. 

4. 

Tareli Datta.

HOD

Dept of Chemistry.

June 20 — April 21

Departmental Meeting at 2:00 PM.

Date 23/12/20.

As per the meeting held ^{today} on 23/12/20 of all HOD's and principal, it has been decided to submit the question papers ^{of Session I} on or before 28th Dec 2020.

The names of the paper setters allotted for each paper are given as,

- i) J. Dutta and N.J. Khemnd : C-2, C-7
and P-501 (M)
- ii) J. Dutta and N. Hazarika : P-507 (M)
- iii) N. Hazarika : C-1, C-5, ~~C-6~~
P-503 (M)
- iv) J. Dutta + N.J. Khemnd + B. Sikia +
A. Mahanta : P-Ce-301
- v) J. Dutta + N.J. Khemnd + N. Hazarika : P-501 (NM).
- vi) B. Sikia + A. Mahanta : C-6, P-505 (M)
- vii) N. Hazarika + B. Sikia + A. Mahanta : P-Ce-101

This is for all faculty teachers.

Name of Teachers :

- 1) N. Hazarika — *N. Hazarika*
- 2) N.J. Khemnd — *NJ*
- 3) B. Sikia — *B*
- 4) A. Mahanta — *A*

Jinali Datta.
HOD, Dept of
Chemistry
24/12/20

Time 20 - April 21

Result analysis of Sessional 1.

Date 11/1/21

Time 8:30 AM

The departmental meeting of all teachers has been held today to discuss the result of Sessional 1 examination held from 30/12/20 to 4/1/21. Based on the performance in the examination the following students have been selected for remedial and extra classes for their academic improvement.

Teacher's Signature

Nagarika

OK
Bairagi

DE

Tonali Dutt

HOD

Dept of Chemistry

June 20 - April 21

Sessional II (From 18/2/21 to 23/2/21)

All faculty members meeting held today on 18/2 to discuss the paper setting and conduction of sessional II examination. The question papers are to be submitted on or before 15/2/21 and the allotment of paper setting has been decided as follows

- 1) P-C2 - J. Dutta + N.J. Khound
- 2) P-C1 - N. Hazarika
- 3) P-Gr-901 - N. Hazarika + A. Mahanta + B. Suikia
- 4) P-C5 - N. Hazarika
- 5) P-C6 - B. Suikia + A. Mahanta
- 6) P-C7 → J. Dutta + N.J. Khound
- 7) P-Gr-301 → J. Dutta + N.J. Khound + B. Suikia
- 8) P-501 (H) → J. Dutta + N.J. Khound
- 9) P-503 (H) → N. Hazarika
- 10) P-305 (H) - B. Suikia + A. Mahanta
- 11) P-507 (H) - J. Dutta + N. Hazarika
- 12) P-501 (NM) - J. Dutta + N.J. Khound + N. Hazarika.

Name of Teachers Present

1. N. Hazarika *N. Hazarika*
2. N. J. Khound *N.J.*
3. B. Suikia *B.*
4. A. Mahanta *A.*

Jamali Dutta
HOD
Dept. of Chemistry.

May 21 to Aug 21 ..

Seminar I 27/7/21 to 31/7/21

20/7/21 : Departmental meeting of faculty member has been called on Google Meet at 8:30 PM.

(link hf-ecif-dn)

The faculty members unanimously decided to conduct the online Seminar exam as follows :

- i) To create separate classrooms for each paper to assign Q/P.
- ii) To intimate the necessary information to the students to appear the exam online mode.
- iii) Online invigilation
- iv) To follow the general instructions..

Further the names of the paper setters are assigned as -

- i) P-C-3 - B. Sankar + A. Mahanta
- ii) P-C-4 - J. Dutta + N. J. Khound
- iii) P-Gr-201 - J. Dutta + N. J. Khound + B. Sankar + A. Mahanta
- iv) P-C-18 - N. Hazmik
- v) P-C-9 - B. Sankar + A. Mahanta

May 21 to Aug 21

- VI) P-C-10 : J. Dutta + N. T. Kherund
VII) P-Gr-401 : J. Dutta + N. T. Kherund + N. Hazenika
VIII) P-601 (M) : J. Dutta + N. T. Kherund
IX) P-603 (M) : N. Hazenika
X) P-605 (M) : B. Snikia + A. Mahanta
XI) P-601 (NM) : B. Snikia + A. Mahanta.

It has been also decided to submit
S/P on or before 25/7/21 to HOD in
soft copies.

Signature of Teachers

1. N. Hazenika *N. Hazenika*
2. N. T. Kherund *N.T.K.*
3. B. Snikia *B. Snikia*
4. A. Mahanta *A. Mahanta*

Final Date
HOD
20/7/21

Date : 25/11/21

In the departmental meeting held today, it has been decided to submit the question papers of Sessional-I examination on or before 30/11/21. The names of the paper setter against each paper are given as :

1. P-C1 : N. Hazarika
2. P-Gr-101 : N. Hazarika + B. Sikia + A. Mahanta
3. P-C-2 : J. Dutta + N. J. Khound
4. P-C-3 : N. Hazarika
5. P-C-6 : B. Sikia + A. Mahanta
6. P-6-7 : J. Dutta + N. J. Khound
7. P-Gr-301 : J. Dutta + N. J. Khound + B. Sikia + A. Mahanta
8. P-C-11 : B. Sikia + A. Mahanta
9. P-C-12 : J. Dutta + N. Hazarika + N. J. Khound
10. P-DSBI : N. Hazarika + N. J. Khound
11. P-DSBD : B. Sikia + A. Mahanta

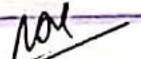
Teachers :

Joneli Dutta

HOD. Dept of Chemistry

1. Dr.

2. N. Hazarika

3. 

4. 

5. 

Sept 22 to Jan 22

Analysis of result of Sessional I

Date : 1/1/22

Time : 10 AM

A departmental meeting held today to select the students for academic improvement based on their not satisfactory performances in the Sessional I examination.

Teacher's signature

1. Ndayirika

2. ray

3. B

4. A

Junele Duma

Head

Dept. of Chemistry

Date : 10/01/22

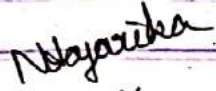
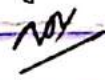
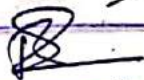
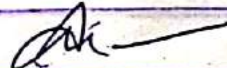
Time : 2 PM

Meeting of faculty members :

As per the decision of the meeting, question papers will be set according to the allotment below and have to submit on or before 15/1/22.

Name of Paper	Name of paper setter
1. C-1	N. Hazarika
2. Ge-101	NH + BS + AM.
3. C-2	NTK + JD
4. C-5	NH
5. C-6	BS + AM
6. C-7	JD + NTK
7. Ge-301	JD + NTK + BS
8. C-11	BS + AM
9. C-12	JD + NH + NTK
10. DSE-I	NH + NTK
11. DSE-II	BS + AM.

Signature of teachers

1. N. Hazarika 
2. H. T. Khennel 
3. B. Shetia 
4. A. Mahanta 

Jmeli Dora

HOD

Dept.

10/01/22

Course distribution

Session: June 2020-Dec 2020

Semester I (CBCS)	Semester III (CBCS)	Semester V (Non CBCS)
Paper C-101 (Inorganic Chemistry)	Paper C-301 (Inorganic Chemistry)	Paper MM-501 (Physical Chemistry II)
Unit 1: NH	Unit 1: NH	Unit I: NJK
Unit 2: NH	Unit 2: NH	Unit II: JD
Unit 3: NH	Unit 3: NH	Unit III: JD
Unit 4: NH	Unit 4: NH	Unit IV: NJK
	Unit 5: NH	Unit V: JD
Paper C-102 (Physical Chemistry)	Paper C-302 (Organic Chemistry)	Paper MM-503 (Inorganic Chemistry II)
Unit I: NJK	Unit I: BS	Unit I: NH
Unit II: NJK	Unit II: AM	Unit II: NH
Unit III: JD	Unit III: BS	Unit III: NH
Unit IV: JD	Unit IV: AM	Unit IV: NH
	Unit V: BS	
Paper Chemistry GE-101 (Atomic Structure, bonding, general Organic Chemistry and aliphatic hydrocarbon)	Paper C-303 (Physical Chemistry)	Paper MM-505 (Organic Chemistry III)
	Unit I: NJK + JD	Unit I: BS
Unit 1: NH	Unit II: NJK + JD	Unit II: AM
Unit 2: NH	Unit III: NJK	Unit III: BS
Unit 3: AM	Unit IV: NJK	Unit IV: BS
Unit 4: BS		Unit V: AM
Unit 5: AM	Paper: Chemistry GE 301 (Solution, phase equilibrium, Electrochemistry and functional Group organic Chemistry II)	Paper MM-507 (Symmetry and Quantum Chemistry)
	Unit 1: JD	Unit I: NH
	Unit 2: NJK	Unit II: JD
	Unit 3: NJK	Unit III: JD
	Unit 4: JD	Paper: MM 501 (Inorganic Chemistry II + Physical Chemistry II)
	Unit 5: BS	
	Unit 6: BS	
	Unit 7: AM	
	Unit 8: AM	
		First half
		Unit I: NH
		Unit II: NH
		Unit III: NH
		Second half
		Unit I: JD
		Unit II: JD
		Unit III: NJK
		Unit IV: NJK
		Unit V: JD

JD: Mrs Jonali Dutta, NH: Mrs. Neelekshi Hazarika,

NJK: Dr. Nayan Jyoti Khound, BS: Dr. Bishwajit Sakia, AM: Dr. Abhijit Mahanta

Jonali Dutta

HOD

Dept. of Chemistry

24/8/20

20/8/20

The distribution of courses for the session June-20 to Dec-20 among the teachers has been attached herewith, which has been made with the consultation of the faculty members.

Jonali Dutta

HOD

Dept. of Chemistry

20/8/20

Course distribution
Session: Jan 2021-May 2021

Semester II (CBCS)	Semester IV (CBCS)	Semester VI (Non CBCS)
Paper C-201 (Organic Chemistry)	Paper C-401 (Inorganic Chemistry)	Paper MM-601 (Physical Chemistry III)
Unit I: BS	Unit 1: NH	Unit I: JD
Unit II: BS	Unit 2: NH	Unit II: NJK
Unit III: AM	Unit 3: NH	Unit III: NJK
Unit IV: AM	Unit 4: NH	Unit IV: NJK
Unit V		Unit V: JD
Paper C-202 (Physical Chemistry)	Paper C-402 (Organic Chemistry)	Paper MM-603 (Inorganic Chemistry III)
Unit I: NJK	Unit I: BS	Unit I: NH
Unit II: JD	Unit II: BS	Unit II: NH
Unit III: JD+NJK	Unit III: AM	Unit III: NH
Unit IV: JD	Unit IV: AM	Unit IV: NH
Paper: Chemistry GE-201 (Chemical energetics Equilibria and functional organic Chemistry)	Unit V: AM	Paper MM-605 (Organic Chemistry IV)
		Unit I: BS
Unit 1: NJK	Unit I: NJK	Unit II: BS
Unit 2: NJK+JD	Unit II: JD	Unit III: BS
Unit 3: JD	Unit III: JD	Unit IV: AM
Unit 4: BS		Unit V: AM
Unit 5: BS	Paper: Chemistry GE 401 (Transition metals, co-ordination Chemistry, states of matter and Chemical Kinetics)	Unit VI: AM
Unit 6: AM		Paper MM-607 (Molecular Spectroscopy)
		Unit I: JD
		Unit II: JD
		Unit III: NH
		Unit IV: JD
		Unit V: NH
		Paper: MM 601 (Organic Chemistry II)
		Unit I: BS
		Unit II: BS
		Unit III: BS
		Unit IV: AM
		Unit V: AM
		Unit VI: AM

JD: Mrs Jonali Dutta, NH: Mrs. Neelakshi Hazarika,
NJK: Dr. Nayan Jyoti Khound, BS: Dr. Bishwajit Saikia, AM: Dr. Abhijit Mahanta

Jonali Dutta
MOD
Dept. of Chemistry

Date 15/05/21

May 2021

The distribution of courses for the II, IV and VI semesters (both core and generic) has been attached herewith, which will be effective from 20/05/21. Through on-line mode.

Jonali Dutta
MOD
Dept. of Chemistry
15/05/21

Session: June 2021-Dec 2021

Semester I (CBCS)	Semester III (CBCS)	Semester V (CBCS)
Paper C-101 (Inorganic Chemistry)	Paper C-301 (Inorganic Chemistry)	Paper C-501 (Organic Chemistry)
Unit 1: NH	Unit 1: NH	Unit I: BS
Unit 2: NH	Unit 2: NH	Unit II: AM
Unit 3: NH	Unit 3: NH	Unit III: AM
Unit 4: NH	Unit 4: NH	Unit IV: AM
	Unit 5: NH	Unit V: BS
Paper C-102 (Physical Chemistry)	Paper C-302 (Organic Chemistry)	Unit VI: BS
Unit I: NJK	Unit I: BS	Paper C-502 (Physical Chemistry)
Unit II: NJK	Unit II: AM	Unit I: JD
Unit III: JD	Unit III: BS	Unit II: NH+JD
Unit IV: JD	Unit IV: AM	Unit III: NJK
	Unit V: BS	
Paper Chemistry GE-101 (Atomic Structure, bonding, general Organic Chemistry and aliphatic Hydrocarbons)	Paper C-303 (Physical Chemistry)	Paper DSE-501 (Analytical methods in Chemistry)
Unit 1: NH	Unit I: NJK + JD	Unit 1: NH
Unit 2: NH	Unit II: NJK + JD	Unit 2: NH+ NJK
Unit 3: AM	Unit III: NJK	Unit 3: NH
Unit 4: BS	Unit IV: NJK	Unit 4: NJK
Unit 5: AM	Paper: Chemistry GE 301 (Solution, phase equilibrium, Electrochemistry and functional Group organic Chemistry II)	Unit 5: NH+NJK
		Paper DSE-502 (Green Chemistry)
	Unit 1: JD	Unit 1: BS
	Unit 2: NJK	Unit 2: BS
	Unit 3: NJK	Unit 3: AM
	Unit 4: JD	Unit 4: AM
	Unit 5: BS	
	Unit 6: BS	
	Unit 7: AM	
	Unit 8: AM	

JD: Mrs. Jonali Dutta, NH: Mrs. Neelakshi Hazanka,
NJK: Dr. Nayan jyoti Khound, BS: Dr. Bishwajit Saikia, AM: Dr. Abhijit Mahanta

Nelapsus

Dr. Van

Sept 2021

Date 3/9/21
8:30 AM

~~The distribution of courses for off-line classes for the I, II & V semester (see if line) classes has been attached below.~~

Date 3/9/21
830 AM

The distribution of cones for the three classes for the I, III and V cone classes (both cone and generic) has been attached herewith to be effective from 6/3/21.

Teacher's signature

1. Netaji

2. Nov

3

4. *Don.*

Treli Dm

Mod

Dept of Chemistry

Trade-Drum
HOD
Dept. of Chem.

3/9/21

June 20 — April 21

Departmental Meeting at 2:00 PM.

Date 23/12/20

As per the meeting held ^{today} on 23/12/20 of all HOD's and principal, it has been decided to submit the question papers ^{of Sessional I} on or before 28th Dec 2020.

The names of the paper setters allotted for each paper are given as,

- i) J. Dutta and N. J. Khemnd : C-2, C-7 and P-501 (M)
- ii) J. Dutta and N. Hazarika : P-507 (M)
- iii) N. Hazarika : C-1, C-5, P-503 (M)
- iv) J. Dutta + N. J. Khemnd + B. Snikia + A. Mahanta : P-Cre-301
- v) J. Dutta + N. J. Khemnd + N. Hazarika : P-501 (NM).
- vi) B. Snikia + A. Mahanta : C-6, P-505 (M)
- vii) N. Hazarika + B. Snikia + A. Mahanta : P-Cre-101

This is for all faculty teachers.

Name of Teachers :

- 1) N. Hazarika — *N. Hazarika*
- 2) N. J. Khemnd — *NJ*
- 3) B. Snikia — *B*
- 4) A. Mahanta — *A*

Juneli Datta.

HOD, Dept of Chemistry

24/12/20

June 20 - April 21

Sessinal II (From 18/2/21 to 23/2/21)

All faculty members meeting held today on 8/2/21 to discuss the paper setting and conduction of sessinal II examination. The question papers are to be submitted on or before 15/2/21 and the allotment of paper setting has been decided as follows

- 1) P-C2 - J. Dutta + N.J. Khound
- 2) P-C1 - N. Hazarika
- 3) P-Ge-301 - N. Hazarika + A. Mahanta + B. Suikia
- 4) P-C5 - N. Hazarika
- 5) P-C6 - B. Suikia + A. Mahanta
- 6) P-C7 → J. Dutta + N.J. Khound
- 7) P-Ge-302 → J. Dutta + N.J. Khound + B. Suikia
- 8) P-501 (M) → J. Dutta + N.J. Khound
- 9) P-503 (M) → N. Hazarika
- 10) P-505 (M) - B. Suikia + A. Mahanta
- 11) P-507 (M) - J. Dutta + N. Hazarika
- 12) P-501 (NM) - J. Dutta + N.J. Khound + N. Hazarika.

Name of Teachers Present

1. N. Hazarika *N. Hazarika*
2. N. J. Khound *N.J.*
3. B. Suikia *B.*
4. A. Mahanta *A.*

J. Dutta

HoD

Dept. of Chemistry.

8/2/21

May 21 to Aug 21

Seminar I 27/7/21 to 31/7/21

20/7/21 : Departmental meeting of faculty member has been called on Google Meet at 8.30 PM.

(Link h2f-ecif-dnn)

The faculty members unanimously decided to conduct the online Seminar exam as follows :

- i) To create separate classrooms for each paper to assign Q/P.
- ii) To intimate the necessary instructions to the students to appear the exam in online mode.
- iii) Online invigilation
- iv) To follow the general instructions.

Further the names of the paper setters are assigned as -

- i) P-C-3 - B. Salkia + A. Mahanta
- ii) P-C-4 - J. Dutta + N. J. Khound
- iii) P-Gr-201 - J. Dutta + N. J. Khound + B. Salkia + A. Mahanta
- iv) P-C-18 - N. Hazmita
- v) P-C-9 - B. Salkia + A. Mahanta

May 21 to Aug 21

- VI) P-C-10 : J. Dutta + N. J. Khemnd
VII) P-Gr-401 : J. Dutta + N. J. Khemnd + N. Hazenika
VIII) P-601 (M) : J. Dutta + N. J. Khemnd
IX) P-603 (M) : N. Hazenika
X) P-605 (M) : B. Snikia + A. Mahanta
XI) P-601 (NM) : B. Snikia + A. Mahanta.

It has been also decided to submit
S/P on or before 25/7/21 to HOD in
soft copies.

Signature of Teachers

1. N. Hazenika *N. Hazenika*
2. N. J. Khemnd *NJ*
3. B. Snikia *B*
4. A. Mahanta *A*

Jinali Dutta
HOD
20/7/21.

(Sept 21 to Jan 22)

(June 21 to Dec 21)

I - III 2 V Semesters (Sept 21 onwards)

Date : 25/11/21

In the departmental meeting held today, it has been decided to submit the question papers of Sessional-I examination on or before 30/11/21. The names of the paper setter against each paper are given as :

1. P-C1 : N. Hazarika
2. P-Gr-101 : N. Hazarika + B. Smitia + A. Mahanta
3. P-C-2 : J. Dutta + N. J. Khound
4. P-C-3 : N. Hazarika
5. P-C-6 : B. Smitia + A. Mahanta
6. P-6-7 : J. Dutta + N. J. Khound
7. P-Gr-301 : J. Dutta + N. J. Khound + B. Smitia + A. Mahanta
8. P-C-11 : B. Smitia + A. Mahanta
9. P-C-12 : J. Dutta + N. Hazarika + N. J. Khound
10. P-PSE I : N. Hazarika + N. J. Khound
11. P-DSB II : B. Smitia + A. Mahanta

Teachers :

Joreli Dutta

Mod. Dept of Chemistry

1. Dr.

2. N. Hazarika

3. N. J.

4. B.

5. A.

Sessinal II : ~~20/1/22~~ (20/1/22 - 27/1/22)

Date : 04/01/22

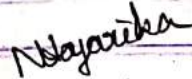


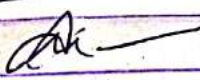
Time : 2 PM

Meeting of faculty members :

As per the decision of the meeting, question papers will be set according to the allotment below and have to submit on or before 08/1/22.

Name of Paper	Name of paper setter
1. C-1	N. Hazarika
2. Ge-101	NH + BS + AM.
3. C-2	NTK + JD
4. C-5	NH
5. C-6	BS + AM
6. C-7	JD + NTK
7. Ge-301	JD + NTK + BS
8. C-11	BS + AM
9. C-12	JD + NH + NTK
10. DSE-I	NH + NTK
11. DSE-II	BS + AM

Signature of teachers

1. N. Hazarika 
2. H. J. Khennad 
3. B. Shukla 
4. A. Mahanta 

Imeli Dora

HOD

Dept.

04/01/22

Department of Education

বিভাগীয় সচিব শিক্ষাবৃত্তি বিভাগ

তারিখ: ২৫/০৫/২০২০ তারিখ: বুধ
২০.০০ বার্ষিক বৃত্তিক শিক্ষাবৃত্তি বিভাগে
বিভাগীয় সচিব সম্পর্কে প্রাপ্ত পত্র
এরূপে প্রেরণ করা হল -

(১) Sessional প্রোগ্রামে প্রাপ্ত পত্র -
অন্যান্য Class test এর মতক -

(২) প্রাপ্ত পত্র - (১) - বিভাগীয় সচিব
বিভাগে প্রেরণ করা হল -

(১) Course - EDNH101; P. Gogoi (III, IV)

(২) EDNM-301: P. Dutta (I, II)
P. Gogoi (I, V)

P. Gogoi (III, IV)
S. Gogoi (II, III)

(৩) EDNM 302; P. Gogoi (I, IV)

P. Dutta (III, V)
S. Gogoi (II, III)

(৪) EDNH102: P. Dutta (I, II, III)
S. Gogoi (IV, V)

(৫) EDNM 501: S. Gogoi

(৬) EDNM 502: P. Gogoi

(৭) EDNM 503: P. Dutta

(৮) EDNM 504: P. Gogoi, P. Dutta, S. Gogoi

(৯) EDNM 505: P. Gogoi (I)

(১০) EDNM 506: P. Dutta (II)

(১১) EDNM 507: S. Gogoi (III)

(১২) EDNM 508: P. Gogoi (III, IV)

P. Dutta (I, IV)

S. Gogoi (II, V)

(১৩) TEL4501: P. Gogoi (I, II)

P. Dutta (II, IV)

S. Gogoi (I, III)

P. T.O.

(6) TEL-502° P. Gopi (III, IV)

P. Dutta (I, II)

S. Gopi (I, IV)

(7) Panna Group discussion and
Seminar on 20th 21st 22nd

20th 21st 22nd

23rd 24th

25th 26th



বিদ্যায় সভা
শিক্ষাত্ত্ব বিভাগ

আজি ২৫/০৩/২০২০ তারিখ
দ্বারা নিম্নোক্ত শিক্ষাক্রমসমূহ গ্রহণ করে -
(১) শিক্ষক অবিলম্বে সভা অনুষ্ঠিত
করা যাউক।

(২) Class Test অফিসে অফিসে অনুষ্ঠিত
করা যাউক।

(৩) Course distribution নিম্নোক্ত
রকম করা হউক — Limits

(I) EDNH 201: P. Gogoi — I, III

P. Dutta — II

S. Gogoi — IV

(II) EDNH 202: P. Gogoi — I, V

P. Dutta — II, III

S. Gogoi — IV

(III) EDNH 401: P. Gogoi

(IV) EDNH 402: P. Gogoi — I

P. Dutta — II

S. Gogoi — III

(V) EDNH 4020: P. Gogoi — I

P. Dutta — III

S. Gogoi — II

(VI) EDNH 403: P. Dutta

(VII) EDNM-601: P. Gogoi, P. Dutta, S. Gogoi

(VIII) EDNM-602: P. Gogoi, P. Dutta, S. Gogoi

(IX) EDNM-603: P. Gogoi

(X) EDNM-604: P. Dutta

(XI) EDNM-605: S. Gogoi

(XII) EDNH-601: P. Gogoi — I, II

P. Dutta — III, IV

S. Gogoi — V

(XII) TELG-601 : P. Gogoi, P. Dutta, S. Gogoi
(XIII) TELG-602 : P. Gogoi, P. Dutta, S. Gogoi

• Written by
Poban Gogoi
11/01/2021



Departmental Meeting Dept. of Education

A departmental meeting was held on 12-09-2021 at 11.00 am in the departmental room. The meeting arrived at the following decisions -

- (1) Organisation of a parent-Teachers meeting.
- (2) Holding of Group discussion and class tests.
- (3) Distribution of syllabus in the following manner -

(i) EDNH101 - P. Gogi - I, III
P. Dutta - II
S. Gogi - IV

(ii) EDNH 102: P. Dutta - I, V
S. Gogi - II, III
P. Gogi - IV

(iii) EDNH 301: P. Dutta - I, IV, V
S. Gogi - II, III

(iv) EDNH 302: P. Gogi - III, V
P. Dutta - I, IV
S. Gogi - II

(v) EDNH 303: P. Gogi - I, V, IV
P. Dutta - II, III
S. Gogi - IV

(vi) EDNH 501: P. Gogi

(vii) EDNH 502: P. Dutta

P.T.O.

(VIII) DSEED 503: P. Dutta - IV
S. Gopi - I, II, III

(IX) DSEED 504: S. Gopi

Written by

Poban Gori

12/09/2024

Department of Electronics

Virtual Meeting.

Dept. of Electronics

Digboi College

Platform: Google Meet

Date: 1/09/2020

Time: 7:00 PM.

A virtual meeting was held on 1/09/2020, called by HOD for discussion of academic matter and following resolutions were taken in the meeting.

a. The online classes will start from 03/09/2020.

b. As only two faculty members are there in the dept. the class load will be more therefore the concerned faculty may take the classes by varying the time according to his convenience.

c. The course distributions are -

- i. Dr. J. Handique :- C1 (unit-1 & 2),
C2 (unit-3 & 4), C5 (unit-1 & 2),
C6 (unit-1 & 4), C7 (unit-1 & 3)
SEC (unit 1 & 2), SO1 (1, 3), SO2 (1 & 4), SO3 (1 & 4)
- ii. Mr. Satish Gupta :- C1 (unit-3 & 4), C2 (unit-1 & 2)
C5 (unit-3 & 4), C6 (unit-2 & 3),
C7 (unit-2 & 4), SEC (unit-3, 4),
SO1 (unit-2 & 4), SO2 (unit-2 & 3)
SO3 (unit-2 & 3)

Virtual Meeting
Department of Electronics.
Digboi College.

Platform/
Venue : Google meet.

Date: 15/05/2021.

Time: 7:30 PM.

Following the instruction from Principal for conducting online classes from 20/05/2021 a departmental meeting was held on 15/05/2021 between the faculty members of the dept and following ~~de~~ resolutions were taken.

1. Each faculty has to take 3 three hours of classes one hour for each semester per day.

2. Course distribution are as follows -

a. Dr. J. Handique :- C3 (Full paper),
C8 (full paper), C10 (unit-1 & 2),
SEC (Unit 1 & 2), 602 (full) 603 (unit 2 & 3)

b. Dr. N. Chamuah :- C4 (full paper), C9 (Full paper)
C10 (unit 3 & 4) SEC (unit 3 & 4),
602 (full paper) 603 (unit 1 & 4)

3. Each faculty has to set ^{question} paper for the sessional exam with proportionate marks assigned in the units, teach by the respective faculty.

4. It is also decided to organize a parent teacher meeting in the middle of the semester.

5. In order to get track record of outgoing students and motivate the ongoing students. It is decided to organize an Alumni meet virtually in due course of time.

Alumni -

S. Handia

Virtula Meeting.
Department of Electronics.
Digboi College

Platform: Google meet.

Date: 18/06/2021

Time: 7:30 PM.

As decided in the earlier departmental meeting held on 15/05/2021 for organization of virtual Alumni meet, Parent Teacher meet, for organizing the same, a short meeting between the faculty members were held on 18/06/2021 and following resolutions were taken.

1. An Alumni meet will be organize on 20/06/2021 from 7:00 PM onward.

2. The parent teacher meeting will be organized on 9/07/2021

3. A talk by the two alumni Depayan Bhattacharjee and Chayan Das will be delivered on topic "Scope of Electronics after Undergraduate level" on 10/07/2021.

(Signature)

(Signature)

Departmental Meeting
Department of Electronics
Digboi College.

Venue: Dept. of Electronics

Time: 2:00 PM.

Date: 31/08/2021.

A departmental meeting was held on 31/08/2021 betⁿ the faculty members of the dept. and following decisions were taken.

1. A guest faculty will be hired for the new semester.

2. The course distributing will be ~~distributed~~ noticed by HOD in the evening.

3. Till the guest faculty is recruited the classes of the 5th & 3rd sem will be distributed by HOD by making tally of the with the main routine of the college.

Channul

J. Handia

Sanjay

Department of English

DEPARTMENTAL MEETING HELD ON 21.06.2020
AT THE DEPARTMENT OF ENGLISH, DIBRU GURU COLLEGE
Dated: 22.06.2020 (SAT)

The meeting starts with the HOD in the chair to preside over the meeting. The main agenda of the meeting is distribution of 3rd semester CBCS syllabus and the 1st semester syllabus under CBCS Mode. The Fifth semester syllabus under non CBCS mode was also distributed to the faculties as per their choice / interest in the concerned papers. All the teachers accepted the distribution of semester I & semester V syllabus as per previous distribution (Meeting held on 25.06.19).

The classes of the Sem I, III, V are to be held/taken online mode due to lock down for Covid Pandemic Period. The Meeting also decided to hold webinars specially for the students to keep their moral boost. Further the teachers were asked to keep record of their online classes. The online class routine was distributed with the acceptance of all the members.

Mrs Babyrithi Phukon Associate Professor Department of English was appointed as the co-ordinator of the webinar to be organised on 08.7.2020. The title of the webinar — Coping with Issues & Challenges of Mental Health. Resource Person: Dr. Brinda Baruah Sharma Assistant Professor, Centre of Behavioural Science, Dibrugarh University accepted the invitation from the Department of English and consented to the proposal.

Another webinar was also planned where Mr. Sanjoy Das Assistant Professor

Department of English was appointed as the coordinator of the National Seminar titled The Pandemic Dilemma: Gendered Contexts. Resource Person Dr. Madhumita Parasharya who happens to be Alumna from the Department of English, Digboi College and who is presently HOD of English, Kanai College Dibrugarh accepted the invitation and the National Seminar ~~was~~ is to be ~~held~~ organised on 20/7/20 at 11.00 am.

The syllabus distribution of Sem III with the consent of all the members of the Department.

THIRD SEMESTER

COURSE CODE: 30100

COURSE 5: AMERICAN LITERATURE

CREDITS ASSIGNED: 6 CREDITS

UNIT 1: DRAMA

Tennessee Williams, The Glass Menagerie -

Dr. Mrs. Chandana Chetia

UNIT II: AFRICAN AMERICAN NOVEL

Toni Morrison, Beloved : Dr. Mrs. Chandana Chetia

UNIT III: SHORT STORIES

Edgar Allan Poe, 'The Purloined Letter'

F. Scott Fitzgerald 'The Crack-up' - (Deleted later)

William Faulkner 'Dry September'

UNIT III ^{ENTIRE} ~~ENTIRE~~

Mr. Jayantadeep Dutta

UNIT IV : POETRY

Anne Bradstreet, - 'The Prologue'

Walt Whitman Selections from Leaves of Grass

O Captain My Captain

Passage to India (1-68)

Robert Frost 'Mending Wall'

Alexie Sherman Alexie 'Crow Testament' :

Mr. Sanjay Das

COURSE CODE : 30200

COURSE 6 : POPULAR LITERATURE

CREDITS ASSIGNED : 6

UNIT 1 CHILDREN'S LITERATURE

Lewis Carroll, Through the Looking Glass —

UNIT II : CRIME THRILLER

Agatha Christie, The Murder of Roger Ackroyd —

UNIT III : LGBT FICTION

Sheyam Selvadurai, Funny Boy —

Mrs. Bejoylata Phullon

UNIT IV : GRAPHIC NOVEL

Durga Vyam and Subhash Vyam, Bhimayana
Experiences of Untouchability :

Mr. Jayantadeep Dulle

COURSE CODE : 30300

COURSE 7 : BRITISH POETRY AND DRAMA : 17TH
CENTURIES & 18TH CENTURIES

CREDIT ASSIGNED : 6 CREDITS

UNIT 1 PURITAN EPIC

John Milton, Paradise Lost Book 1 :-

Mrs. Gauri Burzgohein

UNIT II : JACOBAN DRAMA

John Webster, The Duchess of Malfi :-

— Dr. Pabitra Bhargali

UNIT III RESTORATION COMEDY

Aphra Behn: The Rover :-

— Dr. Pabitra Bhargali

UNIT IV NEO CLASSICAL/AUGUSTAN MOCK EPIC

Alexander Pope, The Rape of the Lock :-

Mrs. Bebyritu Phukon.

The meeting ended with the vote of
thanks from the chair HOD Mr. Jayantadeep
Dutta.

~~Dutta~~
20/06/2020
(Jayantadeep Dutta)

~~Gauri Burzgohein~~
20/06/2020
Gauri

~~Dr. Pabitra Bhargali~~
20/6/2020

~~Bebyritu Phukon~~
20/06/2020
(Bebyritu Phukon)

~~Dr. Pabitra Bhargali~~
20/6/20

PROCEEDINGS OF THE MEETING, DEPARTMENT
OF ENGLISH, DIGBOI COLLEGE, DIGBOI

DATED : 02.01.2021 (SATURDAY)

The meeting started with the H.O.D., Mr. Jayantadeep Datta in the chair as President of the meeting where he explained the objectives of the Meeting dated 02.01.2021. The Proceedings of the previous meeting was read and accepted. The main agenda of Meeting was distribution of 2nd Semester, IV Semester and VI Semester syllabus. The syllabus of the VI Semester non-CBS was decided unanimously by the teachers to teach as per the earlier syllabus distribution.

The President in the meeting requested the Faculty Members to evaluate the sessional exam Answerscripts with 7 days of completion of the exam and to upload the Marks in the WhatsApp Group. The slow learners were taken care of by taking extra class in the evenings through online mode as ~~not offline~~ due to covid pandemic period.

The HOD assured that he would provide the class ~~and~~ distribution as soon as he receives the Central Routine where he himself is the Chairman of Routine Committee.

The distribution of the Fourth Semester Syllabus is shown below :-

SEMESTER FOUR

COURSE CODE : 40100

COURSE 8 : BRITISH LITERATURE : 18TH CENTURY

CREDITS : 6 CREDITS

UNIT 1 RESTORATION COMEDY

William Congreve, The Way of the World :-

Mrs. Babukirti Phulkari

UNIT II SATIRE / FANTASY

Jonathan Swift, Gulliver's Travels (Books III & IV):

Mrs. Babysita Phukon

UNIT III: 18th CENTURY POETRY

Samuel Johnson 'London' — Mr. Gauri Buragohain

Thomas Gray 'Elegy written...' — Mr. Gauri Buragohain

UNIT IV 18th Century Novel

Laurence Sterne, The life and Opinions of Tristram Shandy, Gentleman — Mr. Gauri Buragohain.

COURSE CODE : 40200

COURSE 9 : BRITISH ROMANTIC LITERATURE

CREDITS ASSIGNED : 6 CREDITS

UNIT 1 PRE- ROMANTIC POETRY / LITERATURE

William Blake, 'The Lamb' — Dr. P. Bherali

The Chimney Sweeper — Dr. P. Bherali

They Tyger — Dr. P. Bherali

Introduction to The Songs of Innocence — Dr. P. Bherali

Robert Burns 'A Bard's Epitaph' — Dr. P. Bherali

'Scots wha Hae' — Dr. P. Bherali

UNIT II : ROMANTIC POETRY

William Wordsworth, 'Tintern Abbey' — Mr. J. D. Dutte

Ode: Intimations of Immortality — Mr. Jayantadeep Dutte

Samuel Taylor Coleridge 'Kubla Khan' — Mr. J. D. Dutte

Dejection: 'An Ode' — Mr. Jayantadeep Dutte

UNIT III : HIGH ROMANTIC POETRY

Lord George Gordon Noel Byron, 'Childe Harold: Canto II'
Verses 36-45 (lines 316-405) Canto IV verses 178-26
(lines 1594-674) - Dr. Chandana Chetia

Percy Bysshe Shelley 'Ode to the West Wind, To Autumn'
On First Looking into Chapman's Homer - Dr. C. Chetia

UNIT IV ROMANTIC NOVEL (THE GOTHIC)

Mary Shelley, Frankenstein - Dr. Chandana Chetia

COURSE CODE : 40300

COURSE 10 BRITISH LITERATURE : 19TH CENTURY

CREDITS ASSIGNED : 6 CREDITS

UNIT 1 EARLY NINETEENTH-CENTURY NOVEL

Jane Austen, Pride and Prejudice :

Mr. Jayantadeep Dutta

UNIT II : MID-NINETEENTH-CENTURY NOVEL

Charlotte Bronte Jane Eyre :

Mr. Sanjay Das

UNIT III : VICTORIAN NOVEL

Charles Dickens, Hard Times :

Dr. Pabitra Bhenali

UNIT IV VICTORIAN POETRY

Alfred Tennyson 'The Lady of Shalott' 'Ulysses',

'The Defence of Lucknow' Robert Browning,

'My last Duchess', 'The last Ride Together';

Fra Lippo Lippi; Christina Rossetti 'The

Goblin Market' - Mr. Sanjoy Das

UO/President of the meeting requested the faculty members to keep record of all the online activities and check at Principal who would send the record of the same to produce it in the University Academic meetings.

The meeting ended with the vote of thanks from the chair.

The course distribution of sixth semester non-CBCS where the online class would start from October is shown below.

~~Expected~~ COURSE DISTRIBUTION SIXTH SEMESTER NON-CBCS

PAPER XI

- UNIT I - Preface (20 marks) - Mrs. Baby Pili Phukan
UNIT II - Biographies (20 marks) - Mr. Sanjoy Das
UNIT III - Study of Poetry (20 marks) - Mr. Jayantideep Datta
UNIT IV - Tradition (10 marks) - Mr. Sanjoy Das
Meaning (10 marks) - Mr. Gauri Buragohain

PAPER XII

- UNIT I : History (15 marks) Dr. Mrs. C. Chelie
UNIT II : Luck Fair (20 marks) Mr. Gauri Buragohain
UNIT III : Desire (20 marks) Mrs. Chandel Chelie
UNIT IV : Poetry (25 marks) Mr. Jayantideep Datta

PAPER XIII

- UNIT 1 Concepts (Marks 20) Dr. P. Bhargava
UNIT 2 Colonialist (Marks 20) "
UNIT 3 Shadow (Marks 20) Mrs. Baby Pili Phukan
UNIT 4 Disgrace (Marks 20) Dr. Mrs. C. Chelie

PROCEEDINGS OF DEPARTMENTAL MEETING
DEPARTMENT OF ENGLISH, DIGBOI COLLEGE,
Dated, 02.08.2021. (MONDAY)
Time 1.30 PM

The meeting started with the President in the chair. The President Mr. Jayantadeep Dutt H.O.D explained the objectives of the meeting. The main objectives of the meeting are as follows :-

1. Distribution of Syllabus - Semester I, III & V under CBCS
2. CLASS ARRANGEMENT DUE TO Dr. Chandane Chelis's application for Child Care leave of 20 days. w.e.f. 22.11.2021.
3. Class Distribution as per Central Routine.
4. Publication of 2nd Volume of Literary Ruminations.
5. Formation of New Committee for Publication of Departmental Magazine.
6. Publication of Wall Magazine
7. Celebration of Freshers Social Function
8. Declaration of Sessional Results.
9. Adjustments of Class during Teacher's Casual leave.
10. Selection of Optional Papers in Sem V DSE - 2023.

Paper XIV

UNIT 1 : (Marks 30) Dr. P. Bhandari
UNIT II : (Marks 30) Mr. G. Buragohain
UNIT III : (Marks 20) Mr. Sanjay Das

The meeting ended with vote of thanks from the chair.

~~Dutt~~
02/01/2021
(Jayantadeep Dutt)

~~Das~~
24/1/2021

~~Das~~
02/01/21

~~Das~~
02/01/2021
(Mr. Sanjay Das)

~~Das~~
02/01/2021

~~Das~~
02/01/2021

Regarding the syllabus distribution of Semester I, II & III all the Faculty members of the Department agreed to accept the previous syllabus distribution. The Semester V Syllabus distribution is as follows:

FIFTH SEMESTER

COURSE CODE : SO100

COURSE II WOMEN'S WRITINGS

CREDITS ASSIGNED : 6

UNIT 1 (POETRY)

Emily Dickinson 'I cannot live with you ; I'm wife ;
I've finished that' Sylvia Plath 'Daddy', 'Lady
Lazarus' Eunice De Souza 'Advice to Women'
Bequest : Mrs. Babyritu Phukan

UNIT II (NOVEL)

Alice Walker The Color Purple :

Mrs. Babyritu Phukan

UNIT III (SHORT STORY)

Charlotte Perkins Gilman, 'The Yellow Wall Paper —

Mr. Gauri Buragohain

Katherine Mansfield 'Bliss' :

Mr. Gauri Buragohain

Mahashweta Devi 'Draupadi' to Gayatri Spivak —

Mr. Gauri Buragohain

UNIT IV : ESSAY / MEMOIR

Mary Woolstonecraft A Vindication of the Rights of
Women (New York Norton 1988) :

Mr. Gauri Buragohain

COURSE CODE : 50200

COURSE 12 : BRITISH LITERATURE : THE EARLY
20TH CENTURY

CREDITS ASSIGNED : 6 CREDITS.

UNIT 1 : NOVELLA

Joseph Conrad Heart of Darkness :

Dr. Chandana Chetia

UNIT II MODERN NOVEL

D.H. Lawrence, Sons & Lovers :

Dr. Mrs. Chandana Chetia

UNIT III STREAM OF CONSCIOUSNESS NOVEL:

Virginia Woolf: Mrs Dalloway :

Mr. Sanjoy Das

UNIT IV MODERNIST POETRY

W.B Yeats Leda & Swan; The Second Coming;
No Second Troy; Sailing to Byzantium :—

Dr. (Mrs) Chandana Chetia

T.S. Eliot, 'The Love Song of J. Alfred Prufrock';
Sweeney among the Nightingales, The Hollow
Men

The meeting unanimously agreed upon to
select the following papers in Discipline specific
Elective (DSE) (Sem V)

Course code 50120 DSE 2 Literature of the
Indian Diaspora AND

Course code 50130 DSE 3: Literary Criticism.

UNIT III

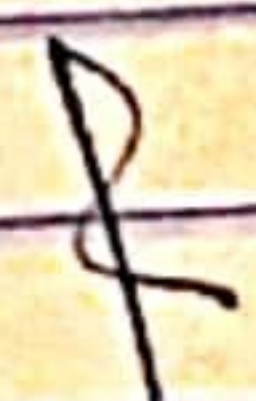
1. A. Richards, Principles of Literary Criticism chapters 1, 2 & 31 (London 1924) and Practical Criticism (London 1929) : Dr. Pabitra Bherali

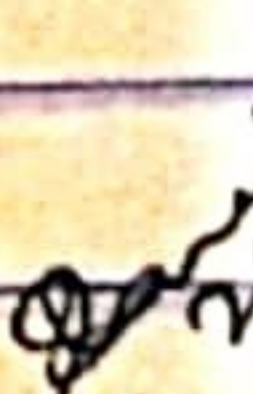
UNIT IV

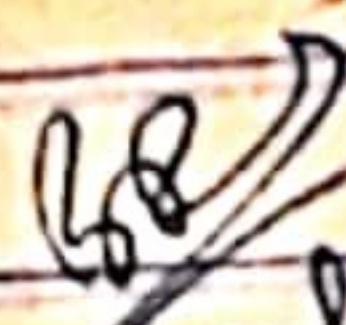
Cleanth Brooks 'The Heresy of Paraphrase and "The Language of Paradox" in The Well-wrought Urn: Studies in the structure of Poetry (1949) : Dr. P. Bherali
Maggie Humm: Practising Feminist Criticism: An Introduction (London 1995) :
Dr. Pabitra Bherali

The meeting decided to upload the marks of the Sessional Exam in the whatsapp group. The absentee in Sessional Exam are allowed to seat for Second time with a different set of Question Paper.

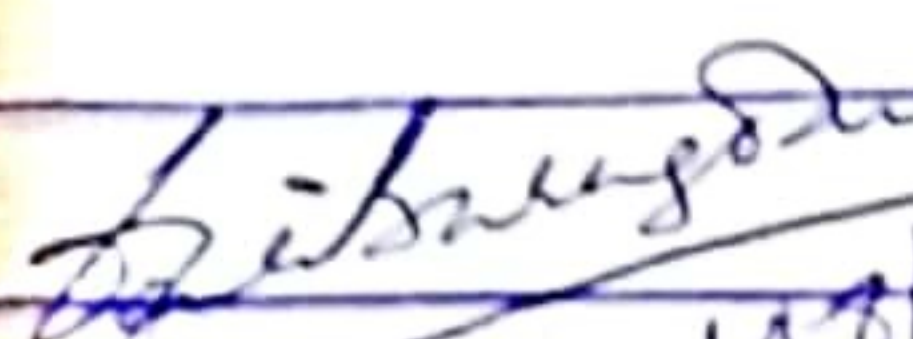
The meeting ends with Vote of thanks from the Chair.



Jayantadeep Datta
21/08/21


21/8/2021


21/08/2021


21/8/21


02/08/21


02/08/21
Chairman (Chair)

COURSE CODE - 50120

DSE 2 : LITERATURE OF THE INDIAN DIASPORA
CREDITS ASSIGNED : 6 CREDITS

UNIT 1

M.G. Vassanji The Book of Secrets :
Mr. Jayantadeep Dutt

UNIT II

Rohinton Mistry A Fine Balance :
Mr. Jayantadeep Dutt

UNIT III

Meera Syal Anita & Me :
Mr. Gauri Bhargava

UNIT IV

Jhumpa Lahiri The Name Sake :
Mrs. Baby Ritu Phukan.

COURSE CODE : 50130

DSE 3 : LITERARY CRITICISM

CREDITS ASSIGNED : 6 CREDITS

UNIT I

William Wordsworth "Preface" to the Lyrical Ballads (1802)
— Mr. Sanjoy Das

S.T. Coleridge : Biographia Literaria Chapters IV, XIII & XIV
— Mr. Sanjoy Das

UNIT II

Virginia Woolf Modern Fiction

— Mr. Sanjoy Das

T.S. Eliot Tradition & the Individual Talent — Mr. J.D. Das

The Functions of Criticism : Dr. P. Bhasali

Mr. Jayantadeep Dutt

DEPARTMENTAL MEETING HELD ON 21.12.21
AT THE DEPT. OF ENGLISH, DIBBOI COLLEGE
M I N U T E S

Dated 21.12.2021 (Tuesday)
Time 2 PM

The meeting started with the President on the chair, where he related the objectives of the meeting.

Participation of Students in the College week Cultural Show competition (Rally); Participation in the wall magazine competition; Publication and Inauguration of Departmental literary magazine.

Following Resolutions were taken :-

- (1) Inauguration of literary magazine departmental 'Literary Remuneration' to be INNAURATED ON the day of the Prize distribution ceremony of the College week in presence of Principal Dr. Dip Sankar and other dignitaries in the dias.
- (2) Mrs Babystu Phukon would be the Professor-in-charge of the wall Magazine as well as the Cultural Show (Rally competition) to be held during the college week.
- (3) The College assured that it would sanction Rs 10,000/- (Rupees Ten thousand only) for the publication of the departmental Magazine, and the rest of the amount would be borne by the

Faculty members. Mr. Sanjay Das Professor in-charge of the second issue informed the colleagues that the total expenditure for 150 number of copies would be Rs. 24000.00 Amount of students contribution Rs. 6000.00 especially Sixth Semester B.A. Passed out 2021 students. The detail of the Magazine expenditure is appended below :

COST OF THE MAGAZINE	:	Rs. 24000.00
COLLEGE CONTRIBUTION	:	Rs. 10000.00
		Rs. 14000.00
CONTRIBUTION STUDENTS	:	Rs. 6000.00
AMOUNT TO BE DIVIDED AMONG SIX (6) FACULTIES		Rs. 8000.00
AMOUNT TO BE CONTRIBUTED BY EACH FACULTY	:	Rs. 1335.00

(One Thousand three hundred thirty five only)
Mr. Sanjay Das Assistant Professor Dept.

of English suggested that the Departmental Magazine 'Literary Reminiscences' may be printed at Suravi Flex Printing Barbil No. 1, Dighai as the rate of Printing charge is reasonable compared to other quotations supplied by Saneke Press Old LIC Road and Assam Printers Tinsukia.

The meeting resolves to Print the Departmental Magazine at Suravi Flex Printing Barbil No 1, Dighai.

The Meeting also resolves that the third annual issue of Literary Reminiscences would be published by July 2022 and the Dr. Mrs Chandane Chetie would be the Professor incharge in this regard. The Editor of the issue would be selected from among

The Semester V students in the next meeting.

Further the HOD of the Department appealed the teachers to set Question papers of Sessional Exam and evaluate the same immediately.

The Meeting ended with the vote of thanks from the chair.

~~Prof. Datta~~
21/12/2021
(Sourajitadeep Datta) Prof. 21/12/2021

~~Prof. Datta~~
21/12/2021

~~Prof. Datta~~
21/12/21

~~Prof. Datta~~
21/12/2021
(Sourajitadeep Datta)

~~Prof. Datta~~
21/12/2021

Department of Geography

Meeting Minutes of June-Oct 2020 (Odd Semester) Dated: 08/07/2020

1. The course has been distributed half according to the two teachers of the department in case of 1st, 3rd & 5th semester.
2. Decision has been taken to organize a classroom seminar for 3rd semester on Climate Change according to their course curriculum for one week in the month of January.
3. Decision has been taken to organize a webinar on "COVID-19 Pandemic and stress management" on 13/07/2020

B. Saini
(Dr. Sangeeta Bommeh Saini
08/07/20)

(Narinder K. Das)
08/07/20

Minutes of meeting before 1st Sessional examination 2020 (Odd Semester) Date:
26/12/2020

1. Decisions have been taken to setting test papers GE-01, GE-03 by Dr. Sangeeta Boruah Saikia for 1st & 3rd Semester according to progression in syllabus.
2. Another decision has been taken to set the test papers for 5th semester by Mr. Narendra Kumar Das.
3. Decision has also been taken for evaluating the answer scripts for the concern teachers according to their paper setting. 1st & 3rd semester by DR. Sangeeta Boruah Saikia and 5th sem by Mr. Narendra Kumar Das.

SB Saikia.
(Dr. Sangeeta Boruah Saikia.)
26/12/20

Nand
26/12/20
(Narendra K. Das.)

Minutes of meeting after 1st Sessional examination 2020 (Odd Semester)

12/01/2021

1. After evaluation it has been revealed that in the 1st semester among 39 students 15 students, in the 3rd semester among 51 students 10 students & in the 5th semester among 17 students 5 students have secured less marks and are selected for remedial classes.
2. The evaluated answer scripts have also been decided to distribute among the students for their feedback.

Dr. Sengupta Boruah Saikia
(Dr. Sengupta Boruah Saikia)

12/01/21

Narendra K. Das
12/01/21
(Narendra K. Das)

Meeting Minutes of January to May 2021 (Even Semester) Dated: 16/01/2021

1. The course has been distributed half according to the two teachers of the department in case of 2nd, 4th & 6th semester
2. Decision has been taken to organize a webinar on "Environment & Constitutional provisions & Laws related to Environmental Protection" on 04/07/2021

M. Saini
(Dr. Sonueta Baniya Saini.)

16/1/21

(Signature)
16/1/21

(Narendra K. Das)

Minutes of meeting before 1st Sessional examination 2021 (Even Semester) Date:
19/07/2021

1. Decisions have been taken to setting test papers GE-02, GE-04 by Mr. Narendra Kumar Das for 2nd & 4th Semester according to progression in syllabus.
2. Another decision has been taken to set the test papers for 6th semester by DR. Sangeeta Boruah Saikia
3. Decision has also been taken for evaluating the answer scripts for the concern teachers according to their paper setting. 2nd & 4th semester by Mr. Narendra Kumar Das and 6th semester by DR. Sangeeta Boruah Saikia.

SS Saikia
(Dr. Sangeeta Boruah Saikia)

19/07/21

Narendra
19/07/21
(Narendra K. Das.)

Minutes of meeting after 1st Sessional examination 2021 (Even Semester)

Date: 08/08/2021

1. The evaluated answer scripts have also been decided to distribute among the students for their feedback.

S.B. Das

(Dr. Sanguta Boruah Saikia.)

08/08/21

Hand
08/08/21

(Narendra K. Das)

Minutes of meeting before 2nd Sessional examination 2021 (Even Semester)

Date 19/08/2021

1. Decisions have been taken to setting test papers GE-02, GE-04 by Mr. Narendra Kumar Das for 2nd & 4th Semester according to progression in syllabus.
2. Another decision has been taken to set the test papers for 6th semester by DR. Sangeeta Boruah Saikia
3. Decision has also been taken for evaluating the answer scripts for the concern teachers according to their paper setting. 2nd & 4th semester by Mr. Narendra Kumar Das and 6th semester by DR. Sangeeta Boruah Saikia.

S. Saikia

(Dr. Sangeeta Boruah Saikia.)

19/8/21

Narendra
19/8/21

(Narendra K. Das.)

Meeting Minutes of June-Oct 2021 (Odd Semester) Dated: 03/09/2021

1. The course has been distributed half according to the two teachers of the department in case of 1st, 3rd & 5th semester.

Dr. Sushila.

(An. Sanguta Borunk Sushila.)

03/09/21

~~Harindra K. Das~~ 03/09/21

(Harindra K. Das.)

Minutes of meeting regarding 2nd Sessional examination 2021 (Even Semester)Date: 24/09/2021

In spite of recording minutes of meetings for 2nd Sessional examination it had not work, due to COVID-19 pandemic situation 2nd Sessional examination has been aborted. And it has been decided that, The 1st Sessional marks has to be doubled and converted it into 2nd Sessional marks as decided by the central committee.

Dr. Saikia.

(Dr. Sugata Boruah Saikia.)

24/09/21

~~Dr. Saikia~~
24/09/21

(Harendra Kr. Das.)

Minutes of meeting before 1st Sessional examination 2021 (Odd Semester)

Date 11/12/2021

1. Decisions have been taken to setting test paper GE-03 by Mr. Narendra Kumar Das for 3rd Semester according to progression in syllabus.
2. Another decision has been taken to set the test paper for GE-01 by DR. Sangeeta Boruah Saikia for 1st semester
3. Decision has also been taken for evaluating the answer scripts for the concern teachers according to their paper setting. 3rd semester by Mr. Narendra Kumar Das and 1st semester by DR. Sangeeta Boruah Saikia.

DR Saikia.

(Dr. Sangeeta Boruah Saikia)

11/12/21

(Narendra Kr Das)

(Narendra Kr Das)

Minutes of meeting after 1st Sessional examination 2021 (Odd Semester)

Date: 28/12/2021

1. After evaluation it has been revealed that in the 1st semester among 48 students 10 students, in the 3rd semester among 52 students 12 students have secured less marks and are selected for remedial classes.
2. The evaluated answer scripts have also been decided to distribute among the students for their feedback.

S. S. S. S.

(Dr. Sanguta Boruah Saikia.)

28/12/2021

(Signature)
28/12/21

(Harendra K. Das)

Department of Hindi

28.8.2020

आज दिनांक 28.8.2020 को एक Online
विभागीय बैठक हुई। जिसमें Online class
~~class~~ 24.8.2020 से शुरू होने वाले विषय
पर चर्चा हुई। Online class हमारे लिए भी
एक कठिन कार्य था इस विषय पर भी चर्चा हुई।
साथ ही class Distribution and Course
Distribution किया गया। 24.8.2020 से 3rd
Sem, & 5th Sem Major का class शुरू हुआ।
अबकि 1st Sem. Honours. 3.9.2020 से शुरू
होगा ~~का~~ इस विषय पर भी चर्चा हुई।

अपीप कुमार भारती
विभागाध्यक्ष हिंदी.

23.12.2020

आज दिनांक 23.12.2020 की International
परीक्षा को छात्रों के रखते हुए एक विभागीय
देखकर 20000 नो. 1. के हुई निम्नलिखित
पैपर सेट करना के लेकर अन्य विषयों पर
चर्चा हुई। पैपर सेट करने का व्यौरा निम्नलिखित
रहा।

P. K. Bhatnagar	Dr. A. K. Sahu
1st Sem C-1	C-2
1st Sem. M.I.L.	
3rd Sem. C-	3rd Sem -
C-5	C-6
C-7	
5th Sem. Major.	5th Sem. Major
501	502
503	504

प्रदीप कुमार भारती

23.12.2020

10.02.2021

आज दिनांक 10.02.2021 को दिन में 11 बजे
को एक विभागीय बैठक हुई। इसके बैठक में
2nd Sessional Exam. के बारे में चर्चा हुई।
साथ ही 1st Sessional के कम अंश Marks वाले
वह विद्यार्थियों के बारे में भी चर्चा हुई तथा
उनके लिए Online Remedial Class करने पर भी
सहमति लेनी। पैपर शेयर करने का भी अवकाश मिला
गया।

Dr. P.K. Bhanoti	Dr. A.K. Sahu.
1st Sem. C-2	1st Sem - C-1
	1st Sem - M1
3rd Sem. - 6	3rd Sem - C-5
	" " C-7
5th Sem. Major. 502	5th Sem. Major. 501
" " 504	" " " 503

पुदीप कुमार भारती
विभागाध्यक्ष हिंदी।

10.02.2021

आज दिनांक 10.02.2021 को दिन में प्रवेश
में एक विभागीय बैठक हुई। इस बैठक में
2nd Sessional Exam. के बारे में चर्चा हुई।
साथ ही 1st Sessional के कम-अंक Marks वाले
वले विद्यार्थियों के बारे में भी चर्चा हुई तथा
उनके लिए Online Remedial class करने पर भी
सहमति बनी। पैपर शीट करने का भी खेता खींचा
गया।

Dr. P. K. Bhanoti	Dr. A. K. Sahu.
1st Sem. C-2	1st Sem. C-1
	1st Sem. M11
3rd Sem. - 6	3rd Sem. C-5
	" " C-7
5th Sem. Major. 502	5th Sem. Major. 501
" " 504	" " " 503

पुदीप कुमार भारती
विभागाध्यक्ष हिंदी।

14.05.2021

आज दिनांक 14.05.2021 को नये सत्र के
~~होने के~~ हेतु Google Meet पर एक online
Meeting किया गया। इस बैठक पर Class
Distribution को Course Distribution पर
चर्चा हुई। Class 20.5.2021 से शुरू होगा।
2nd Sem, 4th Sem, और 6th Sem - की Course
Distribution किया गया।

पुनीप कुमार मौरवी

विभागाध्यक्ष हिंदी।

10.07.2021

आज दिनांक 10.07.2021 को एक Online
विभागीय बैठक ~~आयोजित~~ किया गया। इस बैठक
में 26 जुलाई से होने वाली Online Sessional
Exam- को बारे में चर्चा की गई। तथा कौन-सा
व्यक्ति कौन-सा पेपर प्रेजेंट करेगा इस पर भी चर्चा
हुई। Online में होने वाली इन्विजरीयों पर भी
चर्चा हुई।

Dr. P.K. Bhargava	Dr. A.K. Sahu
2nd Sem. C-3	2nd Sem- C-4,
4th Sem- C-8 C-10	4th Sem- C-9
6th Sem 602 604	6th Sem. 601 603

प्रतीप कुमार भारती
विभागाध्यक्ष हिंदी

2nd Sessional की Exam नहीं हुआ क्योंकि
अगर- 16 से 19th Sem, 2nd Sem एक 6th
Sem का Exam शुरू होता था।

06.09.2021

आज दिनांक 06.09.2021 को शुक्र 10 बजे
से 12:00 PM-1:30 PM के बीच विभागीय बैठक
हुई। जिसमें आने वाले ऑफलाइन और ऑनलाइन
दोनों प्रकार से होने वाले class के बारे में चर्चा हुई
आया है Class Distribution और Course Distribu-
tion किया गया। उक्त Sem का class Online
होना निश्चित हुआ है।

प्रदीप कुमार भारती

विभागाध्यक्ष हिंदी

नोट- 1st Sem. का ऑफलाइन class- 21.10.2021 से
शुरू हुआ।

उक्त Sem का class ऑफलाइन Mode में 04.10.2021
से शुरू हुआ।

12-12-2020

आज दिनांक 12-12-2020 को सैफ्ट 2 वीं
को एक विभागीय अंकक दिया गया। इन अंकक में
1st sem, 3rd sem, और 5th sem का एक International
Exam है, उस सभी अंकक है। आज ही सैफ्ट 2
का अंतरा भी दिया गया।

Dr. P.K. Bhandari		Dr. A.K. Sahu	
1st Sem-	C-1	1st Sem-	C-2
		" "	M11
3rd Sem-	C-5	3rd Sem-	C-6
	C-7		
5th Sem-	C-11	5th Sem-	C-12
	DSE-1		DSE-2

Department of History

Dept of History
Proceedings / Minutes of
Departmental Meetings.
from 2020.

29.08.20. (Saturday)

A departmental meeting was held today to discuss about the class distribution and syllabus distribution ^{of the 1st, 3rd and 5th semesters}. Since the classes would be taken by online mode it was decided ~~to use~~ that Google Meet platform would be convenient.

It was an unanimous decision to start the classes from the 3rd of September, 2020.

A. Nong. —

P. K. Narak

~~29.08.20.~~

29.08.20

17.05.21

A departmental meeting was held today to discuss about the course and class distribution of the 2nd, 4th and 6th Semester. The tool to be used for the online classes is Google Meet. Classes are to start from 21.05.21.

A. Neef -

~~AN~~
~~17.05.21~~

P. K. Narah.

~~PKN~~
~~17.05.21~~

08.09.21.

A departmental meeting was held today to discuss about the course and class distribution of the 3rd Semester. The classes would be held on online mode from 13.09.21.

A. Neog — ~~Any~~
08.09.21

P. K. Nanda — ~~Proh~~
8.9.21

20.10.21

A meeting was held in the department of History to discuss about the class and course distribution of the 1st Semester. Classes are to be held in offline mode.

A. Neog — ~~Any~~
20.10.21.

P. K. Nanda — ~~Proh~~
20.10.21

Sessional Examinations

Result Analysis

From 2020 onwards.

27.12.20

A meeting was held to discuss the about the 1st sessional examination of the 1st, 3rd and 5th Semester. It was decided that A. Neog would set the question paper for the 5th Semester and P. K. Nanda would set the question papers for the 1st & 3rd Semester. and evaluation would also be done in the same order.

A. Neog - 27.12.20

P. K. Nanda - 27.12.20

04.01.21

Analysis of results of the 1st Sessional examination of the 1st, 3rd and 5th Semester held on 04.01.21.

1st Semester - Total students - 33.
Passed - 14.
Failed - 19.
Above 50% - 01.

3rd Semester - Total students - 29
Passed - 21
Failed - 08.
Above 50% - 10.

Above 80% -
80% and above - 03

5th Semester - Total students - 02.
 Passed - 02
 Above 50% - ~~01~~ 01.

27

A decision was taken to
 to arrange extra classes (i.e. remedial)
 for the students who scored below
 50%.

A Newy —

~~Any~~
 07.01.21

P.K. Naraoh —

~~Boorah~~
 07.01.21

17.02.21

A meeting was held in the department to discuss about the forthcoming 2nd sessional examination of the 1st 3rd and 5th Semester. It was decided that A. Neog would set the question papers of the 1st and 3rd Semester and also evaluate the same. P. K. Narah would set the question paper for the 5th Semester and also evaluate the same.

A. Neog —

~~17/2/21~~
16.02.21

P. K. Narah —

Narah
16.02.2125.02.21

Analysis of the results of the 2nd sessional Examination of the 1st 3rd and 5th Semester held on 22.02.21.

1 st Semester	—	Total	—	33
		Passed	—	16
		Failed	—	17
		Above 50%	—	10
		Above 80%	—	01

3rd Semester - Total students - 26.
~~appeared~~
 Passed - 21
 Failed - 05
 Above 50% - 10
 80% and above - Nil

5th Semester - Appeared - 02
 Passed - 02
 Above 50% - Nil

A decision was taken to continue
~~with~~ the with the Remedial classes.

A. N. Roy - ~~25.02.21~~ 25.02.21

P. K. Narah - ~~25.02.21~~ 25.02.21

19.07.21

A meeting was held in the department to discuss about the 1st sessional examination of the 2nd, 4th and 6th semester. A. Ncoy would set the question papers for the 2nd and 4th semester and P. K. Narah would set the question paper of the 6th semester. P. K. Narah will evaluate the 2nd and 4th semester answer scripts and A. Ncoy will evaluate the 6th semester answer scripts.

A. Ncoy — ~~19.07.21~~

P. K. Narah — ~~19.07.21~~

04.08.21

Result Analysis of the 2nd, 4th and 6th semester 1st sessional examination.

2nd Semester — Total appeared — 31.
(29.07.21) Passed — 29.
Failed — 02.

Above 50% — 23.
80% and above — 01.

4th Semester — Total appeared — 29.
(30.07.21) Passed — All.
Above 80% — All.

6th Semester
(30.07.21)

— Total appeared — 02.

Passed — 02.

Above 50% — 02.

A decision was taken to hold remedial classes for all those who scored less than 50%.

A. Ncof — ~~Amq~~
04.08.21.

P.K. Narah — ~~Amq~~ 04.08.21

16.12.21.

Date:

Asomi

Page:

A meeting was held in the department to discuss about the 1st sessional examination of the 1st and 3rd Semester where it was decided that P.K. Narah would set the question paper of the 1st Semester and also evaluate the same. A. Neog would set the question paper of the 3rd Semester and also evaluate the answerscripts of the 3rd Semester.

A. Neog — 16.12.21

P.K. Narah — 16.12.21

01.01.22.

Result analysis of the 1st sessional Examination of the 1st and 3rd Semester.

1 st Semester	— Total appeared —	36
(21.12.21)	Passed —	34
	Failed —	02
	Above 50% —	23
	80% and above —	02

3 rd Semester	— Total appeared —	24
(22.12.21)	Passed —	18
	Failed —	06
	Above 50% —	10
	Above 80% —	Nil

A decision was taken to hold remedial classes for those who scored below 50%.

A. Ncof -

~~Any~~
01.01.22.

P. K. Narah - 0000h 01.1.22.

20-01-22.

A meeting was held in the department to discuss about the 2nd sessional examination of the 1st and 3rd semesters. It was decided that A. Nayak would set the question paper of the 1st semester and ~~also~~ ~~oversee~~ P. K. Narah would set the question paper of the 3rd semester. Evaluation of the answerscripts of both the semesters will be done by P. K. Narah.

A. Nayak — ~~20.01.22~~

P. K. Narah — ~~20.01.22~~

01.02.22.

Result analysis of the 2nd sessional examination of the 1st and 3rd semesters held in online mode.

1st Semester — Total appeared - 33
(25.01.22) Passed — 31
Failed — 02
Above 50% — 15
Above 80% — Nil

3rd Semester — Total appeared - 24
27.01.22. Passed — 24
Above 50% — All
Above 60% — 13

A. Nayak — ~~01.02.22~~

P. K. Narah — ~~01.02.22~~

Department of Mathematics

NOTICE

Ref No.: DM/20/01

Dated: 02.11.2020

It is hereby informed to all esteemed faculty members of the Department of Mathematics that a Departmental Meeting (DM) is being convened on 03.11.2020, Tuesday, to transact the following agenda.

Kindly do present in the meeting with your active participation please.

AGENDA:

1. Academic & Examination Matters, 2020
2. Course Distribution
3. Discuss the matter placed by the Principal at HoD meeting.
4. Other Departmental Activities (ODA)

Date: 03/11/2020

Time: 2:00 pm

Venue: Department of Mathematics

J. Lahkar

(Dr. Jatindra Lahkar)
HoD, Mathematics
Digboi College, Digboi

Faculty Members:

1. Dr J. Changmai
2. Dr. Jatindra Lahkar (HoD)
3. Mr. Mukul Buragohain
4. Dr. Binod Chetry
5. Dr. Biswajit Das

Signature(s)

JK

JL

MB

BC

BD

HOD
Department of Mathematics
Digboi College, Digboi

Proceeding of the Departmental Meeting (DM) held on 03-11-2020


A Departmental Meeting(DM) was held in the Department of Mathematics in which Dr. J. Lahkar, Head of the Department, was in the chair. All the faculty members were present in the meeting and participated actively giving meaningful suggestions on various aspects. After productive discussions in different matters the following decisions were accepted unanimously:

1. Constant monitoring of classes according to the Academic Calendar.
2. Course Distribution
 - a. JL: C1, C7, MM503, HS II(Sc.).
 - b. MB: GE-1, C6, MM502, HS I(Sc./Arts/Comm.), HS II(Sc./Arts/Comm.).
 - c. BC: GE-1, GE-3, MM504, HS I(Sc./Arts/Comm.), HS II(Sc./Arts/Comm.).
 - d. BD: C2, GE-1, C5, MM501, HS I(Sc./Arts/Comm.), HS II(Sc./Arts/Comm.).
3. Preparation of Departmental Time table.
4. Offline Classes for odd semester.
5. Discuss the farewell meeting of Dr. J. Changmai.

Faculty Members:

Signature(s)

1. Dr. J. Changmai
2. Dr. Jatindra Lahkar (HoD)
3. Mr. Mukul Buragohain
4. Dr. Binod Chetry
5. Dr. Biswajit Das







NOTICE

Ref No.: DM/21/01

Dated: 17.01.2021

It is hereby informed to all esteemed faculty members of the Department of Mathematics that an Departmental Meeting (DM) is being convened on 18.01.2021, Monday, to transact the following agenda.

Kindly do present in the meeting with your active participation please.

AGENDA:

1. Academic & Examination Matters, 2021.
2. Sessional exam.
3. Miscellaneous.

Date: 18/01/2021

Time: 2:00 pm

Venue: Department of Mathematics.

J Lahkar

(Dr. Jatindra Lahkar)
HoD, Mathematics
Digboi College, Digboi

Faculty Members:

1. Dr. Jatindra Lahkar (HoD)
2. Mr. Mukul Buragohain
3. Dr. Binod Chetry
4. Dr. Biswajit Das

Signature(s)

JL

MB

BC

BD

Department of Mathematics
Digboi College, Digboi

Proceeding of the Departmental Meeting (DM) held on 18-01-2021


A Departmental Meeting(DM) was held in the Department of Mathematics in which Dr. J. Lahkar, Head of the Department, was in the chair. All the faculty members were present in the meeting and participated actively giving meaningful suggestions on various aspects. After productive discussions in different matters the following decisions were accepted unanimously:

1. Distribution of Odd semester sessional exam question papers among the faculty members.
2. Submission of Home Assignments from the students of 1st 3rd and 5th Semester.

Faculty Members:

Signature(s)

1. Dr. Jatindra Lahkar (HoD)


18/1/21

2. Mr. Mukul Buragohain



3. Dr. Binod Chetry



4. Dr. Biswajit Das

BD

NOTICE

Ref No.: DM/21/02

Dated: 10.05.2021

It is hereby informed to all esteemed faculty members of the Department of Mathematics that an **online** Departmental Meeting (DM) is being convened on 13.05.2021, Thursday, to transact the following agenda.

Kindly do present in the meeting with your active participation please.

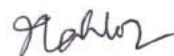
AGENDA:

1. Academic & Examination Matters, 2021.
2. Preparation of online routine.
3. Alumni Meet.
4. Webinar by Alumni.

Date: 13/05/2021

Time: 7:00 pm

Online Platform form: Google Meet.



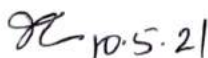
(Dr. Jatindra Lahkar)
HoD, Mathematics
Digboi College, Digboi

HOD
Department of Mathematics
Digboi College, Digboi

Faculty Members:

1. Dr. Jatindra Lahkar (HoD)
2. Mr. Mukul Buragohain
3. Dr. Binod Chetry
4. Dr. Biswajit Das

Signature(s)



Proceeding of the Departmental Meeting (DM) held on 13-05-2021

A Departmental Meeting(DM) was held in the Department of Mathematics in which Dr. J. Lahkar, Head of the Department, was in the chair. All the faculty members were present in the meeting and participated actively giving meaningful suggestions on various aspects. After productive discussions in different matters the following decisions were accepted unanimously:

1. Course for B.Com. 4th Semester has been discussed and distributed among Mr. Mukul Buragohain, Dr. Binod Chetry and Dr. Biswajit Das.
2. A routine has been prepared for the online classes.
3. A virtual alumni meet shall be organized on 20/06/2021 at 6:00 PM.
4. Webinar on "Emerging Mathematical Trends: Journey towards a demanding career" will be delivered by distinguished alumni Miss. Ankita Agarwal.

Faculty Members:

Signature(s)

1. Dr. Jatindra Lahkar (HoD)



2. Mr. Mukul Buragohain



3. Dr. Binod Chetry



4. Dr. Biswajit Das



NOTICE

Ref No.: DM/21/03

Dated: 15.06.2021

It is hereby informed to all esteemed faculty members of the Department of Mathematics that an **online** Departmental Meeting (DM) is being convened on 17.06.2021, Thursday, to transact the following agenda.

Kindly do present in the meeting with your active participation please.

AGENDA:

4. Academic & Examination Matters, 2021.
5. Online sessional exam.
6. Miscellaneous.

Date: 17/06/2021

Time: 7:00 pm

Online Platform form: Google Meet



(Dr. Jatindra Lahkar)
HoD, Mathematics
Digboi College, Digboi

HOD
Department of Mathematics
Digboi College, Digboi

Faculty Members:

Signature(s)

1. Dr. Jatindra Lahkar (HoD)
2. Mr. Mukul Buragohain
3. Dr. Binod Chetry
4. Dr. Biswajit Das









Proceeding of the Departmental Meeting (DM) held on 17-06-2021

A Departmental Meeting(DM) was held in the Department of Mathematics in which Dr. J. Lahkar, Head of the Department, was in the chair. All the faculty members were present in the meeting and participated actively giving meaningful suggestions on various aspects. After productive discussions in different matters the following decisions were accepted unanimously:

3. Distribution of Even semester sessional exam question papers among the faculty members.
4. New B.Com. 4th Semester question papers has been distributed among Mr. Mukul Buragohain, Dr. Binod Chetry and Dr. Biswajit Das.

Faculty Members:

Signature(s)

1. Dr. Jatindra Lahkar (HoD)
2. Mr. Mukul Buragohain
3. Dr. Binod Chetry
4. Dr. Biswajit Das



BD

NOTICE

Ref No.: DM/21/04

Dated: 15.06.2021

It is hereby informed to all esteemed faculty members of the Department of Mathematics that an **online** Departmental Meeting (DM) is being convened on 17.06.2021, Thursday, to transact the following agenda.

Kindly do present in the meeting with your active participation please.

AGENDA:

7. Academic & Examination Matters, 2021.
8. Online sessional exam.
9. Miscellaneous.

Date: 17/06/2021

Time: 7:00 pm

Online Platform: Google Meet

Lahkar

(Dr. Jatindra Lahkar)
HoD, Mathematics
Digboi College, Digboi

Faculty Members:

Signature(s)

1. Dr. Jatindra Lahkar (HoD)

JL

2. Mr. Mukul Buragohain

MB

3. Dr. Binod Chetry

BC

4. Dr. Biswajit Das

BD

HOD
Department of Mathematics
Digboi College, Digboi

Proceeding of the Departmental Meeting (DM) held on 17-06-2021

A Departmental Meeting(DM) was held in the Department of Mathematics in which Dr. J. Lahkar, Head of the Department, was in the chair. All the faculty members were present in the meeting and participated actively giving meaningful suggestions on various aspects. After productive discussions in different matters the following decisions were accepted unanimously:

5. Distribution of Even semester sessional exam question papers among the faculty members.
6. New B.Com. 4th Semester question papers has been distributed among Mr. Mukul Buragohain, Dr. Binod Chetry and Dr. Biswajit Das.

Faculty Members:

Signature(s)

1. Dr. J. Lahkar (HoD)



2. Mr. Mukul Buragohain



3. Dr. Binod Chetry



4. Dr. Biswajit Das



NOTICE

Ref No.: DM/21/05

Dated: 03.09.2021

It is hereby informed to all esteemed faculty members of the Department of Mathematics that a Departmental Meeting (DM) is being convened on 06.09.2021, Monday, to transact the following agenda.

Kindly do present in the meeting with your active participation please.

AGENDA:

5. Academic & Examination Matters, 2021
6. Course Distribution
7. Discuss the matter placed by the Principal at HoD meeting.
8. Other Departmental Activities (ODA)

Date: 06/09/2021

Time: 2:00 pm

Venue: Department of Mathematics



(Dr. Jatindra Lahkar)
HoD, Mathematics
Digboi College, Digboi

Faculty Members:

Signature(s)

1. Dr. Jatindra Lahkar (HoD)
2. Mr. Mukul Buragohain
3. Dr. Binod Chetry
4. Dr. Biswajit Das
5. Dr. Arjun Singh Chetry



HOD
Department of Mathematics
Digboi College, Digboi

Proceeding of the Departmental Meeting (DM) held on 06-09-2021






A Departmental Meeting(DM) was held in the Department of Mathematics in which Dr. J. Lahkar, Head of the Department, was in the chair. All the faculty members were present in the meeting and participated actively giving meaningful suggestions on various aspects. After productive discussions in different matters the following decisions were accepted unanimously:

6. Course Distribution*
 - a. JL: C1, C7, DSE-1, HS II(Sc.).
 - b. MB: C6, C12, HS I(Sc./Arts/Comm.), HS II(Sc./Arts/Comm.).
 - c. BC: GE-1, GE-3, C11, HS I(Sc./Arts/Comm.), HS II(Sc./Arts/Comm.).
 - d. BD: C2, GE-1, C5, HS I(Sc./Arts/Comm.), HS II(Sc./Arts/Comm.).
 - e. ASC: C2, GE-3, DSE-2, HS I(Sc./Arts/Comm.), HS II(Sc./Arts/Comm.).
7. Online Classes for B.Sc. 3rd Semester to start from 13th September 2021 and offline classes for 3rd & 1st Semester will start as per college instructions/routine.
8. Offline Classes for B.Sc 5th Semester to start from 13th September 2021.
9. Discuss farewell meeting for the outgoing batch (2018-2021).

Faculty Members:

Signature(s)

1. Dr. Jatindra Lahkar (HoD)
2. Mr. Mukul Buragohain
3. Dr. Binod Chetry
4. Dr. Biswajit Das
5. Dr. Arjun Singh Chetry

Department of Philosophy

Date 13-7-20

Time: 7 P.M.

venue: Zoom Platform

An online meeting among the faculty members of the Department of Philosophy was held on 13-7-20 to discuss about the following agenda.

- ① Time Table for online classes
- ② course distribution
- ③ Class distribution
- ④ Different ways of using various online platform for class delivery.

1) Dr. I. D.

[Signature]

2) B. R. Nangay

[Signature]

3) R. S. S.

[Signature]

Date: 28-7-20 Time: 6 P.M.

Venue: Zoom

An online meeting was held among the faculty members of ~~History~~ Department of philosophy to discuss the following agenda on 28th Sept'20

- ① Effectiveness of online class for the students.
- ② Course progression
- ③ Miscellaneous.

1) Dr. I. Des

[Signature]

② B. R. Nagary

[Signature]

③ Dr. R. Sub.

[Signature]

A general meeting was held on 18th Dec. 2020 in the Department of Philosophy to discuss the following agenda

- ① Semioral Examination
- ② Allotment of Paper setting
- ③ Allotment of paper examiner.

1. Dr. H. D.

[Signature]

2. B.R. Nigam

[Signature]

3. Dr. R. Sankh.

[Signature]

A general meeting was held in the Department of Philosophy, Sigsha College on 6th January 2021 to discuss about the direction offered by Administration to HoDs during a meeting held in Principal's chamber on 2nd Jan. The following are the agenda which were discussed in the meeting.

- ① Regarding course distribution
- ② " " class distribution
- ③ Holding of students' seminars etc.

1. Dr. Hu Da

2. B. R. Nagesh

3. Dr. R. Sankar

for
Raj
S.

An online meeting was held among the faculty members of the Department of philosophy on 13th July 2021 to discuss about the following.

- ① To Analyse students performance
- ② To discuss the various ways for online examination.
- ③ Miscellaneous.

1) Dr. Hu Da

JD

2) Mr. Bistram Nargay

BN

3) Dr. Reepo Samal

RS

Department of Physics

MEETING AND ACTIVITIES IN THE ON-LINE/OFF-LINE MODE		
Date	Event	Minutes/Report
01-06-2020	Departmental meeting (ONLINE)	<p>Agenda: Organization of on-line activities for student</p> <p>Minutes: A meeting was called by the H.o.D. Dr. Rashmi Patowary on the zoom virtual platform at 7:30 pm. It was decided that the following program will be organized for the students.</p> <ol style="list-style-type: none"> Students seminar presentation will be organized in the online mode. A talk by Dr. Bhim Prasad Sharma, Associate Professor, Department of Mathematics, Tezpur University. An online lecture series will be organized in the month of July The resource persons for the series will consist of four to five reputed physicists. The responsibility of contacting the resource persons was bestowed on Dr. Sumi Bhuyan and Dr. Deep Kuri. Registration of participants, preparation of participation certificate: Dr. K. Konwar. Overall co-ordination of the program: Dr. R. Patowary. <p><u>ATTENDEE:</u></p> <p>Dr. R. Patowary:</p> <p>Dr. K. Konwar</p> <p>Dr. D.K. Kuri</p> <p>Dr. S. Bhuyan</p>
26-06-2021 11 am -	Intra departmental	Department of Physics organized its 1st ever students seminar presentation in the virtual platform:

2pm	ntal seminar: Day:1 (On-line)	<div>Presentation Schedule</div> <div>Time:11:00am -2:00pm</div> <div>Google meet:</div> <div>IQAC co-ordinator, Dr. Jayanta Handique graced the occasion and encouraged the students by his words.</div> <table><tr><th colspan="4">Papers presented</th></tr><tr><th rowspan="2">Sl.No.</th><th rowspan="2">Topic</th><th colspan="2">Presented by</th></tr><tr><th>Name</th><th>Class</th></tr><tr><td>1</td><td>Astrophotography: how you can start today</td><td>Rituraj Phukan</td><td>B.Sc. 6th sem</td></tr><tr><td>2</td><td>Classification of elementary particles</td><td>Prantik Mukherjee</td><td>B.Sc. 6th sem</td></tr><tr><td>3</td><td>Superconductivity</td><td>Archismaan Bannerjee</td><td>B.Sc. 6th sem</td></tr><tr><td>4</td><td>Optical fibre</td><td>Manisha Sharma</td><td>B.Sc. 6th sem</td></tr><tr><td>5</td><td>Memristor</td><td>Deepankar Sharma</td><td>B.Sc. 6th sem</td></tr><tr><td>6</td><td>Ruby Laser</td><td>Bishal Debroy</td><td>B.Sc. 6th sem</td></tr></table>	Papers presented				Sl.No.	Topic	Presented by		Name	Class	1	Astrophotography: how you can start today	Rituraj Phukan	B.Sc. 6 th sem	2	Classification of elementary particles	Prantik Mukherjee	B.Sc. 6 th sem	3	Superconductivity	Archismaan Bannerjee	B.Sc. 6 th sem	4	Optical fibre	Manisha Sharma	B.Sc. 6 th sem	5	Memristor	Deepankar Sharma	B.Sc. 6 th sem	6	Ruby Laser	Bishal Debroy	B.Sc. 6 th sem
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28-06-2021 11:am - 1:30 pm	Intra departme ntal seminar: Day-2 (On-line)	<div>Date: 28-06-2020: Time:11:00am -1:30pm</div> <table><tr><th colspan="4">Papers</th></tr><tr><th rowspan="2">Sl.No.</th><th rowspan="2">Topic</th><th colspan="2">Presented by</th></tr><tr><th>Name</th><th>Class</th></tr><tr><td>1</td><td>Higgs Boson: The God particle</td><td>Chow Rohit Chowlik</td><td>B.Sc. 6th sem</td></tr><tr><td>2</td><td>Ammonia Beam maser</td><td>Supriya Borgohain</td><td>B.Sc. 6th sem</td></tr><tr><td>3</td><td>Transistor Biasing</td><td>Mainak Das</td><td>B.Sc. 6th sem</td></tr><tr><td>4</td><td>He-Ne laser</td><td>Diprojit Nath</td><td>B.Sc. 6th sem</td></tr></table>	Papers				Sl.No.	Topic	Presented by		Name	Class	1	Higgs Boson: The God particle	Chow Rohit Chowlik	B.Sc. 6 th sem	2	Ammonia Beam maser	Supriya Borgohain	B.Sc. 6 th sem	3	Transistor Biasing	Mainak Das	B.Sc. 6 th sem	4	He-Ne laser	Diprojit Nath	B.Sc. 6 th sem								
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			5	Liquid drop model of nucleus	Ajoy limboo	B.Sc. 6 th sem	
			6	Semi conductor Laser	Krishan Das	B.Sc. 6 th sem	
			7	Solar energy	Subham Shah	B.Sc. 6 th sem	
			8	Cyclotron	Samuzal Borgohain	B.Sc. 6 th sem	
			9	He-Ne laser	Jonmani Nath	B.Sc. 6 th sem	
			10	Linear Accelerator	Bijoy Kumar Gupta	B.Sc. 6 th sem	
			11	Transformer	Ranjeet Newpane	B.Sc. 6 th sem	
4 th July 2020	Interactive talk on Visualising the Structure of a Star (ONLINE)	<p>An Interactive Talk on the topic: Visualising the Structure of a Star was organized by The Department of Physics, Digboi College In Association with IQAC, Digboi College</p> <p>Resource Person: Dr Bhim Prasad Sharma, Associate Professor, Department of Mathematics, Tezpur University.</p> <p><u>ATTENDEE:</u></p> <p>Principal Dr. Dip Saikia</p> <p>Co-ordinator IQAC, Dr. J. Handique</p> <p>Dr. R. Patowary:</p> <p>Dr. K.Konwar</p> <p>Dr. D.K.Kuri</p> <p>Dr. S. Bhuyan</p> <p>Dr. J. Lahkar(Dept of Mathematics)</p> <p>B.Sc. 2nd, 4th and 5th semester students. M.Sc. 2nd and 4th semester students</p>					

20-27 july 2020	<table><tr><th colspan="4">Online Lecture Series (20-27)July, 2020</th></tr><tr><th></th><th>Date</th><th>Resouce person</th><th>Topic</th></tr><tr><td>Day 1</td><td>20-07-2020</td><td>Prof. Prajval Shastri</td><td>The Hunt for Black holes</td></tr><tr><td>Day 2</td><td>21-07-2020</td><td>Prof. Arnab Bhattacharya TIFR</td><td>Need for speed: 50 years of light wave communication</td></tr><tr><td>Day 3</td><td>23-07-2020</td><td>Prof. Dibyendu Nandi IISER, Kolkata</td><td>The Sun and our Space Environment</td></tr><tr><td>Day 4</td><td>24-07-2020</td><td>Prof. Ranjan Gupta IUCAA</td><td>"India's Mega Projects in Astronomy"</td></tr><tr><td>Day 5</td><td>27-07-2020</td><td>Prof. Partick Das Gupta Dept of Physics and Astrophysics, Delhi University</td><td>Magic and the mystery of Quantum Theory</td></tr><tr><td colspan="4"><i>Attended by UG and PG students, Research scholars from Educational Institutions all over the country.</i></td></tr></table>			Online Lecture Series (20-27)July, 2020					Date	Resouce person	Topic	Day 1	20-07-2020	Prof. Prajval Shastri	The Hunt for Black holes	Day 2	21-07-2020	Prof. Arnab Bhattacharya TIFR	Need for speed: 50 years of light wave communication	Day 3	23-07-2020	Prof. Dibyendu Nandi IISER, Kolkata	The Sun and our Space Environment	Day 4	24-07-2020	Prof. Ranjan Gupta IUCAA	"India's Mega Projects in Astronomy"	Day 5	27-07-2020	Prof. Partick Das Gupta Dept of Physics and Astrophysics, Delhi University	Magic and the mystery of Quantum Theory	<i>Attended by UG and PG students, Research scholars from Educational Institutions all over the country.</i>			
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15-08-2020	Departme ntal meeting (ONLINE)	<p>Agenda: Commencement of on-line classes for odd semester students.</p> <p>Minutes: A meeting was called by the H.o.D. Dr. Rashmi Patowary on the zoom virtual platform at 7:30 pm. to discuss about the Online classes for the odd semester students which is to be commence shortly.The distribution of course was decide upon . It was decided that</p> <ol style="list-style-type: none">1. All students should be enrolled in the respective google classroom created earlier.2. All materials assignments to be shared through the google classroom.3. Caution has to be taken while taking online classes for the 1st semester students. <table><tr><td>COURSE DISTRIBUTION</td></tr></table>		COURSE DISTRIBUTION																															
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B. SC. 1ST SEMESTER (CBCS)		
Paper Code	TITLE	Name of Faculty
CI	MATHEMATICAL PHYSICS I	RP
C II	MECHANICS	KK + DKK
GE 1	MECHANICS	KK + DKK
B. SC. 3RD SEMESTER (CBCS)		
Paper Code	TITLE	Name of Faculty
C V	MATHEMATICAL PHYSICS II	RP
C VI	THERMAL PHYSICS	DKK
C VII	DIGITAL SYSTEMS AND APPLICATIONS	KK
GE 3	THERMAL PHYSICS AND STATISTICAL MECHANICS	DKK + KK
B. SC. 5TH SEMESTER (NCBCS)		
Paper Code	TITLE	Name of Faculty
PHYM-501	MATHEMATICAL PHYSICS II	RP
PHYM-502	ELECTRODYNAMICS AND SPECIAL RELATIVITY	RP + DKK
PHYM -503	ATOMIC AND MOLECULAR PHYSICS	DKK + KK
PHYM -504	ELECTRONICS	KK
PHYM-505	LABORATORY	KK
PHYG-501	ATOMIC AND NUCLEAR PHYSICS	SB
M. SC. 1ST SEMESTER (CBCS)		
Paper Code	TITLE	Name of Faculty
PH C-I	MATHEMATICAL PHYSICS	RP
PH C-II	QUANTUM MECHANICS	DKK
PH DSC I	ATMOSPHERIC PHYSICS	KK
M. SC. 3RD SEMESTER (NCBCS)		
Paper Code	TITLE	Name of Faculty

		PH C-VII	ELECTRONICS	KK
		PH C-VIII	ELECTRODYNAMICS	DKK
		PH C-IX	COMPUTATIONAL METHODS	RP
		PH DSC-III	CONDENSED MATTER PHYSICS-I	SB
		GE-305	GREEN AND SUSTAINABLE CHEMISTRY	AM
		1. Dr. R. Patowary :(RP) 3. Dr. D. Kr. Kuri :(DKK)	2. Dr. K. Konwar : (KK) 4. Dr. S. Bhuyan : (SB)	
24-08-2020 : Commencement of ODD-SEMESTER (3 rd and 5 th)Classes in the ON-LINE MODE				
03-09-2020: Commencement of ODD-SEMESTER (1 st)Classes in the ON-LINE MODE				
6-9-2020 to 21-9-2020: 6 th semester online class in the online and offline mode				
03-11-2020 : Commencement of ODD-SEMESTER classes in the OFF-LINE MODE				
(Simultaneously classes ON-LINE MODE to be taken for those who are unable to come fo offline class)				
6-9-2020 to 21-9-2020: 6 th semester online class in the online and offline mode				
20-12-2020	Departme ntal meeting (offline)	AGENDA: 1 st sessional exam, Question paper Minutes: Portions assigned to Faculty. Question should be submitted within12-02-2021 Seminar/Group discussion to be organized immediately after 1 st sessional exam <u>Attendee:</u> Dr. R. Patowary:		

		Dr. K.Konwar Dr. D.K.Kuri Dr. S. Bhuyan
28-12-2020 to 04-01-2021 1st Sessional Exam (Offline)		
	Departmental meeting	AGENDA: 2 nd sessional exam, Question paper Minutes: Portions assigned to Faculty. Question should be submitted within 12-02-2021 <u>Attendee:</u> Dr. R. Patowary: Dr. K.Konwar Dr. D.K.Kuri Dr. S. Bhuyan
18-02-2021 to 21-02-2021 2nd Sessional Exam (Offline)		
	Departmental meeting	AGENDA: Commence ment of B.Sc. 1 st semester classes Minutes: Course assigned to Faculty An Orientation programme to be organized to welcome the B.Sc. 1 st semester, Physics honours students. Attendee: Dr. R. Patowary:

		Dr. K.Konwar Dr. D.K.Kuri Dr. S. Bhuyan																														
17-05-2021: Commencement of EVEN-SEMESTER Classes in the ON-LINE MODE																																
	Departmental meeting	<p>AGENDA: Commence ment of B.Sc. 1st semester classes, course distribution</p> <p>Minutes: Course assigned to Faculty</p> <p>An Orientataion programme to be organized to welcome the B.Sc. 1st semester, Physics honours students.</p> <p>Attendee:</p> <p>Dr. R. Patowary:</p> <p>Dr. K.Konwar</p> <p>Dr. D.K.Kuri</p> <p>Dr. S. Bhuyan</p> <table border="1"> <thead> <tr> <th colspan="3">COURSE DISTRIBUTION</th></tr> <tr> <th colspan="3">B. SC. 2ND SEMESTER (CBCS)</th></tr> <tr> <th>Paper Code</th><th>TITLE</th><th>Name of Faculty</th></tr> </thead> <tbody> <tr> <td>C III</td><td>ELECTRICITY AND MAGNETISM</td><td>KK + DKK</td></tr> <tr> <td>C IV</td><td>WAVES AND OPTICS</td><td>RP + SB</td></tr> <tr> <td>GE 2</td><td>ELECTRICITY AND MAGNETISM</td><td>KK + DKK</td></tr> <tr> <th colspan="3">B. SC. 4TH SEMESTER (CBCS)</th></tr> <tr> <th>Paper Code</th><th>TITLE</th><th>Name of Faculty</th></tr> <tr> <td>C VIII</td><td>MATHEMATICAL PHYSICS III</td><td>RP</td></tr> <tr> <td>C IX</td><td>ELEMENTS OF MODERN PHYSICS</td><td>DKK</td></tr> </tbody> </table>	COURSE DISTRIBUTION			B. SC. 2 ND SEMESTER (CBCS)			Paper Code	TITLE	Name of Faculty	C III	ELECTRICITY AND MAGNETISM	KK + DKK	C IV	WAVES AND OPTICS	RP + SB	GE 2	ELECTRICITY AND MAGNETISM	KK + DKK	B. SC. 4 TH SEMESTER (CBCS)			Paper Code	TITLE	Name of Faculty	C VIII	MATHEMATICAL PHYSICS III	RP	C IX	ELEMENTS OF MODERN PHYSICS	DKK
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			C X	ANALOG SYSTEMS AND APPLICATIONS	KK
			GE 4	WAVES AND OPTICS	RP + SB
			B. SC. 6TH SEMESTER (NCBCS)		
			Paper Code	TITLE	Name of Faculty
			PHYM-601	STATISTICAL MECHANICS	DKK
			PHYM-602	CONDENSED MATTER PHYSICS	SB
			PHYM-603	NUCLEAR PHYSICS	RP
			PHYM-604	LASER AND ITS APPLICATIONS	KK
			PHYM-605	LABORATORY	KK
			PHYG-601	ELECTRONICS AND SOLID STATE PHYSICS	KK + SB
			M. SC. 2ND SEMESTER (CBCS)		
			Paper Code	TITLE	Name of Faculty
			PH C-IV	CLASSICAL MECHANICS	DKK
			PH C-V	CONDENSED MATTER PHYSICS	SB
			PH C-VI	GENERAL LAB	KK
			PH DSC IIA	PLASMA PHYSICS	RP
			GE 205	MATERIALS CHEMISTRY	AM
			M. SC. 4TH SEMESTER (NCBCS)		
			Paper Code	TITLE	Name of Faculty
			PH C-X	NUCLEAR PHYSICS	RP
			PH C-XI	STATISTICAL MECHANICS	DKK
			PH C-XII	ATOMIC AND MOLECULAR PHYSICS	KK
			PH DSC-IVB	CONDENSED MATTER PHYSICS II	SB
			PH DSC-VB	CONDENSED MATTER PHYSICS LAB	SB
			Weekly total class assigned to teachers:		
			1. Dr. R. Patowary (RP)		2. Dr. K. Konwar (KK)
			3. Dr. D. Kr. Kuri (DKK)		4. Dr. S. Bhuyan (SB)

		<p>4.* Dr. Abhijit Mahanta (AM)</p> <p>* Dr. Abhijit Mahanta (AM) (Dept. of Chemistry, Digboi College)</p>
<p>8-09-2020</p> <p>10 am-12-noon</p>	<p>Welcoming and Orientation of B.Sc. 1st semester Physics Honours students (On-line)</p>	<p>A program was organized on the online mode for the purpose of orienting the B.Sc. 1st semester Physics (Honours) students.</p> <ul style="list-style-type: none"> • Welcome address : Dr. Rashmi Patowary (HoD) the student. • Self introduction by the newly admitted students. • Overview of the program and course :Dr. Kanchan Konwar. • Demonstration on google classroom and its features: Dr. Deep Kuri . • Vote of thanks: Dr. Sumi Bhuyan
<p>7-10-2020</p> <p>7:30 pm to 8:30 pm</p>	<p>Departmental Meeting (On-line)</p>	<p><u>AGENDA</u>: M.Sc. (NCBCS) online exam</p> <p><u>Minutes</u>:A virtual meeting was organized with the M.Sc.4th semester Students. The faculty clarified the queries of the students in connection with the circulated SoP and had a discussion on how to prepare for an OBE exam.</p> <p>Dr. R. Patowary:</p> <p>Dr. K.Konwar</p> <p>Dr. D.K.Kuri</p> <p>Dr. S. Bhuyan</p>
<p>03-01-2021</p> <p>6:45pm to9:15 pm</p> <p>1st ALUMNI meeting (On-line)</p>		
<p>6-01-2021</p> <p>11:15 am to 12:45 pm</p>		

Orientation program for M.Sc. 1st Semester students (On-line)		
7-01-2021 11:15 am to 1:45 pm	Two day lecture series in Physics (On-line)	(Day-1) Webinar on Physics of Mathematical Formulations Resource Person: Dr Bhim Prasad Sharma Associate Professor, Department of Mathematics, Tezpur University
9-01-2021 11:15 am to 1:45 pm		(Day-2) Webinar on Atmospheric Physics: Overview and Prospects Resource Person: Dr. Binita Pathak Assistant Professor Department of Physics Dibrugarh University, Assam
26-05-2021 7:30pm to 8:30 pm	Departm ental meeting (On- line)	AGENDA: OBE exam for PG students, Alumni Talk Minutes: Duties assigned to the faculty members for the OBE exam. Lecture by alumni to be organized for students. R. Patowary to approach Alumni for talk. Attendee: Dr. R. Patowary: Dr. K.Konwar Dr. D.K.Kuri Dr. S. Bhuyan

7-06-2021 10:45 am to 12:45 pm		<div>Talk on Multi Wavelength Universe (On-line) Resource Person: Dr. Mridusmita Buragohain An Alumnus of Department of Physics, Digboi College Postdoctoral Fellow at University of Tokyo (During April, 2019 - March, 2021) Attendee: Principal, IQAC Coordinator, B.Sc. and M.Sc. Students, Alumni, Faculty Dept. of Physics</div>
<div>10-06-2021 7:30 pm to 8:30 pm PG(OBE) Exam Meeting No.2 (On-line)</div>		
<div>16-06-2021 7:30 pm to 8:30 pm Mentoring of B.Sc. 5th semester major students (On-line)</div>		
18-06-2021 7:15 pm to 9:15 pm	EC meeting Assam Science Society, Digboi Branch (On-line)	
<div>23-06-2021 7:30 pm to 9:00 pm Mentoring of B.Sc. 3rd semester major students (On-line)</div>		

<p>29-06-2021 7:00 pm to 9:15 pm 2nd Alumni meet, Department of Physics Digboi (On-line)</p>		
<p>01-07-2021 7:00 pm to 9:00 pm Mentoring of B.Sc. 1st semester major students (On-line)</p>		
<p>12-07-2021 7:00 pm to 9:00 pm Teaching learning Evaluation (On-line)</p>		
	<p>Departmental meeting (On-line)</p>	<p>Agenda: Discussion on organization of On-line Sessional exam Minutes: A thread bare discussion of the various aspects of the forthcoming On-line Sessional exam was done.Responsibilities of calling the meeting for monitoring was entrusted on Dr. Deep kuri and daywise monitoring schedule was decided upon. Attendee: Dr. R. Patowary: Dr. K.Konwar Dr. D.K.Kuri Dr. S. Bhuyan</p>
27-07-	Sessional	

2021 to 31-07- 2021	Exam (On-line)	
22-07- 2021 9:30 pm to 10:30 pm	Department al meeting : PG END SEM EXAM (On-line)	
<p style="text-align: center;">23-07-2021 7:30 pm to 8:30 pm Meeting with the Finalists participants of National level online seminar presentation competition (On-line)</p>		
<p style="text-align: center;">24-07-2021 7:30 pm to 8:30 pm Meeting with panel of experts of National level online seminar presentation competition (On-line)</p>		
<p style="text-align: center;">25-07-2021 9:45 am to 3:15 pm Final Round of National level Online Seminar Competition. (On-line)</p>		
08-08- 2021 12:00 am to 1:00pm	Department al meeting (On-line)	<u>AGENDA</u> : Commence ment of B.Sc. 1 st semester classes, course distribution, PG1 practical exam <u>Minutes</u> : Course assigned to Faculty, PG1 practical exam to be organized in the online mode, a demonstration of virtual laboratory to be given by Dr. D.K. Kuri to prepare the students for the practical exam.

An Orientation programme to be organized to welcome the B.Sc. 1st semester, Physics honours students.

Attendee:

Dr. R. Patowary:

Dr. K. Konwar

Dr. D. K. Kuri

Dr. S. Bhuyan

COURSE DISTRIBUTION:

Department of Physics

Digboi College

SESSION: 2021-2022

ODD SEMESTER

COURSE DISTRIBUTION		
B. SC. 1ST SEMESTER (CBCS)		
Paper Code	TITLE	Name of Faculty
CI	MATHEMATICAL PHYSICS I	RP+SKG
C II	MECHANICS	KK + DKK
GE 1	MECHANICS	KK + DKK
B. SC. 3RD SEMESTER (CBCS)		
Paper Code	TITLE	Name of Faculty
PHYSICS-C V	MATHEMATICAL PHYSICS II	RP
PHYSICS C VI	THERMAL PHYSICS	DKK
PHYSICS C VII	DIGITAL SYSTEMS AND APPLICATIONS	KK
PHYSICS GE 3	THERMAL PHYSICS AND STATISTICAL MECHANICS	DK+SKG
B. SC. 5TH SEMESTER (CBCS)		

13-09-2021: Commencement of 3rd SEMESTER Classes in the ON-LINE MODE		
27-09-2021 10:15 am to 2:15 pm PG4 Mock Viva PG2 Virtual Lab Demo (On-line)		
30-09-2021 10:00 am to 2:00 pm PG2 LAB presentation (On-line)		
21-10-2021: Commencement of 3rd SEMESTER Classes in the OFF-LINE MODE		
22-10-2021: Commencement of 1st SEMESTER Classes in the OFF-LINE MODE		
31-10-2021 7:00 pm to 9:00 pm Orientation Program for M.Sc. 1st Semester (On-line)		
04-11-2021	Departmental Meeting OFFLINE-	Hs pre final exam

17-11-2021	<p>Departmental Meeting</p> <p>OFFLINE-</p>	<p><u>AGENDA:</u> Discussion on the points discussed in the All Teachers Meeting.</p> <p><u>MINUTES:</u></p> <p>Based on the discussion at the all teachers meeting called by the principal at 1 pm on 17-11-2021, a meeting was organized at the Department of Physics on the same day at 3:30 pm.</p> <p>In the meeting the faculties had a discussion on activities to be taken up by the department and the following decision were taken:</p> <ul style="list-style-type: none"> • To start relevant add on courses based on the expertise of the faculty and • To take up an academic exchange program with the Department of Physics of other colleges when the situation due to covid improves. • To organize seminar/workshop on the online/offline mode. • Mr. Sanat Kumar Gogoi suggested that an add-on course on Computational skill development can be started by the department. • The responsibility of preparing a Proposal of the course was entrusted on S.K.Gogoi. <p style="text-align: center;"><u>Member Present :</u></p> <p>Dr. R. Patowary</p> <p>Dr. K.Konwar</p> <p>Dr. D.K.Kuri</p> <p>Mr. S.K. Gogoi</p>
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		<p>Dr. D.K.Kuri</p> <p>Mr. S.K. Gogoi</p>
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Department of Political Science

Minutes of Political Science.

Virtual Meeting

Dept of Political Science
Digboi College

Platform/Venue - Google Meet
Date - 24/07/2021
Time - 7:30 P.M.

Name of the participating faculty members:-

1. Dr. Arun Chandra Dutta
2. Dr. Tanardan Borah
3. Mr. Bangit Kn. Das
4. Mr. Jitu Borah

Agenda :

1. Organising a Parent-Teacher meeting.
2. Students feedback about the progress of the course.
3. Miscellaneous.

Minutes :

A virtual meeting was held on 24/7/2021 called by the HOD of the dept among the faculty members of the dept. After long discussion, the following resolutions were unanimously taken by the faculties -

- i) To conduct a virtual parent-teacher meet on _____ to discuss about the students progression in the covid pandemic situation.

Minutes

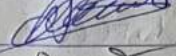



Departmental Meeting

Department of Political Science

Date: 05-9-21

Time - 11:00 AM.

Members present:

- | | Signature |
|------------------------|-----------------------------------------------------------------------------------------------|
| 1. Dr. A. C. Dutta — |  |
| 2. Banjit K. Das — | 
06.9.21 |
| 3. Dr. Jyandam Borah — | 
06.9.21 |
| 4. Jitu Borah — | 
06.9.21 |

Agenda:

1. ~~Low~~ Course plan (class distribution)
2. Miscellaneous

A departmental meeting of the political Science department ^{being} is held today at 11:00 AM under the chairmanship of Banjit K. Das, who ~~will have~~ ^{has} been appointed as the head of the department on 1st August, 2021. The faculty members of the department congratulate Banjit K. Das for being the new head of the department of political science.

After a detailed discussion on the agenda mentioned above, the meeting has decided to adopt the following decisions:

1. For 1st Semester (Honours class) — PSCH 1 (C1) paper will be taught by J. Borah and Jitu Borah;
PSCH 2 (C2) paper will be taught by A. C. Dutta and Banjit K. Das.

All Generic classes will be taught by all the faculty members.

2. For 3rd Sem (Honours) — PSCH 5 (C5) paper will be taught by A. C. Dutta, B. K. Das and

Jitu Borah

PSC H 6 (C 6) - will be taught by A.C. Dutta, B.K. Das and Janardan Borah

PSC H 7 (C 7) paper will be taught by Janardan Borah and Jitu Borah

3rd Sem (Generic Elective) classes will be taught by A.C. Dutta, J. Borah and Jitu Borah

3rd Sem (Skill Enhancement courses) will be taught by A.C. Dutta, Janardan Borah and Jitu Borah.

3. For 5th Sem (Honours), ~~at~~ the meeting has decided to choose Contemporary Politics in Assam as DSE I paper and Human Rights in a Comparative Perspective as DSE II paper.

For all the four honours papers of 5th Sem, all the faculty members will ~~teach~~ engage ⁱⁿ with each paper.

Head of the Department
Department of Political Science
Digboi College
Date: 06.09.21

Minutes

Departmental Meeting

Date: 04-12-21

Time: 2:00 pm

Members present

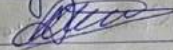
1. Dr. A.C. Dutta

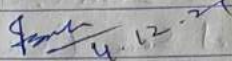
2. Banjit K. Das

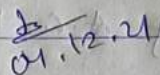
3. Dr. Janardan Borah

4. Jitu Borah

Signature



 4.12.21

 04.12.21

Agenda:


1. Question papers setting for Sessional examination.
2. Evaluation of answer scripts of Sessional examination.

A departmental meeting of the political Science department is ^{being} held today at 2:00 pm under the chairmanship of Banjit K. Das, Head of the Department to discuss about the question paper setting and evaluation of answer scripts for ^{the} Sessional examination which will ~~be~~ commenced from 20-12-21. The meeting has decided to prepare question ^{papers and evaluation of answer scripts} as follows:-

1. PSCH 1 (C1) → Janardan Borah
2. PSCH 2 (C2) → Banjit K. Das
3. PSCH 3 (GE1A) → Jitu Borah
4. PSCH 5 (C5) → Banjit K. Das
5. PSCH 6 (C6) → A.C. Dutta
6. PSCH 7 (C7) → Janardan Borah
7. PSCH 8 (GE)-3B → Jitu Borah
8. PSCH 11 →
9. P.S.CH 12 →
10. PSCH 13 DSE 1A
11. DSE 2

} will be prepared by all the faculty

The meeting has also decided to celebrate International ~~was~~ Human Rights Day on 10 December 2021, ~~has been~~ year by The department ~~with~~ in collaboration with Internal Quality Assurance Cell, Digboi College.


04.12.21
Head of the Department
Department of Political Science
Digboi College
Date.....

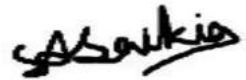
Department of Rural Development

DEPARTMENT OF RURAL DEVELOPMENT

DIGBOI COLLEGE, DIGBOI

To whom it may concern,

Regarding course distribution (criteria no.1) and departmental meetings i.e. for record of minutes (criteria no.9) as required for the Curricular Aspects, have not been carried out as the department is run by single faculty.



Sewali Hazarika Saikia
HoD, Dept of Rural Development,
Digboi College, Digboi.